

## NOTICE OF VACANCY

**OPENING DATE:** February 2, 2018

**POSITION:** Andreas Graduate Assistantship: Department of English

**APPLICATION DEADLINE:** Review of applications will begin on March 15, 2018 and continue until filled. All applicants will be notified by May 2018.

**SALARY:** Up to \$9000 plus tuition stipends, dependent upon availability of funds, period of appointment, and assignment. Appointments made after the tenth day of classes are not eligible for tuition waiver.

**DESCRIPTION:** The Andreas Graduate Assistantship is awarded to one Creative Writing MFA student per year who fits the Andreas Endowment description of a "mid-program student who, through performance in writing workshops and in other ways, demonstrates strong potential as an emerging professional artist."

### **RESPONSIBILITIES:**

Each semester, the Andreas Graduate Assistant will teach one four-credit section of English 242 (Introduction to Creative Writing), supervised by the Creative Writing faculty. The Andreas Graduate Assistant must also present his or her creative work in a public reading during the assistantship year, as arranged by the director of the Good Thunder Reading Series.

### **REQUIRED QUALIFICATIONS:**

- Admission to the Master of Fine Arts program in Creative Writing at MSU Mankato.
- Ability to meet three of the following items for eligibility to teach English 242 (completed by the end of spring term 2018):
  - Senior standing in the program
  - Successful record as TA
  - Completion of English 649: Teaching Creative Writing
  - Successful internship experience in English 242 or a 300-level creative writing class
- Availability to present creative work in a public reading during the assistantship year, as arranged by the director of the Good Thunder Reading Series.
- Ability to work harmoniously with undergraduate students, faculty and other teaching assistants.
- Enrollment in a minimum of six (6) graduate credits per semester during assistantship.

### **PREFERRED QUALIFICATIONS:**

- Interest in integrating technology into the classroom.
- Time management and organizational skills.
- Demonstrated commitment to fostering a diverse working and learning environment.

## NOTICE OF VACANCY

### TO APPLY:

Upload the following to the MSU Mankato English Submittable site  
[msumankatoenglish.submittable.com](http://msumankatoenglish.submittable.com):

- Graduate Assistant application ( [grad.mnsu.edu/forms/](http://grad.mnsu.edu/forms/) )
- Resume
- 1-2 page cover letter expressing (1) how you fit the description of the Andreas Graduate Assistant as quoted above, and (2) your interest in teaching English 242, detailing your eligibility and qualifications to teach it, and outlining your plans for the course.
- Up to 10 additional pages of a creative sample.
- Up to 5 additional pages of potential course materials for English 242.
- Paper-based applications may be sent to the following address:

### CONTACT:

Matthew Sewell, Department Chair  
English (Attention: GA Application)  
230 Armstrong Hall  
Minnesota State University, Mankato  
Mankato, MN 56001  
Phone: 507-389-2117  
TTY: 800-627-3529 or 711  
Fax: 507-389-5362

---

*Minnesota State University, Mankato has a long-standing commitment to diversity and is actively seeking to nurture and enrich its underrepresented communities. Women, minorities, and individuals with disabilities are encouraged to apply.*

*In accordance with USCIS regulations, successful applicants must be legally able to accept work in the United States.*

*Requests for reasonable accommodation of a disability during the application and/or interview process should be made to the Office of Human Resources, 507-389-2015 (V), 800-627-3529 or 711 (MRS/TTY). This Vacancy Notice is available in alternative format upon request.*

*Minnesota State University, Mankato is an affirmative action/equal opportunity University and is a member of the Minnesota State Colleges and Universities System.*