

About the Course

- **Course ID Number:**
 - 008132-008955
 - 36 Sections for fall 04
- **Number of Credits:**
 - 1
- **Course Length:**
 - Meet once a week for the entire 16 week semester
- **The Seminar Course is not required:**
 - Students self-select this course. The course does count as one general education credit.
- **Who takes this course:**
 - First-year students with less than 30 credits



Textbook Recommendations

- No text is required, but we encourage you to select one. We recommend:
- Carter, C., Bishop, J., & Kravits, S. L. (2006). Keys to your success: Building Successful Intelligence for College, Career, and Life. (Brief 4th Ed.). Upper Saddle River, NJ: Prentice Hall Publishing.
- *Please Note, Barnes and Noble Request your book order as soon as possible!*



Course Evaluation

- Students will complete course evaluations during the last two weeks before finals.
 - Each instructor will receive a copy of the evaluation schedule.
- Students will be asked to complete a Pre-Assessment and Post-Assessment Tool delivered the first and last day of class.



UPD/Overload Procedures

- Each instructor teaching seminar will receive a commitment letter.
- IFO and AASF faculty will need to complete the UPD and if applicable, overload paperwork.
- This fall, all UPD will be generated electronically by the FYE Office and sent to instructor and appropriate Vice President for authorizing signature.



Correspondence

- Correspondence during the semester will be primarily over e-mail.
- There is a First Year Seminar Pick-up box on the wall by the front desk in the FYE office.
- Instructors teaching in Gage can pick-up materials in the pick-up box.
- Instructors teaching in other locations on campus will have any needed materials, delivered or mailed directly to their office.



Course Development

- Please forward a copy of your syllabus to the FYE office by September 8th, 2006
- We would like to have syllabi on file for future reference so we may continue to improve the overall course content and objectives.



Grade Reports

- Grade rosters will be delivered directly to instructors' offices at the end of the semester.
- Please complete and submit your grade reports directly through your department with your other courses.
- If you are only teaching seminar please deliver your roster directly to the FYE Office.



Photocopying

- FYE provides photocopying for your section(s) of seminar.
- Feel free to make your own copies at the FYE office or use copy cards provided by FYE.



Book Ordering

- The FYE office has book textbook order forms available.
- If you are using a textbook please complete the order form and send it directly to the University bookstore.
- Barnes and Noble requests your order as soon as possible



AV Equipment

- FYE has a TV/VCR and overhead available.
- To reserve the equipment contact the FYE front desk.
- AV equipment can also be reserved from the ERC for instructors not teaching in Gage.
- If you would like to use a video from the FYE office just contact the FYE front desk.



Data Collection

- Course Evaluation Data
 - **Fall 2004 Pre-Assessment/Post Assessment Comparison**



Overview of Pre/Post Test

- Started Fall 2003
- Instrument created jointly with Dr. Warren Sandman
- Reviewed by FYE Seminar Instructors via Spring Training, 2003
- Utilizes variable scale of SA, A, DA, SDA
- Delivered First and Last day of class



Course Goals and Objectives

- Experience Higher Expectations of his/her ability to meaningfully participate in academic life
- Define and give examples of Critical Thinking
- Interact with students regarding academic matters
- Affirm that careful thinking is an important aspect of the educational process
- Make a comfortable transition to college life
- **It is expected that Course Goals and Objectives are listed on each FYE Instructor's Syllabi**



Areas of Emphasis Based on FYE Pre/Post Data

- Fall 2006
- Areas identified per results of Pre and Post Test Data as needed areas of continued emphasis by instructors



Areas of Emphasis

- Diversity Goals-Opportunities to interact with students different from themselves
- Development of an appreciation of diversity
- Emphasis on Critical Thinking Skills
- Emphasis on development of understanding of Academic Expectations MSU has for students
- Emphasis on understanding both Student and Academic Resources and how to access them



Areas of Emphasis

- Continued Development of Academic Success skills, Time Management, Study Skills, Test Taking Skills, how to effectively connect with faculty at MSU.



Provided Syllabus

- Each instructor is requested to review and recognize the topics presented in the FYE Syllabus. A number of areas have been reflective positively by the assessment data, as a result, they were not included on the area of emphasis slides. Area of emphasis are area which higher improvement levels in students are desired.



Provided Syllabus

- Each instructor is requested to deliver the recommended assignments.
- Each assignment has been developed by the Faculty Review Team and follow Gen Ed Review Recommendations
- Deviation opportunities are found in the Journaling area.
 - If you are not comfortable utilizing journaling, this is an opportunity to create your own assignment to replace.



Provided Syllabus

- Academic Advising Assignment
 - Have your students prepared to meet with their advisor to discuss fall class choices. Timing of this assignment is critical. Students should plan to engage this assignment in Mid October-late November.
 - FYE Staff can present to your class regarding advanced preparation to meet with an advisor



Instructor Resources

- Gage 8 Classroom-Resource Library
- On-Line Resources-<http://www.mnsu.edu/fye/seminar/faculty.html>
 - Additional Resources to be posted over the summer and fall term
- Fall Meetings for Instructors-Time to Share
 - Sept. 19th 3:00-4:30pm
 - Oct. 20th 12:00-1:00pm
 - Nov. 6th 3:00-4:30pm



Internet Resources

- <http://www.mnsu.edu/acadaf/pra/reports/csxq2005112005.pdf>
- www.sc.edu/fye
- <http://www.beloit.edu/~pubaff/mindset/>
- www.oncourseworkshop.com
- <http://www.csi.edu/support/HR/Teaching/breakers.htm>
- <http://www.napier.ac.uk/qes/studentretentionproject/SRPhome.asp>
- <http://www.studentretention.org/resources.html>



Instructor Resources

I am happy to meet with instructors over the summer and early fall to answer questions and assist in finding resources

* Please contact Carol Endres at (507) 389-5498 to arrange an appointment time.

