

Catalogue No	Description	APRIL 4/21/2005	Unit Cost	Department	Web Address
123	Labels, Mailing, MSUM Return Address (Adhesive 25/pad)		1.31	Post Office	University Stores
348	Request For Purchase Requisition (CS 1400)		0.2	Business Affairs	University Stores
350	Budget Transaction (CAO-2)		0.35	Business Affairs	www.mnsu.edu/busoff/forms/index.html
354	Non-State Employee Travel Exp Report (CAO-21)		0.45	Business Affairs	www.mnsu.edu/busoff/forms/index.html
358	Student Group Travel Request Aux & Agency (CAO-36)		0.2	Business Affairs	University Stores
360	Sema4, Employee Expense Report Bus Off		0.23	Business Affairs	www.mnsu.edu/busoff/forms/index.html
361	University Printing Service Request		0.18	Printing Services	University Stores
363	Invoice For Payment (CS 1441)		0	Print from Web	www.mnsu.edu/busoff/forms/index.html
368	Vehicle Use Request (CAO-38)		0.14	Vehicle Office	www.mnsu.edu/vehicles
370	Request For Temporary Leave		0.17	Human Resources	www.mnsu.edu/humanres/forms.html
382	MSU Conference Folders with Pocket (Ivory/Purple)		0.59		University Stores
1326	Performance Rev, 50/PD Special Order		0	Print from Web	www.mnsu.edu/humanres/forms.html
1461	Position Description A 25/PD		0	Print from Web	www.mnsu.edu/humanres/forms.html
1462	Position Description B 25/PD		0	Print from Web	www.mnsu.edu/humanres/forms.html
1463	Position Description C 25/PD		0	Print from Web	www.mnsu.edu/humanres/forms.html
3508	Consumable Inventory, Received #5		0.02	University Stores	University Stores
3509	Consumable Inventory, Received #6		0	obsolete	University Stores
3510	Consumable Inventory, Received #7		0	obsolete	University Stores
9358	Request For Appt. Unclass. Personnel (UP-0)		0.15	Human Resources	www.mnsu.edu/humanres/forms.html
9361	Request For Change In Classified Positon		0.11	Human Resources	www.mnsu.edu/humanres/forms.html
19872	Request Fro Tuition Waiver, Emp., Spouse & Dependent		0.32	Business Affairs	www.mnsu.edu/busoff/forms/index.html
19873	Request For Course Approval, Classified		0.08	Human Resources	www.mnsu.edu/humanres/forms.html
25367	Vehicle Use Request Monthly (CAO-38A)		0.15	Vehicle Office	University Stores
26719	MSU Name Tags 3" x 2" Self stick		0.04		University Stores
28628	Request For Refund (CAO-80)		0.14	Business Affairs	www.mnsu.edu/busoff/forms/index.html
28647	Tour Participant Release		0.08	Music	University Stores
29211	Notice Ov Vacancy		0.11	Affirmative Action	University Stores
30688	Application Key-Staff & Gard. Student		0.1	Business Affairs	University Stores
34526	Student Time Sheets, Federal Yellow, 25/PD		0.31	Business Affairs	www.mnsu.edu/humanres/forms.html
34527	Student Time Sheets, State Blue, 25/PD		0.31	Business Affairs	www.mnsu.edu/busoff/forms/index.html
34528	Student Time Sheets, Regular Pink, 25/PD		0.1	Business Affairs	www.mnsu.edu/busoff/forms/index.html
34661	Foundation, SVC. CTR Chargeback, MSUF1-5		0.06	Business Affairs	www.mnsu.edu/busoff/forms/index.html
34662	Foundation, Requesr, For Prurchase/Cash Pymt. FD 1400		0.29	Business Affairs	www.mnsu.edu/busoff/forms/index.html
34663	Foundation, Prior Authorization (FD-2)		0.12	Business Affairs	www.mnsu.edu/busoff/forms/index.html
34949	Retroacrive Pay Adjustments 25/PD Special Order		0.96	Business Affairs	www.mnsu.edu/busoff/forms/index.html
37052	Faculty Office Hours Sch. (Academic Year)		0.21	Academic Affairs	University Stores
37620	Faculty Office Hours Sch. (Summer)		0.21	Academic Affairs	University Stores
