OPENING DATE: May 8, 2020
POSITION: Graduate Assistant: Biological Sciences
APPLICATION DEADLINE: Review of applications will begin immediately and continue until positions are filled.
DATE OF APPOINTMENT: August 17, 2020
SALARY: $5,000 per semester plus tuition stipends up to 9 credits per semester. Appointments made after the 10th day of classes are not eligible for tuition waiver.

RESPONSIBILITIES: The graduate assistant's duties will include teaching lower division biology laboratory sections, setting up instructional laboratories, assignment and examination grading and record keeping, as well as other related duties assigned by the department.

REQUIRED QUALIFICATIONS:
- Bachelor’s Degree
- Acceptance into graduate degree program at Minnesota State University, Mankato.
- Minimum GPA of 3.0 in undergraduate courses in math, chemistry, biology and physics.
- Qualifying English language test scores (if applicable).
- Strong undergraduate background in Biology/Environmental Sciences.
- Maintenance of at least 3.0 GPA in graduate classes.

PREFERRED QUALIFICATIONS:
- Demonstrated commitment to fostering a diverse working and learning environment.
- Excellent communication and interpersonal skills
- Ability to work independently and creatively
- Biology/Environmental Science major
- Previous teaching experience

RELATED INFORMATION: Additional information about graduate assistants at Minnesota State University, Mankato and application forms are available at https://mankato.mnsu.edu/future-students/graduate/graduate-assistantships/. Graduate Assistants must enroll in six credits per semester. Graduate Assistants with a summer appointment must enroll for at least one graduate credit. The assignment is on a competitive basis contingent upon academic background, department need, and available funds. There is a possibility that the employment may be mutually extended beyond the initial period of employment. Additional information about graduate assistantships at Minnesota State University and applications are available at http://grad.mnsu.edu. Additional information on Minnesota State University, Mankato can be found at www.mnsu.edu.

TO APPLY: In order to be considered for this position, please submit 1) cover letter (detailing how you meet the above qualifications); 2) a brief resume; 3) unofficial transcript; 4) names, addresses and phone numbers for three references to the Biology contact below; 5) a Graduate Assistantship Application https://grad.mnsu.edu/globalassets/college-of-graduate-studies-and-research/files/documents/forms/grad-app-form.pdf. The materials submitted, along with the application for admission to the program, will be considered when determining Graduate Assistantship appointments. The assistantship application packet can be e-mailed to david.sharlin@mnsu.edu.

CONTACT
David Sharlin, Graduate Program Coordinator
Minnesota State University, Mankato
S0242 Tafton Science Center South
Mankato, MN 56001
Phone: 507-389-1085
TTY: 800-627-3529 or 711
Fax: 507-389-2788
Email: david.sharlin@mnsu.edu

NOTICE: In accordance with the Minnesota State Colleges & Universities (MnSCU) Vehicle Fleet Safety Program, employees driving on college/university business who use a rental or state vehicle, shall be required to conform to MnSCU’s vehicle use criteria and consent to a Motor Vehicle Records check.

The Minnesota State University, Mankato Annual Security and Fire Safety Report is available for your review. This report is required by federal law and contains policy statements and crime statistics for the University. The policy statements address the school’s policies, procedures, and programs concerning safety and security. Three years’ worth of statistics are included for certain types of crimes that were reported to have occurred on-campus, or in other University affiliated locations. This report is available online at http://www.mnsu.edu/safety/. You may also request a paper copy from University Security at 507-389-2111 or by emailing security@mnsu.edu.

Minnesota State University, Mankato has a long-standing commitment to diversity and is actively seeking to nurture and enrich its underrepresented communities. Women, minorities, veterans, and individuals with disabilities are encouraged to apply. In accordance with USCIS regulations, successful applicants must be legally able to accept work in the United States. Requests for reasonable accommodation
NOTICE OF VACANCY

of a disability during the application and/or interview process should be made to the Office of Human Resources, 507-389-2015 (V), 800-627-3529 or 711 (MRS/TTY). This vacancy notice is available in an alternative format upon request. Minnesota State University, Mankato is an affirmative action/equal opportunity University and is a member of the Minnesota State Colleges and Universities System.