

NOTICE OF VACANCY

DATE OF NOTICE: September 17, 2009

APPLICATION DEADLINE: Review of applications begins February 1, 2010, and will continue until positions are filled. All applications will remain active until May 31, 2011.

POSITION: Adjunct Faculty, English

DATE OF APPOINTMENT: August 2010 or January 2011

SALARY RANGE: \$1200 per semester credit

RESPONSIBILITIES:

The English department is creating a pool of adjunct faculty to staff a range of courses as emergency staffing problems occur during the 2010-2011 academic year. The courses which will require adjunct faculty may be on - or off-campus classes, both during the day and at night; they will include freshman composition and technical writing courses. There may be some need for adjunct faculty to teach general education literature courses, writing courses at various levels, and 200-level Humanities courses. Most courses will be four semester credits.

QUALIFICATIONS:

- A master's degree in English or related field.
- Significant preparation for the position being applied for.
- Experience teaching at the college level.
- For those applying for composition positions, experience teaching college-level composition.

OTHER CONSIDERATIONS:

- Experience in computer-assisted writing.
- Experience in online instructional systems.
- Demonstrated commitment to fostering a diverse working and learning environment.

RELATED INFORMATION:

The English Department at Minnesota State University, Mankato includes master's level programs in Creative Writing (MFA), English Studies, Literature, Technical Communication, and TESL, and undergraduate programs in the same fields (except TESL) and in English education. There are also undergraduate minors in linguistics and film. The English department is also responsible for the university's large composition program and offers general education courses in literature, film, popular culture, and humanities. For further information, visit the department website at: <http://english.mnsu.edu>.

Additional information on Minnesota State University, Mankato can be found at: <http://www.mnsu.edu>.

*Employment for this position is covered by the collective bargaining agreement for the Inter Faculty Organization which can be found at: http://www.hr.mnscu.edu/contract_plans/documents/ifo0709.pdf.

NOTICE: In accordance with the Minnesota State Colleges and Universities (MnSCU) Vehicle Fleet Safety Program, employees driving on college/university business, whether using a personal, rental, or state vehicle, shall be required to complete a Vehicle Use Agreement form and consent to a Motor Vehicle Records check annually.

TO APPLY:

Send letter of application, a resume, and an English department adjunct information form (available at: <http://english.mnsu.edu/employment.htm>) to the address below. Application must also include a formal Application for Employment form (**see: <http://www.mnsu.edu/humanres/forms/unclassapp.pdf>**). An official or certified copy of the transcripts will be required prior to employment.

Name: John Banschbach, Chair
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Minnesota State University, Mankato has a long-standing commitment to diversity and is actively seeking to nurture and enrich its underrepresented communities. Women, minorities, and individuals with disabilities are encouraged to apply.

In accordance with USCIS regulations, successful applicants must be legally able to accept work in the United States.

Requests for reasonable accommodation of a disability during the application and/or interview process should be made to the Office of Human Resources, 507-389-2015 (V), 800-627-3529 or 711 (MRS/TTY). This Vacancy Notice is available in alternative format upon request.

Minnesota State University, Mankato is an affirmative action/equal opportunity University and is a member of the Minnesota State Colleges and Universities System.

Revised 5/08