



DATE: September 6, 2011

TO: Members of the Learning and Technology Roundtable

FROM: Scott R. Olson, Provost and Vice President for Academic and Student Affairs

RE: Charge to the Roundtable

Thank you for serving on the Learning and Technology Roundtable, which has helped create an energetic learning environment at Minnesota State Mankato. After consultation with Vice President Clark and FA President Jim Grabowska, I request that the Learning and Technology Roundtable discuss the following topics during the 2011-2012 academic year:

1. Enhancing the campus vision and direction for the future use of information technology, such as integrating technology into the learning environment, encouraging faculty involvement in technology-oriented innovations, and improving campus communication by leveraging technology.
2. Planning for enhancing a shared vision and partnership between ITS and Academic Affairs.
3. Continuing the evolution of IT services to align with campus needs.
4. Developing procedures and standards needed to support campus use of information technology.
5. Improving communication internally and with the System Office about information technology issues.
6. Optimizing organizational structure ideas to support online learning at Minnesota State Mankato.
7. Other pressing IT issues as they come up during the year.

Thank you again for your hard work in the past and for your willingness to continue to fulfill MSU's core mission: *to promote learning*.

CC: VP IT & CIO Ed Clarke
FA President Jim Grabowska