

SAFETY COMMITTEE MEETING MINUTES

DATE: December 11, 2007

TIME/PLACE: 1:30 p.m., WC 221

CHAIRPERSON: Rob McGinn

PRESENT: Don Duehring, Scott Hagebak, Donna Hensel, Carol Jensen,
LeeAnn Larson, Alice Laukkonen, Paul Wetzel

REVIEW OF OLD BUSINESS

Emergency Building Coordinators (ON HOLD) – Volunteers are still needed for buildings to serve as the coordinator in an emergency. We'll work on recruiting volunteers next summer.

Yellow Stripe Around Corners -- Jerry Harty asked if it would be possible to add a yellow stripe around the corners of West Road--by the heating plant and at the other end. Cars take the corners short and there could be a possible accident. A work order has been submitted. **ON HOLD** until the weather warms up.

Accidents for November were reviewed.

MISCELLANEOUS

Spill Pollution Control and Counter Measure (SPCC) – Barr Engineering has been to campus and has looked over the areas of concern. They will now write a proposal on proper procedures to get rid of materials such as oil, organic materials, etc..

Safety Movie – MnSCU has requested info on fires on campus along with other safety questions. They are looking at creating a movie to inform students about fire safety and other safety issues. MSU has submitted info to MnSCU.

Chemicals of Interest – MSU has to do an inventory of chemicals of interest for the Homeland Security Act. If we have chemicals of interest, we need to do a security evaluation to make sure they are secure. Chemistry has provided Rob their list of chemicals and Biology needs to submit their list by December 17.

Continuity of Operations Plan (COOP) – This plan is currently being worked on by individuals throughout MSU. The plan is being developed in case of a catastrophe on campus such as a tornado, fire, etc. so that procedures would be in place to keep MSU operational. **This process is still continuing.**

Fire Alarm Testing – Fire testing will be done for the academic buildings, CSU and Gage during the month of December from 17th – 21st and 26th – 29th. The only buildings remaining are Crawford/McElroy. Rob will be sending a reminder via e-mail.

Asbestos Abatement – There will be asbestos abatement occurring in Trafton Center over the break.

Distribution: University Cabinet
Bargaining Unit Heads
Safety Committee Members
Bulletin Board Distribution

Report any potential safety hazard to your immediate supervisor for prompt action. Any safety concern that has not been promptly addressed by the immediate supervisor should be reported to a member of the Safety Committee or the office of Environmental Health and Safety.