NOTICE OF VACANCY

DATE OF NOTICE: June 16, 2010

POSITION: Adjunct Faculty, Department of Urban & Regional Studies

DATE OF APPOINTMENT: Beginning of each academic semester as vacancies occur.

RESPONSIBILITIES:
The instructor shall be responsible for course preparation, instruction, assistance to students, course evaluations and assignment of grades in any of the below listed courses. Adjunct faculty are subject to student evaluations. These courses are subject to possible cancellation if total enrollment is less than 9 students.

URBS 100 Intro to the City
URBS 110 The City: Design & Architecture
URBS 230 Community Leadership
URBS 4/557 Economic Development
URBS 602 Planning Process & Theory
URBS 604 Zoning & Legal Issues
URBS 650 Administrative Services
URBS 662 Operational Planning

QUALIFICATIONS:
• Master's degree or equivalent in field related to area of course instruction.
• A record of responsible professional urban experience related to area of course instruction.

OTHER CONSIDERATIONS:
• Demonstrated commitment to fostering a diverse working and learning environment.

RELATED INFORMATION:
Applications will be accepted throughout the academic year. The initial appointment(s) will be made from the pool of applicants already received. If other vacancies occur during the academic year, all applications, including those in the original pool and those received after the initial application deadline, will be considered.

Additional information on Minnesota State University, Mankato can be found at: http://www.mnsu.edu.

*Employment for this position is covered by the collective bargaining agreement for the Inter Faculty Organization which can be found at: http://www.ifo.org/contract09-11/2009-2011.pdf.

NOTICE: In accordance with the Minnesota State Colleges & Universities (MnSCU) Vehicle Fleet Safety Program, employees driving on college/university business who use a rental or state vehicle, shall be required to conform to MnSCU’s vehicle use criteria and consent to a Motor Vehicle Records check.

TO APPLY:
Send letter of application including information on how you value and can contribute to the diversity of our campus, completed Application for Employment form (see: http://www.mnsu.edu/humanres/forms/unclassapp.pdf), current resume, tentative descriptions and course outlines of the courses to be taught, and, when available, student evaluations of previous teaching, unofficial transcripts, and the names and telephone numbers of three references to address below. An official or certified copy of transcript for the highest completed degree will be required prior to any interview as a finalist for this position.

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Minnesota State University, Mankato has a long-standing commitment to diversity and is actively seeking to nurture and enrich its underrepresented communities. Women, minorities, and individuals with disabilities are encouraged to apply.

In accordance with USCIS regulations, successful applicants must be legally able to accept work in the United States.

Requests for reasonable accommodation of a disability during the application and/or interview process should be made to the Office of Human Resources, 507-389-2015 (V), 800-627-3529 or 711 (MRS/TTY). This Vacancy Notice is available in alternative format upon request.

Minnesota State University, Mankato is an affirmative action/equal opportunity University and is a member of the Minnesota State Colleges and Universities System.

Revised 5/08