Learning & Technology Roundtable  
Thursday, February 10, 2005  
2 p.m. – 3 p.m.  
ML3012

Present: Gale Allen, Don Descy, Corinne Dickey, Jan Eimers, David Gjerde, Jim Grabowska, Brian Groh, Mark Johnson, Elena Ivanova, Mark Kump, Peg Lawrence, Nina LeNoir, Patricia Lipetzky, Joan Roca, Warren Sandmann, Gary Urban, Steven Vassar, Robert Zelin  
Guests: Michael Miller, Scott Page  
Absent: Jane Baird, Ronald Browne, Daniel Cronn-Mills, Catherine Hughes, Joel Jensen, Joan Klanderud, Angela Monson, Henry Morris, Stewart Ross, Gerald Schneck, Wayne Sharp, Adam Weigold

Joan Roca welcomed the group to the meeting. He explained that there would be an agenda change because Elena Ivanova would be doing a short informational presentation for the LTR.

Announcements  
1. National School Change Award due April 1, 2005.  
2. EDUCAUSE: Orlando, October 18-21, 2005. [http://www.educause.edu](http://www.educause.edu)  
5. Other  
   Elena Ivanova showed the LTR a short presentation and demonstrated three new software options: Responder, Study Mate, and Captivate. Responder is a quiz making software that is compatible with D2L and any faculty member can link to it from their D2L pages. Study Mate creates self assessment diagrams and Captivate is screen capture software. All of these can be easily incorporated into D2L. These software programs can be used in the TNT. If you would like assistance, please feel free to contact Elena (#1846). There was some discussion regarding the licensing of these programs. It was explained that the Study Mate licenses are $90 and could be purchased to use at individual computers. The Captivate licenses are more expensive but items could be designed in the TNT and then used in the classroom. Please share this information with your colleagues.

Old Business  
6. Approval of Minutes  
   Corrections to the previous minutes: Joe Davis attended the last meeting in place of Steven Vassar. In the ITS update, Mark announced that 500 of 15,000 students added additional pages to their MavPrint accounts. A motion to approve the minutes with changes was made by Jim Grabowska and seconded by Don Descy. The minutes were approved with changes.

7. Turnitin follow-up
Robert Zelin announced that the sub-committee has not met recently. He also said that Jeff Henline may be able to clarify how to incorporate Turnitin with D2L. Carol Stallkamp is still working to find answers to questions regarding electronic signatures. She will also be checking the feasibility of giving students the option to opt out of Turnitin participation.

Some students do not want to participate in Turnitin because their original work will be included in a database. One idea is to have the data scrubbed at the end of the academic year. This might work but it will not prevent someone from using this paper in a few years. Many questions still need to be answered and the sub-committee will continue it’s efforts to help clarify and make some recommendations in regards to Turnitin.

8. **Differential Tuition Proposal**
Scott Page and Dean Miller joined the LTR to discuss the proposal presented at the last LTR meeting from the Department of Educational Studies: K-12 and Secondary Programs in regards to their program “Post-Baccalaureate and Master of Arts in Teaching.” The request is to add $50 in differential tuition for online classes. These funds would be used to enhance the Master of Arts in Teaching program and to provide opportunities for long-term mentors. The Distance Learning Task Force is working on proposing a model that will have sustainability for these types of programs but it is not yet ready. The curriculum portion is taken care of by other Sub Meets. All MnSCU schools have differential programs for online offerings and there is a wide range of tuition per credit for online programs.

One of the questions raised was how this proposal would affect TAs who receive tuition waiver. There was a sense that they should receive a full waiver for the differential as well but this is something to be resolved.

After discussion, a recommendation to support this proposal for differential tuition for this KSP program was made by Jim Grabowska and seconded by Steven Vassar. This recommendation was passed by unanimous vote.

