OPENING DATE: March 8, 2021  
POSITION: Graduate Assistant – Student Health Services  
APPLICATION DEADLINE: Open until position is filled.  
DATE OF APPOINTMENT: August 16, 2021  
SALARY: Up to $10,000 plus tuition stipend, dependent upon availability of funds, period of appointment and assignment. Appointments made after the tenth day of classes are not eligible for tuition waiver.

RESPONSIBILITIES: Student Health Services/Health Education is looking for an enthusiastic individual who is interested in developing, organizing, and promoting health education activities on campus. The person in this position is responsible for assisting with recruiting, training, and supervising of undergraduate peer health educators and the coordination of their outreach activities (alcohol, safer sex, stress management, healthy sleep habits, nutrition, etc.).

REQUIRED QUALIFICATIONS:  
- Completed bachelor’s degree  
- Admission to a Minnesota State University, Mankato graduate program and enrollment for at least six credits of graduate level coursework each semester of the assistantship  
- Demonstrated experience in the planning and coordination of educational activities or programs  
- Ability to work with and motivate undergraduate student volunteers  
- Flexibility to work on projects, including some evenings and weekends  
- A demonstrated ability to create event marketing materials using desktop publishing  
- Effective communication and organizational skills

PREFERRED QUALIFICATIONS:  
- Demonstrated commitment to fostering a diverse working and learning environment.  
- Experience with Microsoft Publisher or similar desktop publishing program and Canva.  
- Health Education/Promotion background.

RELATED INFORMATION: Additional information on graduate assistantships and application is available at:  
http://www.mnsu.edu/hr/vacancy/index.php?id=vacgrad. MinnState System policy requires that graduate assistants must reside within the State of Minnesota for the duration of their appointment.

Additional information on Minnesota State University, Mankato can be found at www.mnsu.edu.

TO APPLY: In order to be considered for this position, please submit 1) a letter of application; 2) a brief resume; 3) unofficial transcripts; 4) contact information for three references to lori.marti@mnsu.edu.

CONTACT  
Lori Marti, Health Educator  
Student Health Services/Health Education  
Minnesota State University, Mankato  
100 Carkoski Commons  
Mankato, MN 56001  
Phone: 507-389-5689  
TTY: 800-627-3529 or 711  
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Email: lori.marti@mnsu.edu

NOTICE: In accordance with the Minnesota State Colleges & Universities (MnSCU) Vehicle Fleet Safety Program, employees driving on college/university business who use a rental or state vehicle, shall be required to conform to MnSCU’s vehicle use criteria and consent to a Motor Vehicle Records check.

The Minnesota State University, Mankato Annual Security and Fire Safety Report is available for your review. This report is required by federal law and contains policy statements and crime statistics for the University. The policy statements address the school's policies, procedures, and programs concerning safety and security. Three years’ worth of statistics are included for certain types of crimes that were reported to have occurred on-campus, or in other University affiliated locations. This report is available online at http://www.mnsu.edu/safety/. You may also request a paper copy from University Security at 507-389-2111 or by emailing security@mnsu.edu.

Minnesota State University, Mankato has a long-standing commitment to diversity and is actively seeking to nurture and enrich its underrepresented communities. Women, minorities, veterans, and individuals with disabilities are encouraged to apply. In accordance with USCIS regulations, successful applicants must be legally able to accept work in the United States. Requests for reasonable accommodation of a disability during the application and/or interview process should be made to the Office of Human Resources, 507-389-2015 (V), 800-627-3529 or 711 (MRS/TTY). This vacancy notice is available in an alternative format upon request. Minnesota State University, Mankato is an affirmative action/equal opportunity University and is a member of the Minnesota State Colleges and Universities System.