

NOTICE OF VACANCY

DATE OF NOTICE: December 19, 2007

POSITION: Graduate Teaching Assistant, Department of Modern Languages

DATE OF APPOINTMENT: August 18, 2008 and as vacancies occur throughout the year.

APPLICATION DEADLINE: February 16, 2008, or until filled

SALARY RANGE: \$9,000 for two 4-credit courses; \$10,000 for two 5-credit courses. Full tuition waiver for Fall and Spring semesters for up to nine credits each; resident tuition rate for non-residents beyond nine credits.

RESPONSIBILITIES:

Responsible for teaching one 4-credit section of elementary or intermediate Spanish, German, or ESL, or one elementary 5-credit section of French or Chinese per semester during the academic year. Some appointments may require teaching at night. Teaching assistants are supervised by the department TA supervisor. Graduate teaching assistants may be required to perform non-teaching departmental service assignments each week. Graduate Teaching Assistants are required to report for a week-long orientation and training workshop August 11-15, 2008.

QUALIFICATIONS:

- Bachelor's degree.
- Admission to the College of Graduate Studies at Minnesota State University, Mankato.
- Applicants for Spanish, German, French and Chinese must possess oral and written proficiency in English and a minimum oral proficiency of advanced low (or equivalent) on the ACTFL oral proficiency scale in the language to be taught.
- ESL candidates must have native or near-native English language proficiency.
- Applicants must demonstrate a strong commitment to teaching in the target language and share a commitment to cultural diversity.

OTHER CONSIDERATIONS:

- Current full-time graduate student status in Spanish, French or TESL. Other graduate programs will be considered.
- Potential for graduate study based on academic record.
- Teaching experience and experience in the country where the language to be taught is spoken.
- Experience with computer-assisted teaching.

RELATED INFORMATION:

Graduate Teaching Assistants are required to enroll in a methods course (MODL 560 for Spanish, German, French and Chinese TAs and MODL 570 for ESL TAs) in their first semester of teaching unless equivalent training in methodology elsewhere is approved by the department. Graduate Teaching Assistants are required to enroll for a minimum of six credits per semester at the graduate level. Graduate teaching assistants with a summer appointment must be enrolled for at least one graduate credit.

Applications for graduate teaching assistantships will be accepted throughout the fiscal year. The initial appointment(s) will be made from the pool of applicants available at the February application deadline. If other vacancies occur during the year, all applications, including those in the original pool and those received after the initial application deadline, will be considered. All applications in the pool become inactive on July 1, 2009.

Contingent upon satisfactory performance and available funds, there is a possibility that this appointment may be continued beyond the initial period of employment.

Additional information about graduate assistantships at Minnesota State Mankato and application available at: <http://grad.mnsu.edu/>.

TO APPLY:

Send a completed Graduate Assistantship application, cover letter, and resume to:

Name: Dr. James Grabowska
Department of Modern Languages
Minnesota State University, Mankato
227 Armstrong Hall
Mankato, MN 56001

Phone: (507) 389-2116
TTY: (800) 627-3529 or 711
FAX: (507) 389-5887
E-mail: jim.grabowska@mnsu.edu

Minnesota State University, Mankato has a long-standing commitment to diversity and is actively seeking to nurture and enrich its underrepresented communities. It is expected that the successful candidate shares in this commitment.

Requests for reasonable accommodation of a disability during the application and/or interview process should be made to the Office of Human Resources, 507-389-2015 (V), 800-627-3529 or 711 (MRS/TTY). This Vacancy Notice is available in alternative format upon request.

Minnesota State University, Mankato is an affirmative action/equal opportunity educator and employer. In accordance with INS regulations, successful applicants must be legally able to accept work in the United States.