

Minnesota State University Mankato
OFFICE OF ENVIRONMENTAL HEALTH, SAFETY AND RISK MANAGEMENT

Health and Safety Committee

Tuesday November 8, 2016 at 1:30 pm
 Wiecking Center Room 221

MINUTES

A. REVIEW OF MEMBERSHIP/ATTENDANCE

Bargaining Unit / Department	Member	Present	Absent	Comment
Administrative Support (minutes)	Becky Gahler	x		
MSUAASF	Wendy Schuh	x		
AFSCME – Unit 202 / CSU	Craig Rasmussen		x	
AFSCME – Unit 203	Jerry Harty		x	
AFSCME – Unit 206	Larry Hennis		x	
AFSCME – Unit 207	Deb Meissner	x		
Commissioners Plan/HR	Tara Sprengeler		x	
EHS & RM	Chandler Holland	x		
Interfaculty Organization	John Paul	x		
MMA / Residential Life	Roy Krueger		x	
President's Designee	Rick Straka		x	
Security	Bryan Johnson		x	
Safety Officer 1	Medea Myhra	x		
Student Representative	Zach Janike	x		

B. REVIEW & APPROVAL OF September 13, 2016 MEETING MINUTES

C. REVIEW OF STANDING ITEMS

1. Injury & Accident Review

	CY 2016	PY 2015
First Report of Injuries (September - October 2016)	21	10
Recordable (September - October 2016)	4	1
Total FRI Year-To-Date	61	64
Total Recordables Year-To-Date	13	6

2. Motor Vehicle Accident Review

MVA (September - October 2016)	
MSU car rear ended	\$1,039
MSU car hit by deer	\$5,692
MSU car tie-rod failure (hit parked car)	\$5,335

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C. ON-GOING ISSUES

1. **Building hazard walkthroughs** – Carkoski Commons (Student Health Services) was done in October and Memorial Library will be Nov. 16th. The following inspections will take place on the first Wednesday of the month and a reminder message will be sent and include location.
2. **CLM/ELM on-line employee trainings** – Still experiencing problems and don't know of any organizations in the state using this program yet.
3. **First Aid Kits supplies/servicing** – Campus Security is doing inspections of kits. Student Health Services can be contacted for oral meds such as Tylenol if needed.

D. NEW COMMITTEE MEMBER ISSUES/SUBJECTS

1. **Post-Accident/Injury Investigation & substance testing** – A Draft Policy is done but on hold. Looking at MnSCU policy.
2. **MnSAFE FY16 3rd Quarter (Jan-March) Review**
3. **Employee Concerns** –
 - A. **Ceiling clearance height for fire protection** – Stickers are printed and available.
 - B. **Temporary wall for Barnes & Nobles** – It was suggested to meet with David Cowan and staff to discuss the plans for this.
 - C. **Dead trees/branches in Lot 12** – The trees have been taken care of.
 - D. **FRI Discussion** – First Report of Injuries are up for this period this year. It was noted that the recordables are up by almost 3 times the amount as this period last year.
 - E. **Fire Code** – New requirements by State. Will be required to conduct drills during class time. Recommended to possibly conduct at beginning of class period.
 - Lock Down Rules** – Need to be documented for Fire Department.
 - F. **Silica Standard Changes** – Do exposure monitoring.
 - G. **Student Health Services** – Asbestos Abatement – tile being replaced.
Biology request First Aid Training.
 - H. **Performing Arts** – Questions on Theater Rigging training and inspections with State Office. Discussion on how to handle equipment that might be flagged.
 - I. **Safety Officer** – Haz Waste Audit conducted by System Office. Lockers/Backpacks possible trip hazards.
 - J. **Library** – Fire (GA – potato in potato bag – caught fire in microwave.) Use wet paper towels in bags.
 - K. **Request** – Contact City to have crosswalk stripes painted.
Have EHS student worker check Ecar brake.

Next Meeting: January 10, 2017