NOTICE OF VACANCY

DATE OF NOTICE: January 19, 2011

POSITION: Graduate Research Assistant, Film Studies

DATE OF APPOINTMENT: Fall Semester 2011

APPLICATION DEADLINE: April 1, 2011, or until filled

SALARY RANGE: $9,000 and full tuition waiver up to nine credits per semester; resident tuition rate for non-residents. Appointments made after the tenth day of classes are not eligible for tuition waiver.

RESPONSIBILITIES:
To assist in the implementation of pedagogical improvements in Introduction to Film (ENG 114) and to support faculty with additional curricular innovations that will permit an expanded emphasis on film studies in the department. The student will assist faculty in planning instruction, in teaching large lecture classes, in grading, in creating online instructional materials.

Graduate assistants are required to enroll for a minimum of 6 credits per semester at the graduate level.

QUALIFICATIONS:
• Bachelor’s degree in English or related field with strong concentration of coursework in English literature or film.
• Admission to the Graduate English Program at Minnesota State University, Mankato.
• Experience with computer-assisted research and writing.

OTHER CONSIDERATIONS:
• Strong interest in teaching.
• Ability to work harmoniously with undergraduate students and with faculty.
• Strong communication skills in writing and speaking.
• Experience or interest in using instructional technology, including course management systems.
• Experience in film production or screenplay writing.
• Demonstrated commitment to fostering a diverse working and learning environment.

RELATED INFORMATION:
The initial appointment will be made from the pool of applicants available on April 1. If vacancies occur during the academic year, all the pool become inactive on June 30, 2012.

The English Department at Minnesota State University, Mankato includes master’s level programs in Creative Writing (MFA), Literature, Technical Communication, and TESL, and undergraduate programs in creative writing, literature, technical communications, and English education, as well as an undergraduate Linguistics minor. The department is also responsible for the university’s large composition program and offers general education courses in literature, film, popular culture, and humanities. For further information, visit the department website at: http://english.mnsu.edu

Contingent on satisfactory performance and available funding, there is a possibility that this appointment may be continued beyond the initial period of employment.

Additional information about graduate assistantships at Minnesota State Mankato and application are available at: http://grad.mnsu.edu.

TO APPLY:
Send application letter and resume to:

Name: Dr. Steve Stoynoff, Graduate Program Director
English Department
Minnesota State University, Mankato
230 Armstrong Hall
Mankato, MN 56001

Phone: (507) 389-2117
TTY: (800) 627-3529 or 711
FAX: (507) 339-5362
E-mail: stephen.stoynoff@mnsu.edu

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MINNESOTA STATE UNIVERSITY MANKATO

Minnesota State University, Mankato has a long-standing commitment to diversity and is actively seeking to nurture and enrich its underrepresented communities. Women, minorities, and individuals with disabilities are encouraged to apply.

In accordance with USCIS regulations, successful applicants must be legally able to accept work in the United States.

Requests for reasonable accommodation of a disability during the application and/or interview process should be made to the Office of Human Resources, 507-389-2015 (V), 800-627-3529 or 711 (MRS/TTY). This Vacancy Notice is available in alternative format upon request.

Minnesota State University, Mankato is an affirmative action/equal opportunity University and is a member of the Minnesota State Colleges and Universities System.

Revised 5/08