

## NOTICE OF VACANCY

**DATE OF NOTICE:** April 2, 2009

**APPLICATION DEADLINE:** Applications accepted on an ongoing basis.

**POSITION:** Adjunct Instructor, College of Business

**SALARY RANGE:** \$1,200 per credit

**DATE OF APPOINTMENT:** Beginning of academic semester.

**RESPONSIBILITIES:**

Part-time faculty to teach classes periodically in Minnesota State University, Mankato's on-campus program, one course per semester, day or night.

Areas: Accounting, Business Law, Finance, Management, Marketing, and International Business.

**QUALIFICATIONS:**

- Master's degree in appropriate field.
- Related professional and/or technical experience of significant duration and responsibilities within the last five years.

**OTHER CONSIDERATIONS:**

- Three years of teaching and/or business experience desired.
- Demonstrated commitment to fostering a diverse working and learning environment.

**RELATED INFORMATION:**

The College of Business has over 2,000 students.

Additional information on Minnesota State University, Mankato can be found at: <http://www.mnsu.edu>.

\*Employment for this position is covered by the collective bargaining agreement for the Inter Faculty Organization which can be found at: [http://www.hr.mnscu.edu/contract\\_plans/documents/ifo0709.pdf](http://www.hr.mnscu.edu/contract_plans/documents/ifo0709.pdf).

**NOTICE:** In accordance with the Minnesota State Colleges and Universities (MnSCU) Vehicle Fleet Safety Program, employees driving on college/university business, whether using a personal, rental, or state vehicle, shall be required to complete a Vehicle Use Agreement form and consent to a Motor Vehicle Records check annually.

**TO APPLY:**

Send letter of application including information on how you value and can contribute to the diversity of our campus, completed Application for Employment form (see: <http://www.mnsu.edu/humanres/forms/unclassapp.pdf>), resume, unofficial transcripts, and contact information for three professional references. An official or certified copy of transcript for the highest completed degree will be required prior to any interview as a finalist for this position.

**Name:** Scott Johnson, Dean  
College of Business  
Minnesota State University, Mankato  
120 Morris Hall  
Mankato, MN 56001

**Phone:** (507) 389-5420  
**TTY:** (800) 627-3529 or 711  
**FAX:** (507) 389-5497

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*Minnesota State University, Mankato has a long-standing commitment to diversity and is actively seeking to nurture and enrich its underrepresented communities. Women, minorities, and individuals with disabilities are encouraged to apply.*

*In accordance with USCIS regulations, successful applicants must be legally able to accept work in the United States.*

*Requests for reasonable accommodation of a disability during the application and/or interview process should be made to the Office of Human Resources, 507-389-2015 (V), 800-627-3529 or 711 (MRS/TTY). This Vacancy Notice is available in alternative format upon request.*

*Minnesota State University, Mankato is an affirmative action/equal opportunity University and is a member of the Minnesota State Colleges and Universities System.*

*Revised 5/08*