



Minnesota State Colleges & Universities

Tuition Waiver Benefits for Employees

NOTE: This matrix is intended for informational use only and should not be used as a substitute for consulting the applicable collective bargaining agreement/personnel plan, Guideline #PER0003, or the appropriate Office of the Chancellor personnel.

Contract/Plan	Applicable Provisions	Employee Eligibility	Dependent Eligibility	# of semester credits/fees	Credit Year	Where credits can be used
AFSCME	AFSCME CBA Appendix R - Supplemental Agreement for MnSCU, Part 1, Section 7 (page 356)	1) Full-time or Part-time unlimited or seasonal; AND	Spouse	<i>Dependents:</i> Not to exceed sixteen (16) credits per year	Fall Semester through Summer Semester(s)	University employees at any university
BU 202, 203, 204, 206, 207		2) Completed 3 consecutive years of service in a Technical College or in the MnSCU System; AND	Dependent Child up to age 25 per insurance definition*	<i>Employee:</i> Not to exceed twenty (20) credits per year		Technical, Community or Co-located college employees at any college.
<i>Effective date 8/28/07</i>		3) Enroll in credit courses on a "space available" basis		Student pays all applicable fees Does not apply to doctoral programs		Office of the Chancellor employees make a one-time only choice of any MnSCU college or university.
MNA	2007 - 2009 MNA CBA, Appendix L (page 99)	1) Full-time or Part-time unlimited or seasonal; AND	Spouse	<i>Employee:</i> Not to exceed twenty (20) credits per year	Fall Semester through Summer Semester(s)	University employees at any university
BU 205		2) Completed 3 consecutive years of service in the MnSCU System; AND	Dependent Child up to age 25 per insurance definition*	<i>Dependents:</i> Not to exceed sixteen (16) credits per year		Technical, Community or Co-located college employees at any college.
<i>Effective date 9-4-08</i>		3) Enroll in credit courses on a "space available" basis		Student pays all applicable fees Does not apply to doctoral programs		Office of the Chancellor employees make a one-time only choice of any MnSCU college or university.
MAPE	MAPE CBA Appendix R Supplemental Agreement for MnSCU, Section VII (page 152)	1) Full-time or Part-time unlimited or seasonal, classified & unclassified; AND	Spouse	<i>Dependents:</i> Not to exceed sixteen (16) credits per year	Fall Semester through Summer Semester(s)	University employees at any university
BU 214		2) Completed 3 consecutive years of service in the MnSCU System; AND	Dependent Child up to age 25 per insurance definition*	<i>Employee:</i> Not to exceed twenty (20) credits per year		Technical, Community or Co-located college employees at any college.
<i>Effective date 8/28/07</i>		3) Enroll in credit courses on a "space available" basis		Student pays all applicable fees Does not apply to doctoral programs		Office of the Chancellor employees make a choice once each contract period of any MnSCU college or university.
MMA	MMA CBA Appendix E - Supplemental Agreement for MnSCU, Part F, Section 1 (page 85)	1) Full-time or Part-time unlimited or seasonal, classified & unclassified; AND	Spouse	<i>Dependents:</i> Not to exceed sixteen (16) credits per year. Tuition only is waived.	Fall Semester through Summer Semester(s)	University employees at any university
BU 216		2) Completed 3 consecutive years of service in the MnSCU System; AND	Dependent Child up to age 25 per insurance definition*	<i>Employees:</i> Not to exceed twenty (20) credits per year. Tuition and fees waived (except laboratory & special course fees).		Technical College employees at any Technical or Co-located college; Community College employees at any Community or Co-located college; and Co-located college employees at any college.
<i>Effective date 12/17/2007</i>		3) Enroll in credit courses on a "space available" basis		Does not apply to doctoral programs		Office of the Chancellor employees make a choice once each contract period of any MnSCU college or university.



