NOTICE OF VACANCY

OPENING DATE: January 29, 2021
POSITION: Fall 2021/Spring 2022 Graduate Assistant: Maverick Adventures Outdoor Programs: Office of Campus Recreation (1 Position)
APPLICATION DEADLINE: Priority consideration will be given to applications received by March 7, 2021.
DATE OF APPOINTMENT: 08/16/2021–05/06/2022
SALARY: $10,000 (20 hours/week); tuition waiver up to 9 credits per semester. Appointments made after the tenth day of classes are not eligible for tuition waiver. Dependent upon availability of funds, period of appointment and assignment.

RESPONSIBILITIES: Assist the Program Coordinator of the Adventure Education Program. Primary responsibilities are to assist in the development of the potential and the concept of ‘Maverick Adventures’; a rental center, trip & travel program, and certification and clinic program on our campus. Duties include planning, program design, program implementation, budget development, gathering student, faculty and staff feedback, research of other college/university programs, coordinating administrative meetings, coordination with academic areas, outreach, marketing, risk management, special events and other departmental projects.

REQUIRED QUALIFICATIONS:
- Admitted to a graduate degree program at Minnesota State University, Mankato by start date.
- Sound philosophical basis in Experiential Education & Outdoor Education.

PREFERRED QUALIFICATIONS:
- Demonstrated commitment to fostering a diverse working and learning environment.
- Prior University/College Outdoor Program experience.
- Knowledge of University Student Affairs Division operations & programming.
- Grant writing experience.
- Computer skills (Both Mac and PC).
- First Aid and CPR certification. (Available from our department within 30 days of hire)
- First Responder, WFA or WFR Certification.
- Interest in conducting research in the field of Experiential Education.

RELATED INFORMATION: Graduate assistants must be enrolled for a minimum of six (6) graduate credits each semester. Included in this assistantship is a credit waiver of 9 credits per semester. Contingent on satisfactory performance and available funding, there is a possibility that this appointment may be continued beyond the initial period of employment. Additional information about graduate assistantships at Minnesota State Mankato and application are available at: http://grad.mnsu.edu/. Additional information on Minnesota State University, Mankato can be found at www.mnsu.edu.

Graduate Assistants must enroll in a required of six credits per semester. Graduate Assistants with a summer appointment must enroll for at least one graduate credit.

TO APPLY: Please apply at the following link: https://link.mnsu.edu/8gu. You will be asked to digitally submit a cover letter detailing how you meet the above qualifications, resume and names, email and phone numbers for three references.

CONTACT
Sam A Steiger, Program Coordinator
Campus Recreation: Maverick Adventures
Minnesota State University, Mankato
Campus Recreation: Myers Field House 135
Mankato, MN  56001

Phone: 507-389-6118
TTY: 800-627-3529 or 711
Email: samuel.steiger@mnsu.edu

NOTICE: In accordance with the Minnesota State Colleges & Universities (MnSCU) Vehicle Fleet Safety Program, employees driving on college/university business who use a rental or state vehicle, shall be required to conform to MnSCU’s vehicle use criteria and consent to a Motor Vehicle Records check.

The Minnesota State University, Mankato Annual Security and Fire Safety Report is available for your review. This report is required by federal law and contains policy statements and crime statistics for the University. The policy statements address the school’s policies, procedures, and programs concerning safety and security. Three years’ worth of statistics are included for certain types of crimes that were reported to have occurred on-campus, or in other University affiliated locations. This report is available online at http://www.mnsu.edu/safety/. You may also request a paper copy from University Security at 507-389-2111 or by emailing security@mnsu.edu.

Minnesota State University, Mankato has a long-standing commitment to diversity and is actively seeking to nurture and enrich its underrepresented communities. Women, minorities, veterans, and individuals with disabilities are encouraged to apply. In accordance with UScis regulations, successful applicants must be legally able to accept work in the United States. Requests for reasonable accommodation of a disability during the application and/or interview process should be made to the Office of Human Resources, 507-389-2015 (V), 800-627-3529 or 711 (MRS/TTY). This vacancy notice is available in an alternative format upon request. Minnesota State University, Mankato is an affirmative action/equal opportunity University and is a member of the Minnesota State Colleges and Universities System.