NOTICE OF VACANCY

DATE OF NOTICE: November 8, 2010

POSITION: Adjunct Faculty Instructor, Department of Modern Languages

DATE OF APPOINTMENT: August 15, 2011

APPLICATION DEADLINE: March 4, 2011, or until filled.

SALARY RANGE: $4,800 for one 4-credit course; $6,000 for one 5-credit course

RESPONSIBILITIES:
We seek to build a pool of qualified persons to teach courses as needed in elementary or intermediate level Spanish or German, or French (5 credits). The instructor is responsible for course preparation, instruction, assistance to students, evaluation/grading of student work, and keeping regular office hours. Courses may be on or off campus. Some appointments may require teaching at night. When applying, please indicate which language you are qualified to teach.

QUALIFICATIONS:
• Master’s degree.
• Must possess oral and written proficiency in English and a minimum oral proficiency of Advanced Low (or equivalent) on the ACTFL Oral Proficiency Scale in the language to be taught.
• Must demonstrate a strong commitment to teaching in the target language and share a commitment to create and maintain an environment that promotes cross-cultural understanding and appreciation for all members of the university community.

OTHER CONSIDERATIONS:
• Preference given to candidates with demonstrated college teaching experience.
• Experience with computer-assisted teaching.
• Demonstrated commitment to fostering a diverse working and learning environment.

RELATED INFORMATION:
Additional information on Minnesota State University, Mankato can be found at: http://www.mnsu.edu.

*Employment for this position is covered by the collective bargaining agreement for the Inter Faculty Organization which can be found at: http://www.ifo.org/contract09-11/2009-2011.pdf.

NOTICE: In accordance with the Minnesota State Colleges & Universities (MnSCU) Vehicle Fleet Safety Program, employees driving on college/university business who use a rental or state vehicle, shall be required to conform to MnSCU’s vehicle use criteria and consent to a Motor Vehicle Records check.

TO APPLY:
Send a cover letter addressing qualifications listed above, completed Application for Employment form (see: http://www.mnsu.edu/humanres/forms/unclassapp.pdf), vita, unofficial transcripts, and contact information for three professional references to address below. An official or certified copy of the transcripts will be required prior to any interview as a finalist for this position.

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Minnesota State University, Mankato has a long-standing commitment to diversity and is actively seeking to nurture and enrich its underrepresented communities. Women, minorities, and individuals with disabilities are encouraged to apply.

In accordance with USCIS regulations, successful applicants must be legally able to accept work in the United States.

Requests for reasonable accommodation of a disability during the application and/or interview process should be made to the Office of Human Resources, 507-389-2015 (V), 800-627-3529 or 711 (MRS/TTY). This Vacancy Notice is available in alternative format upon request.

Minnesota State University, Mankato is an affirmative action/equal opportunity University and is a member of the Minnesota State Colleges and Universities System.