3/2/20

Subject: Minnesota State University, Mankato
Mavericks Sports Dome Takedown RFP Questions

Question 1 - Will it be allowable for bidders to Bid or introduce a Bid Alternate for Dept. of Corrections Labor? If yes, please provide an understanding of how the DOC labor, which will have to contract directly with MSU, is to be managed as it will be out of scope for the Bidder and not under the control and coordination of the bidder to deliver the service on expected dates? Please provide an understanding of how a DOC labor crew can be allowable under the prevailing wage requirement?

Answer – Please provide a Base Bid for set up and take down assuming the Vendor will supply all necessary labor for each setup and takedown. Please also provide a Deduct Alternate for each setup and takedown for general labor to be provided by the Owner. Vendor to provide all supervision and skilled labor. Our intent is to establish a contract with the DOC labor crew to provide the project labor, however in the event a contract cannot be worked out, the Vendor will be responsible to provide all necessary labor.

Question 2 - If Crates, pallets, buckets etc. fail during the term of the contract is it allowable to invoice the school for repairs or replacements? If no please clarify the expectation of condition of these materials at the end of the contract term.

Answer – All storage crates, pallets, buckets, etc. are expected to be of sufficient quality to last. Repair or replacement of these items will be the responsibility of the Vendor for the term of the contract. At the end of the contract, after final setup, the Owner and Vendor will review the storage materials and determine final repairs or replacement to be included. The exception to Vendor required repairs/replacement will be damage/loss caused by the Owner.

Question 3 - Clarify the expectations around damages or lost items during or after service work as the result of service work, i.e. are there expectations for replacements or repairs? If yes, is there an expectation for timeliness of response?

Answer – Damages caused by mishandling of materials will be the responsibility of the Vendor. An inspection, with the Owner and Vendor, on the condition of the dome and its attachments should be completed prior to each takedown and after each setup, all areas of concern should be noted. Repair of damaged items should be initiated immediately upon discovery. Replacement of lost items are the responsibility of the Vendor unless proof can be provided that the items were accounted for at the time of storage of the dome. A complete inventory should be maintained of all removed and stored items. The timeline for repairs or replacement of parts will be mutually agreed upon by the Owner and the Vendor. In the event a timeline cannot be agreed upon, the Owner reserves the right to hire the repairs or order replacements, the cost for such will be deducted from the Vendor’s Contract.