

Minnesota State University Mankato
OFFICE OF ENVIRONMENTAL HEALTH, SAFETY AND RISK MANAGEMENT

Health and Safety Committee

Tuesday May 10, 2016 at 1:30 pm
 Wiecking Center Room 221

MINUTES

A. REVIEW OF MEMBERSHIP/ATTENDANCE

Bargaining Unit / Department	Member	Present	Absent	Comment
Administrative Support (minutes)	Becky Gahler		x	
MSUAASF	Wendy Schuh	x		
AFSCME – Unit 202 / CSU	Craig Rasmussen		x	
AFSCME – Unit 203	Jerry Harty		x	
AFSCME – Unit 206	Larry Hennis	x		
AFSCME – Unit 207	Deb Meissner	x		
Commissioners Plan/HR	Tara Sprengeler	x		
EHS & RM	Chandler Holland			
Interfaculty Organization	John Paul	x		
MMA / Residential Life	VACANT			
President's Designee	Rick Straka		x	
Security	Bryan Johnson	x		
Safety Officer 1	Medea Myhra	x		
Student Representative	VACANT			

B. REVIEW & APPROVAL OF March 8, 2016 MEETING MINUTES

C. REVIEW OF STANDING ITEMS

1. Injury & Accident Review

	CY 2016	PY 2015
First Report of Injuries (March - April 2016)	10	13
Recordable (March - April 2016)	1	0
Total FRI Year-To-Date	21	34
Total Recordables Year-To-Date	3	4

2. Motor Vehicle Accident Review

MVA (March - April 2016)	
No Data To Report	

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ON-GOING ISSUES

Committee Charter

- Chandler to email Cindy about Student Rep proposed change for approval. Will need to find replacement for Don.

Building Walk-Throughs

- Discussion on restoring these on a regular basis. Talk with Terry Lewis to discuss with supervisors.
- Send an email out before to the workers in the area of the walk through.

MnSCU System Wide OSHA Consultation Summary Report

- Possibly have them return to re-evaluate Theater and evaluate the Sign Shop.

MSU Emergency Preparedness

- MSU exploring options for a 2017 drill to be conducted on campus.
- It was suggested that table top exercises for key areas would be a good way to start the process.

CLMI On-line Training

- Closed captioning should now be complete

D. NEW COMMITTEE MEMBER ISSUES/SUBJECTS

Employee Concerns

- As summer vegetation emerges, EHS & RM along with Campus Security will coordinate a walk about of campus for safety issues and concerns.
- Reminded to make sure student injuries are reported to Security and Student Health Services so they can be documented.
- First Aid Kits were discussed. Currently they are restocked by Cintas and this has become expensive. Security maintains their kits and could help with keeping others on campus supplied.

Next Meeting: July 12, 2016