

Minnesota State University, Mankato  
Friendship Family Bicycle Loan Program



Student Information

Print Name: \_\_\_\_\_ Tech.ID \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Date Loaned: \_\_\_\_\_ Deposit Amount: \_\_\_\_\_ Bike Serial # \_\_\_\_\_

Date Returned: \_\_\_\_\_ Refund Approved: \_\_\_\_\_ Amount Returned to Student's Account: \_\_\_\_\_

Comments: \_\_\_\_\_

Rental Agreement

- I understand that the mission of the FFP Bike Sharing Program is to assist new international students who might be in need of this service.
- I understand that I am responsible for the bicycle borrowed under this privilege.
- I understand that there will be a \$5.00 depreciation and maintenance fee per month taken off the \$50.00 deposit.
- I understand that no direct cash will be returned to the student.
- The Friendship Family Program is not responsible for any injuries caused by this bicycle while under my personal usage and I am expected to obey the safety city bike laws (<http://www.ci.mankato.mn.us/Bike-Safety/Page.aspx>)
- The maximum bike loan period is 9 months (March – November).
- It is my responsibility to return the bicycle in good condition to the Friendship Family Program (Cita Maignes) when I no longer need the bike and before November.
- I understand that I cannot pass on the bicycle to other students without the FFP Coordinator's (Cita Maignes- 507-389-6592, [cita.maignes@mnsu.edu](mailto:cita.maignes@mnsu.edu)) approval.
- I understand that the university will put a hold on my account for a bicycle that is not returned.
- I understand that 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> year students are given priority in this bicycle loan program.

Signature: \_\_\_\_\_ Date \_\_\_\_\_

Note

The Friendship Family Program and Kearney International Center personnel must send a signed copy of this form to the Student Financial Services office, Account Clerk at WA 120-507-389-1352 when the bike is returned and a refund is determined to be appropriate. The refund is to be deposited into the student's MSU account. If the student's account has a **balance due**, the credit will be applied. A check will be sent to the student's permanent address or direct deposit to a bank account will be made if the student has it set up through Business Services. No direct cash will be given back to the student. Please allow 2-3 weeks for processing the refund.

Student Financial Services Office- Account Clerk

Returned: \_\_\_\_\_ Date: \_\_\_\_\_  
Refunded: \_\_\_\_\_ Date: \_\_\_\_\_