NOTICE OF VACANCY

OPENING DATE: January 27, 2021
POSITION: Graduate Teaching Assistant – Department of Mathematics and Statistics
APPLICATION DEADLINE: Review of applications will begin immediately and continue until the position is filled.
DATE OF APPOINTMENT: Fall 2021. May be renewed for up to 3 years depending on budget availability and performance.
SALARY: Full-time assistantship (20 hours per week) with $5000 stipend per semester, plus up to 9 credit hours tuition waiver per semester. Appointments made after the tenth day of classes are not eligible for tuition waiver.

RESPONSIBILITIES: A graduate teaching assistant will teach College Algebra, Elementary Statistics, Trigonometry, or Precalculus as an instructor of record or assist faculty with teaching related, lab classes and development activities. The graduate assistant will be supervised by a faculty member. Graduate assistants may be required to perform non-teaching departmental service assignments.

REQUIRED QUALIFICATIONS:
• Bachelor's degree in Mathematics, Statistics, or a closely related field.
• Admitted to a master program in the department of Mathematics and Statistics at Minnesota State University, Mankato.
• Enrolled in a minimum of six (6) graduate credits per semester during assistantship, and in good academic standing.
• At least two courses need to be in Math or Stat courses (excluding thesis/APP or any type of independent study course).

PREFERRED QUALIFICATIONS:
• Demonstrated commitment to fostering a diverse working and learning environment.
• Excellent communication skills.
• Ability to work independently and as part of a team.
• Previous teaching, tutoring and/or development experience.
• Strong organizational skills.

RELATED INFORMATION: Additional information about graduate assistantships at Minnesota State University, Mankato, is available at http://www.mnsu.edu/hr/vacancy/index.php?id=vacgrad. MinnState System policy requires that graduate assistants must reside within the State of Minnesota for the duration of their appointment.

Additional information on Minnesota State University, Mankato can be found at www.mnsu.edu.

TO APPLY: In order to be considered for this position, please submit 1) a letter of application; 2) a brief resume; 3) unofficial transcripts; 4) contact information for three references to cynthai.meyer@mnsu.edu.

CONTACT
Mrs. Cynthia Meyer
Mathematics & Statistics Department
Minnesota State University, Mankato
273 Wissink Hall
Mankato, MN 56001

Phone: 507-389-1460
TTY: 800-627-3529 or 711
Email: cynthia.meyer@mnsu.edu

NOTICE: In accordance with the Minnesota State Colleges & Universities (MnSCU) Vehicle Fleet Safety Program, employees driving on college/university business who use a rental or state vehicle, shall be required to conform to MnSCU's vehicle use criteria and consent to a Motor Vehicle Records check.

The Minnesota State University, Mankato Annual Security and Fire Safety Report is available for your review. This report is required by federal law and contains policy statements and crime statistics for the University. The policy statements address the school's policies, procedures, and programs concerning safety and security. Three years' worth of statistics are included for certain types of crimes that were reported to have occurred on-campus, or in other University affiliated locations. This report is available online at http://www.mnsu.edu/safety/. You may also request a paper copy from University Security at 507-389-2111 or by emailing security@mnsu.edu.

Minnesota State University, Mankato has a long-standing commitment to diversity and is actively seeking to nurture and enrich its underrepresented communities. Women, minorities, veterans, and individuals with disabilities are encouraged to apply. In accordance with USCIS regulations, successful applicants must be legally able to accept work in the United States. Requests for reasonable accommodation of a disability during the application and/or interview process should be made to the Office of Human Resources, 507-389-2015 (V), 800-627-3529 or 711 (MRS/TTY). This vacancy notice is available in an alternative format upon request. Minnesota State University, Mankato is an affirmative action/equal opportunity University and is a member of the Minnesota State Colleges and Universities System.