NOTICE OF VACANCY

DATE OF NOTICE: March 26, 2010

POSITION: Graduate Assistant, School of Nursing Research Assistant (RA)

DATE OF APPOINTMENT: August 23, 2010 - May 7, 2011

RESPONSIBILITIES:
• Assist nursing faculty with research project management, data entry, and data analyses.
• Review literature to support nursing faculty research grant development.
• Support nursing faculty in achieving individual scholarship goals related to the overarching goal of commitment to enhancing family and societal health.
• Gather and collate data adn assist with manuscript production.

QUALIFICATIONS:
• Bachelor’s Degree.
• Admitted to the College of Graduate Studies.
• Strong computer and statistical analysis skills.

OTHER CONSIDERATIONS:
• Demonstrated ability in completing data-based literature searches.
• Experience in using SPSS and statistical analysis.
• Admitted to the College of Graduate Studies as a nursing graduate student.
• Current Minnesota RN license, if a nursing graduate student.
• Strong oral and written communication and interpersonal relation skills.
• Self-directed individual with ability to follow-through and attend to details of requests made by faculty.
• Demonstrated commitment to fostering a diverse working and learning environment.

RELATED INFORMATION:
Contingent upon satisfactory performance and available funds, there is a possibility that this appointment may be continued beyond the initial period of employment. The initial appointment (s) will be made from the pool of applicants available at the initial deadline specified above. If other vacancies occur during the academic year, all applications, including those in the original pool and those received after the initial application deadline, will be considered. All applications in the pool become inactive on June 30, 2011.

Additional information about graduate assistantships at Minnesota State Mankato and application are available at: http://grad.mnsu.edu.

TO APPLY:
Send Graduate Assistant Application form, letter, transcripts and resume to the address below.

Name: Marcia Stevens, Chairperson
School of Nursing
Minnesota State University, Mankato
360 Wissink Hall
Mankato, MN 56001

Phone: (507) 389-6811
TTY: (800) 627-3529 or 711
FAX: (507) 389-6516
E-mail: marcia.stevens@mnsu.edu

APPLICATION DEADLINE: April 15, 2010 or until the position is filled.

SALARY RANGE: Tuition waiver for up to nine credits plus up to $9,000 for the academic year. Full-time assistantship is available for 20 hours per week. Appointments made after the tenth day of classes are not eligible for tuition waiver.