

Minnesota State University Mankato  
**OFFICE OF ENVIRONMENTAL HEALTH, SAFETY AND RISK MANAGEMENT**

**Health and Safety Committee**

Tuesday, November 14, 2017 at 1:30 pm  
 Wiecking Center Room 221

**MINUTES**

**A. REVIEW OF MEMBERSHIP/ATTENDANCE**

Bargaining Unit / Department	Member	Present	Absent	Comment
Administrative Support (minutes)	Becky Gahler	X		
MSUAASF	Wendy Schuh	X		
AFSCME – Unit 202 / CSU	Craig Rasmussen		X	
AFSCME – Unit 203	Rick Melvin	X		
AFSCME – Unit 206	Larry Hennis		X	
AFSCME – Unit 207	Deb Meissner	X		
Commissioners Plan/HR	Tara Sprengeler	X		
EHS & RM	Chandler Holland	X		
Interfaculty Organization	John Paul	X		
MMA / Residential Life	Roy Krueger		X	
President's Designee	Rick Straka		X	
Security	Bryan Johnson	X		
Safety Officer 1	Medea Myhra	X		
Student Representative			X	

**B. REVIEW & APPROVAL OF September 12, 2017 MEETING MINUTES**

**C. REVIEW OF STANDING ITEMS**

**1. Injury & Accident Review**

	CY 2017	PY 2016
First Report of Injuries (September - October 2017)	10	23
Recordable (September - October 2017)	2	4
Total FRI Year-To-Date	60	60
Total Recordables Year-To-Date	10	13

**2. Motor Vehicle Accident Review**

MVA (September – October 2017)	
Accidents	3 - TBD
Glass	3 - \$500.00

**3. Building High Hazard Walk-Throughs**

- a. September – Morris Hall  
CDB Walk Throughs
- b. October – Myer's Fieldhouse  
Discussed edge of long jump pit/flooring issues as a possible trip hazard

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**C. ON-GOING ISSUES**

**1. *ELM on-line employee trainings* – update from Medea Myhra**

Trainings are required by the State of Minnesota. A mass email message went out to the MSU staff informing them of this.

A new email message along with the assignments has been sent out.

**D. NEW COMMITTEE MEMBER ISSUES/SUBJECTS**

**1. *EHS & RM Director Subjects***

**A. Campus Safety Climate Survey**

- Survey was for all State Agencies
- MSU rate of response – 10%
- Reviewed results for MSU and discussed comments
- Outcome – spend one (1) year processing and working on results
- Send survey out again in the future to see if responses improve

**B. System Office Newsletter**

- Updates on lifts and the use of restraints as well as when to tie off when working on roofs.
- Reviewed reports

**2. *Committee Member/Employee Concerns***

- A. Medea – Shared that MSU is a Bike Friendly Campus as noted by the Environmental Committee.
- B. Rick Melvin – Follow up discussion on pedestrian safety including Warren Street. City to come up with recommendations in 30 – 60 days.
- C. Wendy Schuh – Shared information on the Healthy Mavericks Coalition. Brought up safety issues at concerts such as Homecoming and alcohol/drug use.
- D. John Paul – Theater ceiling is in tough shape due to past moisture intrusion issues. Don't know if it is a safety hazard is main issue – does this qualify for HEAPR Funding? Discussion followed.

**Next Meeting: Tuesday January 9, 2017**