

SAFETY COMMITTEE MEETING MINUTES

DATE: November 11, 2008
TIME/PLACE: 1:30 p.m., WC 221
CHAIRPERSON: Rob McGinn
PRESENT: LeeAnn Larson, Alice Laukkonen, Diane Roggow, Helen Walters

REVIEW OF OLD BUSINESS

Emergency Building Coordinators- A letter requesting volunteers has been drafted and will be reviewed by Rick Straka, Pat Swatfager-Haney, Suzie Dugan, and Lori Lamb. Once the letter is approved it will be sent out campus wide.

Spill Prevention Control and Counter Measure (SPCC) - Rob has reviewed the document and some items need to be changed and added. Rob will continue to work with the company on this project.

All Hazard Plan- The All Hazard Plan includes emergency preparedness, crisis intervention, and COOP (Continuity of Operation Plan). We have met with South Central College about having two of their staff assist with the All Hazard Plan.

Infectious Waste Policy Review - Rob will be sending out a condensed version of this policy for the committee to review. This will be address during the first of the year.

System Wide Safety Committee Meeting – Rob attended the System Wide Safety Committee Meeting with AFSCME. The following items were discussed. DOLI Direct Supervision Clarification for plumbers, update on NFPA 72 Standard, Incident Reporting Process, NIMS Training, and Online Safety Training Academy Update.

Security Team Evaluation – MNSCU has a consultant performing security evaluations on campus. MSU, Mankato is a pilot site and they were on site to perform and evaluation. We will receive a written report on this visit in the future.

Risk Management Conference – Helen Walters and Rob McGinn attended the 2nd annual Risk Management Conference. Helen attended classes on the new vehicle rules. Rob attended classes on Mold Remediation and Slip Hazards.

MNSCU Environmental and Safety Conference – Rob will attend this event on November 13, 2009. The conference will have discussion about Mercury, OSHA Consultation – Asbestos, Legal

Issues, Star Alert, and Greenhouse Gas Reporting Requirement.

MISCELLANEOUS

Accidents for October were reviewed.

Rob McGinn will be presenting during Professional Development Day. The title of the program is Office Safety and Ergonomics.

Clancy, MPCA Mercury Dog was on-site to perform mercury survey in Trafton North.

The safety meeting will continue to take place on the 2nd Tuesday of each month at 1:30 p.m. in Wiecking Center.

Distribution: University Cabinet
Bargaining Unit Heads
Safety Committee Members
Bulletin Board Distribution

Report any potential safety hazard to your immediate supervisor for prompt action. Any safety concern that has not been promptly addressed by the immediate supervisor should be reported to a member of the Safety Committee or the office of Environmental Health and Safety.