DATE OF NOTICE: April 29, 2010

POSITION: Graduate Assistant, Program Advisor to the Lesbian, Gay, Bisexual, Transgender Center

DATE OF APPOINTMENT: Fall Semester 2010 - Spring Semester 2011

APPLICATION DEADLINE: Priority consideration will be given to applications received by May 13, 2010 and will continue until position is filled.

SALARY RANGE: $9,000 plus tuition. This is a full-time assistantship and provides a tuition stipend of up to 9 credits per semester for fall and spring 2010-2011. Appointments made after the tenth day of classes are not eligible for tuition waiver.

RESPONSIBILITIES:
• Organize educational programs, which raise awareness and understanding of the effects of Homophobia and heterosexism.
• Create a safe and welcoming environment for LGBTQQA students.
• Oversee the LGBT service-learning program.
• Coordinate and participate on classroom panels about LGBT topics.
• Serve as an advisor, mentor and referral to students who are dealing with LGBT related issues.
• Create an e-newsletter to the ‘friends and allies of the LGBT Center’ listserve.
• Help further the goals and objectives of the LGBT Center.
• Assist professional staff as needed.

QUALIFICATIONS:
• Bachelor’s Degree and admission to a graduate program at Minnesota State University, Mankato.
• Must be enrolled for at least six graduate credits per semester.
• Understanding and awareness of LGBT topics and concerns and how they are interconnected to other systems of oppression

OTHER CONSIDERATIONS:
• Excellent communication skills.
• Advising, counseling, and programming skills are preferred but not required.
• Demonstrated commitment to fostering a diverse working and learning environment.

RELATED INFORMATION:
It is the LGBT Centers mission to provide support, advocacy, referral and sense of community to LGBTQQA students. Through education, programming, and activism, we heighten campus and community awareness of LGBTQA concerns and strive to ensure every individual has equal opportunity to learn, work, and grow in a supportive and safe environment.

For more information about our center visit our website at: http://www.mnsu.edu/lgbtc/.

Contingent on satisfactory performance and available funding, there is a possibility that this appointment may be continued beyond the initial period of employment.

Additional information about graduate assistantships at Minnesota State Mankato and application are available at: http://grad.mnsu.edu/.

TO APPLY:
Please send a cover letter, resume (with at least two references), and Graduate Assistant Application form (http://grad.mnsu.edu/forms/appforgradassistantship.pdf) to:

Name: Jessica Flatequal
Lesbian, Gay, Bisexual, Transgender Center
Minnesota State University, Mankato
173 Centennial Student Union
Mankato, MN 56001

Phone: (507) 389-5792
TTY: (800) 627-3529 or 711
E-mail: jessica.flatequal@mnsu.edu

Minnesota State University, Mankato has a long-standing commitment to diversity and is actively seeking to nurture and enrich its underrepresented communities. Women, minorities, and individuals with disabilities are encouraged to apply.

In accordance with USCIS regulations, successful applicants must be legally able to accept work in the United States.

Requests for reasonable accommodation of a disability during the application and/or interview process should be made to the Office of Human Resources, 507-389-2015 (V), 800-627-3529 or 711 (MRS/TTY). This Vacancy Notice is available in alternative format upon request.

Minnesota State University, Mankato is an affirmative action/equal opportunity University and is a member of the Minnesota State Colleges and Universities System.