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Commissioner's Plan	Commissioner's Plan - Appendix M (page 134)	1) Full-time or Part-time unlimited or seasonal, classified & unclassified; AND	Tuition Waiver benefits are available pursuant to the employee's corresponding job classification covered by the applicable collective bargaining agreement. Those job classes that are unique to the Commissioner's Plan follow the MAPE collective bargaining agreement.			
BU 217		2) Completed 3 consecutive years of service in the MnSCU System; AND				
<i>Effective date 12/17/2007</i>		3) Enroll in credit courses on a "space available" basis				
Classified Managers	Managerial Plan - Appendix K (Page 105)	Full-time or Part-time unlimited or seasonal managers have the same tuition waiver benefit as is provided to MnSCU Administrators under the Personnel Plan				
BU 220						
<i>Effective Date 12/17/2007</i>						
MnSCU Administrator's Plan	Personnel Plan for MnSCU Administrators - Section 1.12, Career Development and Tuition Waiver (page 26)	1) Administrators employed with a 0.75 FTE or greater appointment.	Spouse	Not to exceed twenty-four (24) credits per year	Fall Semester through Summer Semester(s)	Employees: any of the MnSCU colleges/universities.
BU 220		Does not apply to doctoral programs		Employees: Tuition and fees waived (except laboratory & special course fees). Dependents: Tuition only is waived, student pays all applicable fees.		Dependents of administrators at a college/university: may use benefits at any institution of the same type as where the employee is employed (college or university)
<i>Effective date: 04/18/2008</i>			Dependent Child up to age 25 per insurance definition*			Dependents of Office of the Chancellor employees may use benefits as follows: Administrators employed by the University System on 6/30/95 - at any university; Administrators employed by the CC System or TC Board or at a TC on 6/30/95 - at any college; Any Administrator without prior system service may make a one-time choice of any MnSCU college or university.
MSUAASF	MSUAASF CBA - Article 15, Section E (page 65)	1) All MSUAASF bargaining unit members; AND	Spouse	Not to exceed twenty-seven (27) credits per year.	Fall Semester through Summer Semester(s)	University employees at any university
BU 211		2) Enroll in credit courses on a "space available" basis;	Dependent Children (Biological, Adopted, Stepchild or Legal Ward) up to 25 years of age.	Employees: Tuition and fees waived (except laboratory & special course fees). Dependents: Tuition only is waived, student pays all applicable fees.		May be used for applied doctoral courses starting Fall Semester, 2007.
<i>Effective date: 07/18/2008</i>		3) Following death of an ASF employee, employee's spouse or dependent children may use tuition waiver benefits for the following five (5) years.				



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IFO	IFO CBA - Article 27, Section G (page 109)	1) Full-time faculty members and part-time probationary, part-time non-tenure track and part-time tenured faculty.	Spouse	Not to exceed thirty (30) credits per year; except for retrenched faculty who may not exceed twenty-four (24) credits per year. [Note limits in #2 under 'Employee Eligibility' column.]	Fall Semester through Summer Semester(s)	To be used at state universities only. May be used for applied doctoral courses starting Fall Semester, 2007.
BU 209		2) Part-time fixed-term, adjunct and community faculty; however, the number of credits available to part-time fixed-term, adjunct and community faculty members shall be equal to the # of credit hours taught within that year.	Dependent children (see collective bargaining agreement definition)	Employees: Tuition and fees waived (except laboratory & special course fees).		
Effective date: 03/14/2008		3) Retrenched faculty and their spouse and children continue to be eligible for tuition waiver benefits within one (1) year following separation.	Dependents: Tuition only is waived, student pays all applicable fees.			
MSCF	MSCF CBA - Article 24, Section 3 (page 134)	1) Full-time or Part-time unlimited faculty; OR	Spouse and Dependent Children (Biological, Adopted, Stepchild or Legal Ward) up to 25 years of age.	Not to exceed twenty-four (24) credits per year for employees; dependents may not exceed sixteen (16) credits. Employees and all dependents: Tuition only is waived, student pays all applicable fees.	Fall Semester through Summer Semester(s)	Faculty member may use twenty-four (24) credits at any System college and/or university. [Note limits in #3 under 'Employee Eligibility' column] Dependents may use a maximum of sixteen (16) of the faculty member's twenty-four (24) credits at any System college. [Note limits in #3 under 'Employee Eligibility' column] Current MSCF faculty and Faculty members who retired after 6/30/95 shall be allowed to audit courses with out paying tuition, up to the employee's current tuition waiver credit limit.
BU 210		2) Temporary Full-time faculty				
Effective date 03/27/08		3) Eligibility for Temporary Part Time faculty is semester based. Teaching twelve (12) credits or more in Fall = 12 credits for employee & 8 credits for spouse/dependent. Teaching twelve (12) credits in Spring - 12 credits for employee and 8 credits spouse/dependent. Unused credits from Fall shall carry over to Spring & Summer. Unused credits from Spring shall carry over to Summer. Credits must be earned at one institution.		4) Enroll in credit courses on a "space available" basis		



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MGEC	MGEC CBA - Article 4, Section 6 (page 4) And MOA dated Jan, 2008	1) Full-time or Part-time unlimited or seasonal; AND	Spouse or dependent child(ren) up to age 25 per insurance definition.*	Not to exceed sixteen (16) credits per year	Fall Semester through Summer Semester(s)	Employees of a state university may have tuition waived at any state university.
BU212		2) Completed 3 consecutive years of service in the MnSCU System; AND		Tuition only is waived, student pays all applicable fees.		
<i>Effective date 12/17/2007</i>		3) Enroll in credit courses on a "space available" basis		Does not apply to doctoral programs		
Health Trtmt Prof	<i>No tuition waiver benefits at this time.</i>					
BU 213						
<i>Effective date 12/17/2007</i>						
<p>*Insurance Definition of a Dependent Child: An eligible employee's dependent child is a biological child, a legally adopted child, a foster child or a step-child (1) up through age 18 (but not including the 19th birthday), or (2) up through age 24 (but not including the 25th birthday) as long as the child is a full time student at an accredited institution of higher education, or (3) a handicapped child, regardless of age or marital status, who is incapable of self-sustaining employment by reason of mental retardation, mental illness or physical disability. The dependent child must maintain residence with the employee and be dependent upon the employee for his/her principal support and maintenance.</p>						