37972	Copy Shoppe, Dept. Work Request # Forms		0.15	Photocopying Services	University Stores
39057	MSU Shipping (Return & Shipping Goods)		0.24	Business Affairs	University Stores
40337	Incident Report 10/PD Special Order	1.68 (PD)		Security	University Stores
42062	Project Document		0.08	Facilities Management	University Stores
42063	Request For Interdepartmental Purchase (CAO 37)		0.59	Business Affairs	University Stores
42455	Surplus Tags		0.13	University Stores	University Stores
42975	Telephone Change Request		0	obsolete	www.mnsu.edu/busoff/forms/index.html
42977	Application For Use of Univ. Facilities		0.15	Student Union	Room Reservation
44485	Request For Guest Parking And/Or Special Events		0.18	Security	University Stores
47348	Application For Employment-State of MN Special Order			obsolete	www.mnsu.edu/humanres/forms.html
47656	MSU, Adjustable Work Schedule Change		0.06	Human Resources	www.mnsu.edu/humanres/forms.html
47910	Request For Sign/Nameplate Order		0.18	Facilities Management	Sign Shop
47928	Request For Office Support Services (OSS)		0.13	Office Support	www.mnsu.edu/busoff/forms/index.html
48021	Supplemental Personnel Data For Affirmative Action		0.15	Affirmative Action	University Stores
49122	Employee Sarety Concern Report		0.09	Human Resources	www.mnsu.edu/humanres/forms.html
49308	Unclassified Personnel Document (UPD)		0.27	Print from Web	www.mnsu.edu/humanres/forms.html
55688	MSU Laser Name Tags 3" x 2" (8/sheet)		0.6		University Stores
55862	Travel Advance Request/Prior App. Out Of State (CS 1404)		0.32	Print from Web	www.mnsu.edu/busoff/forms/index.html
55869	Prior App. Request For Classified Overtime		0.13	Human Resources	www.mnsu.edu/humanres/forms.html
55998	Foundation Bid Documentation (FD-3)		0.05	Business Affairs	www.mnsu.edu/busoff/forms/index.html
56020	Foundation Employee Exp. Reimb. 25/PD (FD-2A)	1.30 (PD)		Business Affairs	www.mnsu.edu/busoff/forms/index.html
56044	Student Evaluation System LG Lecture Form B N/C	N/C		University Stores	University Stores
56045	Student Evaluation System Lab Form D N/C	N/C		University Stores	University Stores
56051	Student Evaluation System Small-Lecture Form A N/C	N/C		University Stores	University Stores
56052	Student Evaluation System Apprentice Form Form C N/C	N/C		University Stores	University Stores
56286	Credit Card Charge		0.08	Business Affairs	www.mnsu.edu/busoff/forms/index.html
56349	Visitor MSU Campus Map/City of Mankato	N/C		The Hub	University Stores
56698	Bloodbonrne Pathogen Exposure Incident Repot		0.08	Evi & Safety Dept	University Stores
56935	Field Purchase Order (CAO 35)		0.23	Business Affairs	University Stores
57140	Purchase Alert		0.16	Business Affairs	www.mnsu.edu/busoff/forms/index.html
57187	Federal Work Study-Grad. Asst.		0.32	Graduate Office	www.mnsu.edu/humanres/forms.html
57188	Graduate Asst. Work Authorization		0.48	Business Affairs	www.mnsu.edu/busoff/forms/index.html
57220	Work Study Packet	N/C		Business Affairs	www.mnsu.edu/busoff/forms/index.html
57221	Instr. Supervisors For WAF	N/C		Business Affairs	www.mnsu.edu/busoff/forms/index.html
57222	Student Employee Work Authorization (WAF Non-workstudy)		0.18	Business Affairs	www.mnsu.edu/busoff/forms/index.html
57326	Receipt Books MSU Printed and Numbered (3 part ncr)		5.85	Business Affairs	University Stores
57349	Cell Phone Reimbursement Form		0.09	Business Affairs	www.mnsu.edu/busoff/forms/index.html
57372	MSU College of Business Folders with Pockets		1.23	College of Business	University Stores