New Business

9. **Student Consultation Process (Mark J.)**
Mark Johnson announced that the website for the Technology Fee Advisory Subcommittee is up and running with meeting dates and discussion plans for the Student Consultation process: [http://cio.mnsu.edu/TechFee/index.html](http://cio.mnsu.edu/TechFee/index.html). This Subcommittee is composed of students from the Student Technology Roundtable (MSSA reps) and a subgroup of LTR faculty: Descy, Groh, LeNoir, Lawrence, and Zelin. It is a good opportunity for students and faculty to learn about the use of technology at MSU and the possible use of technology fee funds. Following the policy and procedures established by MnSCU and MSU, this Subcommittee will make a preliminary recommendation that will come back to the full LTR and to MSSA for reaction and comments before making a final recommendation.

10. **MERLOT (Joan)**
Joan Roca distributed information regarding Multimedia Educational Resource for Learning and Online Teaching (MERLOT): [http://www.merlot.org](http://www.merlot.org). MERLOT is a repository of resources designed by faculty for faculty and MnSCU has recently joined this consortium. It was designed to improve the effectiveness of teaching and learning by sharing multimedia tools that have been
peer reviewed and are available for free use. It should be a useful compliment to D2L and Educator.

A new MERLOT seminar, sponsored by MnSCU CETL, is scheduled at MSU for March 28th (see announcement at: http://www.intech.mnsu.edu/new/MERLOT wkshp.html). Please share this information with faculty colleagues.

11. TNT Center usage (Mark J.)
Mark stated that we need to encourage the use of this facility and asked for recommendations for gaining exposure to this room. A suggestion was made to have the TNT be an integral part of on-campus interviews. It was also suggested to hold a weekly ‘show and tell’ with colleagues and to highlight the technology being used.

The focus of the TNT is to help faculty and staff with the use of technology. This space is for training faculty on new technologies and to develop items for D2L. This space is not designed to be used as a classroom space for students but students are welcome to assist with faculty projects. If students need to use new technology, there is a multi-media area available in the ACC with similar technologies. The ERC in the Library also has a location for video editing.

12. E-signatures work group proposal (Mark J. /Mark K.)
Mark Kump spoke about the Image Now project on campus. This allows us to scan documents and save them to the server and retrieve them at a later time. Financial Aid, Registrar, Graduate Studies, and Academic Affairs are currently using this. This is working quite well with documents that do not change. They are currently checking into using documents that require signatures. They may need to come up with a new process to allow signatures to be stored with the original documents. Image Now works very well in a controlled workflow environment. A chain of individuals is set up and a person may approve or annotate a particular item in a document before routing to the next individual. A sub-group from the LTR should be set up to review and discuss e-signatures and check into the legal perspectives and audit perspectives of this process. Mark Kump, Dave Gjerde and Gary Urban agreed to serve on this sub-committee. They will review information and bring it back for discussion at the LTR.

13. D2L - campus migration (Mark)
Mark Johnson stated that the U-Compass contract expires at the end of June. A decision is needed whether we will drop U-Compass entirely and switch over to D2L or if we need to lengthen the contract with U-Compass. Mark needs feedback from faculty because it will take time to negotiate a contract if there is a need for such.

Jeff Henline will be invited to the next LTR meeting to discuss courses that have been designed in U-Compass and transferred to D2L.

Recurring Updates

14. Student LTR: Adam Weigold
No report.

15. ITS: Mark Johnson
No report.
16. **Extended Learning: Pat Lipetzky**

Pat Lipetzky stated that the Distance Learning Task Force is wrapping up its business. The DLTF has recommended funding for two new online programs: Dental Hygiene and Middle School Reading Licensure. A final report and open forums for faculty will be forthcoming. This process has been different than other task forces because it will possibly evolve into a Sub Meet. This would be a benefit because they would be closer to decision making and the governance structure of the University.

17. **MnOnline: Joan**

Roland Nord is the faculty representative and Joan Roca is the representative for MnSCU libraries to the MnOnline Council. Joan Roca distributed the Minnesota Online Fiscal Update. This provides a general overview of the types of things that MnOnline did in FY04. On page 3, a global picture of the online study is outlined. Overall, 3% of FYE are delivered online. MnOnline realizes the need to be more aggressive in promoting online offerings. Advertising is being reviewed and will be more widespread.

MnOnline automatically includes any online course with Media Code 03.

18. **Other**

Dave Gjerde mentioned that the touch-tone registration will be obsolete on March 7. Students will be able to listen but not register, drop or add courses.