

Student Identification – All must complete. (Please print or type)

Name of student <div style="text-align: center; font-size: 2em; font-weight: bold;">NAME</div>	Taxpayer Identification Number <div style="text-align: center; font-size: 2em; font-weight: bold;">INTERNATIONAL "NO SSN"</div>
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Address (number, street, and apt. or suite no) <div style="text-align: center; font-size: 2em; font-weight: bold;">ADDRESS STUDENT</div>

City, state, and ZIP code <div style="text-align: center; font-size: 2em; font-weight: bold;">ADDRESS</div>
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Purpose of Form: Minnesota State Colleges & Universities is required to have your correct taxpayer identification number (TIN) to file Form 1098-T, Tuition Statement, with the IRS and to furnish a statement to you. For students, this will be your social security number (SSN) or, if you are not eligible to obtain an SSN, your individual taxpayer identification number (ITIN). The information about your tuition will help to determine whether you, or the person who can claim you as a dependent, may take either the tuition and fees deduction or claim an educational credit to reduce federal income tax.

You are required to provide the requested information.

Requester: Minnesota State University, Mankato	Telephone #: 507-389-6266
Contact: Office of the Registrar Address: 132 Wigley Administration Ctr Mankato, MN 56001	<div style="font-size: 3em; font-weight: bold;">> TURN IN</div>

Specific Instructions

Name and address. Enter the name and mailing address of the student if the request for the student's SSN or ITIN is being made because of tuition payments.

Taxpayer's identifying number. Enter your SSN or ITIN. If you do not have an SSN or ITIN and you have applied for one or you intend to apply for one soon, write "Applied for" in the space provided.

Penalties

Failure to furnish correct SSN or ITIN. If you fail to furnish your correct SSN or ITIN to the requester, you are subject to a penalty of \$50 unless your failure is due to reasonable cause and not to willful neglect.

Misuse of SSN or ITIN. If requester discloses or uses your SSN or ITIN in violation of Federal law, the requestor may be subject to civil and criminal penalties.

How to get an SSN or ITIN. To apply for an SSN, use Form SS-5, Application for a Social Security Card, that you can get from your local Social Security Administration or online at www.ssa.gov/online. You may also get this form by calling 1-800-772-1213.

To apply for an ITIN because you are not eligible to get an SSN, use Form W-7, Application for IRS Individual Taxpayer Identification Number, that you can get from the IRS website at www.irs.gov or by calling 1-800-829-3676.

Privacy Act Notice. Section 6109 of the Internal Revenue Code requires you to give your correct SSN or ITIN to persons who must file information returns with the IRS to report certain information. The IRS uses the numbers for identification purposes and to help verify the accuracy of your tax return. The IRS may also provide this information to the Department of Justice for civil and criminal litigation and to cities, states, and the District of Columbia to carry out their tax laws. We may also disclose this information to other countries under a tax treaty, or to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, taxpayer identification number (TIN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your TIN to receive a refund. To reduce your risk:

- Protect your TIN,
- Ensure the requester is protecting your TIN, and
- Be careful with choosing a tax preparer.

Call the IRS at 1-800-829-1040 if you think your identity has been used inappropriately for tax purposes.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS personal property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at : spam@uce.gov or contact them at www.ftc.gov/idtheft or 1-877-438-4338. Visit the IRS website at www.irs.gov to learn more about identity theft and how to reduce your risk.

Minnesota State University, Mankato
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 Mankato, MN 56001

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 STUDENT
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