DATE OF NOTICE: March 8, 2010

POSITION: Federal Work Study Graduate Assistant, Department of Mechanical and Civil Engineering

DATE OF APPOINTMENT: Fall semester 2010

APPLICATION DEADLINE: April 1, 2010 or until the position is filled.

SALARY RANGE: $9000 per academic year (20 hours per week) and a full tuition waiver for up to 9 credits per semester for Fall and Spring semesters. Appointments made after the tenth day of classes are not eligible for tuition waiver.

RESPONSIBILITIES:
Assist faculty with computer and experimental laboratory courses. Teaching assistant will be supervised by the course instructor. Graduate teaching assistants may be required to perform non-teaching departmental service assignments.

QUALIFICATIONS:
• Bachelor’s degree in Mechanical Engineering or a closely related field.
• Must be accepted into the Graduate College and the Mechanical Engineering Masters program at Minnesota State University, Mankato.
• Must be enrolled for a minimum of 6 credits per semester at the graduate level.

OTHER CONSIDERATIONS:
• Previous laboratory and/or research experience.
• Knowledge or experience with engineering instrumentation and software.
• Must have excellent oral and written communication skills.
• Must have the ability to work independently.
• Must have strong organizational skills.
• Demonstrated commitment to fostering a diverse working and learning environment.

RELATED INFORMATION:
The Mechanical and Civil Engineering Department offers a Masters of Science degree in Engineering with a specialization in Mechanical Engineering. Areas of emphasis include Mechanical Systems & Design, Applied Mechanics, Thermal/Fluid Systems, and Mechatronics. Additional information can be found at the department’s web page (http://me.mnsu.edu).

Contingent on satisfactory performance and available funding, there is a possibility that this appointment may be continued beyond the initial period of employment.

Additional information about graduate assistantships at Minnesota State Mankato and application are available at: http://grad.mnsu.edu/.

TO APPLY:
Submit a Graduate Assistantship application form (http://www2.mnsu.edu/graduate/), application letter, resume, and unofficial transcript to the address below. An official or certified copy of the transcript will be required prior to any interview as a finalist for this position.

Name: Dr. Patrick A. Tebbe, Graduate Coordinator
Department of Mechanical & Civil Engineering
Minnesota State University, Mankato
205 Trafton Science Center E
Mankato, MN 56001

Phone: (507) 389-6834
TTY: (800) 627-3529 or 711
FAX: (507) 389-5002
E-mail: patrick.tebbe@mnsu.edu

Minneapolis State University, Mankato has a long-standing commitment to diversity and is actively seeking to nurture and enrich its underrepresented communities. Women, minorities, and individuals with disabilities are encouraged to apply.

In accordance with USCIS regulations, successful applicants must be legally able to accept work in the United States.

Requests for reasonable accommodation of a disability during the application and/or interview process should be made to the Office of Human Resources, 507-389-2015 (V), 800-627-3529 or 711 (MRS/TTY). This Vacancy Notice is available in alternative format upon request.

Minnesota State University, Mankato is an affirmative action/equal opportunity University and is a member of the Minnesota State Colleges and Universities System.

Revised 5/08