

IPESL Staff Meeting
Friday, February 2, 2007
CSU 203
11-12 pm

Minutes:

1. Dr. Tracy Pellett provided an update on the status of assessment practices ongoing in IPESL. By all accounts, the assessment component seems to be progressing nicely.
2. Discussion was held on the future of IPESL. The possibility of additional future funds from MNSCU was addressed, but we remain unsure exactly what may happen (or not) from MNSCU. The IPESL Faculty Fellows are going to explore other avenues of funding future IPESL-style programs on the MNSCU campus. The Fellows will report back to this group at a later date.
3. The group reviewed and evaluated the process developed for administering IPESL 2006-07. The group has the following recommendations for any future IPESL-style programs:
 - a. The Steering Committee should have a representative from each College. Discussed potential for assigning it to the Faculty Development Committee but we are wary of putting too much on FD's plate.
 - b. Financial "double dipping" should be avoided. e.g., members of Steering Committee may apply for grants if the committee work is unfunded; Steering Committee members may not apply if committee work is funded, and grant recipients may not serve as program staff.
 - c. The double-blind review process used in 2006-07 was effective and should be retained.
 - d. A number of options were discussed for how grants are allocated. Funding maybe per person; funding maybe per project; funding may combine "by project" and "by person" (e.g., \$3,000 per faculty or a maximum of \$10,000 per project)
 - e. Provide a detailed rubric report to each applicant
 - f. Establish "bonus points" for applicants who have not received an IPESL in previous years.
 - g. Offer grant writing workshop(s) for potential applicants