Establish a 3-year maintenance agreement for three (3) espresso machines owned by the Centennial Student Union.

- One (1) Schaerer Coffee Art Plus at Einstein’s Bagels in Highland Center
- Two (2) LaCimbali M2 Barsystem machine at Jazzman’s in the Centennial Student Union

Work to include:

- Inspection of the equipment once every three (3) months and performance of preventative maintenance at the time of inspection.
- Repairs not in connection with all preventative maintenance and normal use are to be identified and brought forward to the CSU Administration at the time of inspection/services. Additional work is not to be performed until approved by the CSU Administration.
- Providing a written service report for scheduled inspections and services calls within 48 hours after said inspection or service to the CSU Administration.

Service Calls

- The call back response time for a request for service will be within two (2) hours, at which time vendor will schedule a time for a service technician to repair the equipment. If the equipment is still able to produce coffee beverages, a technician will be onsite within 48 hours to repair the equipment and replace any necessary parts. If the equipment is unable to produce coffee beverages, a technician will be onsite within 24 hours or within the next business day to repair the equipment and replace any necessary parts.

Please provide:

- Checklist of tasks performed during preventative maintenance
- Any exceptions or exclusions to preventative maintenance or service calls.