Learning & Technology Roundtable  
Tuesday, January 13, 2009  
2:00 p.m. – 3:00 p.m., CSU 238  
3:00 p.m. – 4:00 p.m., CSU 201

Present:  Queen Booker, Ronald Browne, Jan Eimers, Terrance Flaherty, David Gjerde, Jennifer Guyer-Wood, Avra Johnson, Ted Johnson, Brian Jones, Joan Klanderud, Don Larsson, Peg Lawrence, Pat Lipetzky, Judith Luebke, Pat McKinzie, Danae Quirk Dorr, Steven Robinson, Joan Roca, Bryan Schneider, Steven Smith, Julie Snow, Gary Urban, Steve Vassar

Absent: Matt Clay, Marilyn Delmont, Yvette Dulohery, Marni Dunning, Jeff Henline, Catherine Hughes, Linda Jacoby, Dawn Leech, Daniel Levin, Gary McKinley, Jayme Pretzloff, Murtaza Rajabali, Udde Shankhadev, Wayne Sharp

Announcements & Upcoming Events/Conferences (FYI)

Joan Roca welcomed the group to the new semester and welcomed Terry Flaherty back.

Marilyn Delmont has returned to work as her health permits. The LTR sends her best wishes.

LTR Meetings Spring semester: 1/13, 2/3, 3/3, 4/14, 5/5 (2 p.m. – CSU 238)


There may be fewer people attending this conference this year as the President must approve all travel due to budget constraints.

Telepresence demo @ 7700 France and Cisco: 1/27 1 – 3 p.m. All Welcome! This date has been rescheduled for March.

Bryan Schneider distributed a copy of a letter from Turning Technologies, LLC in regards to the i>Clicker lawsuit.

Old Business

Approval of Minutes of 12/2/08 (distributed earlier)
Motioned and seconded. The minutes were approved without changes.

MnSCU Enterprise Funding – Status Update (Bryan S.)
Due to the budget constraints, these awards are still on hold pending budget decisions by the Cabinet. One or two of these projects may be selected for funding but they are being reevaluated. It will be late February before the Cabinet knows more. Originally, the LTR recommended 11 recipients for these awards.

Cell Phone Policy Group – Update (Bryan S.)
The group submitted a draft to a MnSCU group yesterday. A lot of questions have been raised regarding a stipend and guidelines if an employee uses a personal cell phone for University business. Bryan expects a response within the next week.

Telepresence Technology – Update on planned trip (Bryan S.)
This demo has been rescheduled. No date yet.

Oracle Migration and Impacts – Update (Ted J.)
There is information about this listed on the ITS homepage. A full data merge is expected to begin on President’s Day weekend. A number of institutions observe this holiday and it seemed to be less disruptive. This will be a four-day merge. The system will be down February 13 – 16, 2009. There is no possibility for staff or systems to have access to ISRS data during this time. Bryan Schneider thought that data would be frozen on Thursday evening to provide a clean break off point. There will be no data changes to the snapshot until the roll out. The CAP server will be static as of midnight on Thursday. We will still have access to the frozen data but the CAP server will stop questions to ISRS.

Alerts need to be sent out. Paystubs will not be viewable during this time. D2L will be unaffected by this. Updates will be provided as they become available. Ted stated that he will get in touch with Student Affairs to discuss this.
Energy Management – Greening IT – Update (Gary U., Murtaza R.)
Appointments to this new committee are in process. Gary Urban stated that the group has not met yet.

Star Alert System – Update (Bryan S.)
Bryan announced that Star Alert, the text messaging notification system that MnSCU contracted with, will be available soon, pending some authentication issues. He added that there is time to work on the marketing of this product. They are going to reevaluate how it will work. In a couple of months, the LTR will be asked to be a test group for this service.

D2L Purge & Upgrades – Update (Jeff H.)
No problems were identified.

New Business
1. Winter Break Upgrades (Bryan S.)
   Bryan Schneider distributed a handout that reflected the accomplishments made during the winter break.
2. Tech Fee Subcommittee – LTR reps needed for spring (Bryan S.)
   Bryan is working with the Student LTR to determine the best date/time to get together. He will send invitations to the LTR members. It is hoped that there will be a lot of participation from LTR members as this is a very informative opportunity for everyone.
3. MavPrint Changes (Bryan S.)
   New printers have been installed in Armstrong Hall and Ford Hall. MavPrint stations have been set to print back-to-back by default. This will save paper but may increase the wear and tear on the equipment.
4. Topics for Discussion this Semester (Brainstorm if there is time)
   No report.

Ongoing Technology Updates
A. Student MSA/STR (Students)
   No report.

B. Extended Learning/7700 France (Pat L./Judy L.)
   Pat Lipetzky distributed a handout that reflects the enrollment numbers for online courses. There is significant growth in Media Code 03, online courses.

C. Library Services (Peg L.)
   Peg Lawrence announced that the Library has been participating in a virtual chat reference service since 2003. This service has been expanded globally and offers 24/7 assistance. Students are able to log in at anytime for help. 40% of the questions come in at times when our reference desk is not staffed.

D. ITS – VP/CIO (Marilyn D./Bryan S.)
   No report.

E. ITS – Networking/Systems (Bryan S.)
   Bryan distributed a pie chart reflecting the number of individuals using the campus dial in lines. It breaks down users by type and percentage of time used. The hope is to drop the dial in lines from 24 to 4 or 5. This would save the University a great deal of money. The decrease in the number of lines is likely to occur during the summer.

F. ITS – ACC (Wayne S.)
   No report.

G. ITS – Customer Support (Dawn L.)
   No report.

H. ITS – ISRS (Ted J.)
   No report.

I. ITS – MSU Web & Portal (Ted J.)
Ted said that they are planning to have a usability test on the new web design. A study was conducted during finals week and approximately 50 faculty and staff participated. The results showed that the new design did not fare so well. All websites will be transitioned over to the new template on the development server. To view jazzy new versions of the registration page, go to the registration page and use the right hand navigation bar to “class schedule builder”.

J. ITS – COMET/METNET (Ted J.)
Thursday is the last day to submit requests for new media rooms to COMET. If you have a need, please contact Ted with the details. With the travel restrictions, ITV use is increasing.

K. ITS – D2L (Jeff H.)
No report.

L. Other tech updates/announcements (Joan K., Don L., others…)
Joan Klanderud reported that ITV use has increased at SCC.

Don Larsson said that they are looking for faculty representatives to discuss academic technology concerns. This committee will deal with increasingly important services.

Meeting adjourned at 3 p.m. so that members can participate in the Technology Showcase.

Respectfully submitted by:  Julie Dornack

Technology Showcase @ 3 p.m. – CSU 201
Demo on Windows/Mac compatibility with the latest Apple MacBooks by Matt Ebert, Apple Account Executive for Higher Education, Cliff Neuman, Regional Manager, and Keith Mountin, System Engineer