Minnesota State University, Mankato
Learning & Technology Roundtable
Tuesday, March 2, 2010
2:00 – 4:00 p.m.
CSU 238 (Nickerson Room)

Minutes

Present: Evan Bibbee, Queen Booker, Becky Copper-Glenz, Diane Coursol, Marilyn Delmont, Yvette Duloher, Marni Dunning, Jan Eimers, Jennifer Guyer-Wood, Ted Johnson, Chris Kaufman, Sarah Koenen, Don Larsson, Peg Lawrence, Gary McKinley, Steve Robinson, Joan Roca, Bryan Schneider, Wayne Sharp, Steve Smith, Julie Snow, Gary Urban
Absent: Jane Baird, Marcius Brock, Ron Browne, Matt Clay, Robert Dooley, David Georgina, Jeff Henline, Catherine Hughes, Avra Johnson, Brian Jones, Joshua Kilsvington, Dawn Leech, Danae Quirk Dorr, Murtaza Rajabali,

Joan Roca called the meeting to order at 2:05 p.m. There were no additions or changes suggested for the agenda.

ANNOUNCEMENTS & UPCOMING EVENTS/CONFERENCE (FYI)
- LTR Meetings spring semester: 3/30, and 5/4 (CSU 238)
- Other Announcements

OLD BUSINESS
- Approval of Minutes of 02/02/10 (sent separately)
  LTR Minutes posted at: http://mnsu.edu/lt/ltinfo.html
  After a motion by Chris Kaufman and a second by Jennifer Guyer-Wood, the February 2, 2010 minutes were unanimously approved without change.

NEW BUSINESS
1. Tech Fee Advisory Subcommittee Update (B. Schneider) – Bryan explained what has been covered so far by the Subcommittee and that there are two meetings left before making their recommendation in April. All agendas and notes from this group are available at: http://www.mnsu.edu/its/cio/techfee/
2. Status Report on MnSCU FY08 Projects: Fiber Redundancy (B. Schneider) – Bryan distributed a handout showing the fiber redundancy project that will strengthen the backbone of the MSU network. This project was awarded $100,000 in funding through MSU FY08 Initiative Funding.
3. Status Report on MnSCU FY08 Projects: SharePoint (T. Johnson) – Ted announced that we are about half-way complete with this project. Over the past couple of years, about $29,000 has been spent on training, software and licensing of SharePoint. This acts as a powerful portal to control documents used within a large organization and permits people to have access to the same document and tracks changes. There is a problem when accessing this program when a user is outside the campus firewall and ITS staff are working on solving this. You should be able to use this from outside the firewall through VPN access. The software will be available to departments and units and should be used to benefit as many people as possible. A new version of SharePoint will be released soon so it is better to hold off on the implementation until after it is released. Training will be scheduled to inform people what this is and what it does. It was also mentioned that MSU should implement some type of universal file naming system.
4. Other – None.

ONGOING TECHNOLOGY UPDATES
A. Student MSSA/STC (Students) – Nothing to report at this time.
B. Extended Learning (Becky Copper-Glenz) – Becky reported that this Thursday, Pat Opatz from MN Online will be here to speak to campus representatives. She will take minutes of this meeting and distribute them to the LTR. If you have questions for Pat, please send them to Becky.
Extended Learning received a $30,000 grant from ITS last year. The committee has reviewed the proposals and selected three different recipients: Dental Hygiene, Urban & Regional Studies, and the Art Department. These projects will be showcased to the LTR in the fall.

C. **Library Services (Peg Lawrence)** – Peg reported that National Library Week will be April 11 – 17, 2010 and there will be many activities occurring. The Library will honor the 2010 MSU Authors at a reception on April 1, 2010. The Lincoln Exhibit “A Man of the Times, A Man for All Times” will be on campus beginning April 19th. Information on all of these events is available at [http://lib.mnsu.edu](http://lib.mnsu.edu).

D. **ITS – VP/CIO (Marilyn Delmont)** – Marilyn mentioned that MnSCU is rethinking the Students First initiative. The schedule seems to be too aggressive. She has not discussed this with John O’Brien yet but plans to do so. Marilyn will share information as it becomes available. Chris Kaufman commented that MSSA would be drafting a response at their next meeting tomorrow.

MSU submitted three proposals totaling approximately $3 million to the MnSCU BTOP (Broadband Technology Opportunity Program). These were combined submissions from the College of Education, ITS, Institutional Diversity, and Library Services.

The new Vice Chancellor of ITS will assume duties at MnSCU on April 5, 2010.

E. **ITS – Networking/Systems (Bryan Schneider)** – Bryan Schneider announced that StarID (Secure Identity Access Management) will be coming soon. Accounts are being created for all faculty and staff and should be done by the end of March. Participants will be asked to come up with a user name for Star ID. The goal is to have some MnSCU systems using StarID by December, 2010.

The voice mail preview in Outlook has been turned off. The accuracy of the transcription was not what we expected.

Air conditioning units in Memorial Library will be replaced with more efficient units. We are 8 weeks away from equipment delivery. The noise and disruption will be kept to a minimum. The air conditioning and power issues in McElroy will be dealt with after the students leave for summer.

A new version of the virtual private network (VPN) will be ready by the end of the month. This will automatically connect for any client and will simplify things. More information will be available in a few weeks.

Over spring break, a few projects will be taking place. The Barracuda Spam firewall will be upgraded. Otto Arena will have new turnstiles installed. They will be going to a mechanical arm system instead of a virtual one for better demographic readings.

ImageNow – state-wide system support: A proposal to the ImageNow user group went real well. Planning to add a person at MSU to support ImageNow throughout the state.

MSU is working on a service level agreement to host email for the Office of the Chancellor. This would be a change for them from the current GroupWise email system.

ITS is working with Alumni Relations to provide “Email for Life” to alumni.

Gigabyte speed can be provided for desktop speed across campus if needed; please contact Bryan Schneider. Geography is one department that requires more than 100Mbps and they have upgraded phones and switches that can provide 1Gbps.

F. **ITS – ACC (Wayne Sharp)** – Wayne Sharp announced that they installed additional computers in Wiecking and the area looks really nice. They are upgrading machines in Otto Rec. Computers will be moving in the Library due to carpet installation. There are 66 classrooms on the replacement list for next year.
Marni Dunning announced that the Technology Seminar will run next week, Monday through Friday from 10 a.m. – 3 p.m. The classes will be held in ML94A on Monday, Tuesday, Thursday and Friday and on Wednesday, they will be held in ML 109.

G. ITS – Customer Support (Dawn Leech) – Gary McKinley said that Windows 7 support is ready to go. If you would like to have this installed, please contact the Help Desk at 6654 to schedule. The goal is to have departments transfer as a whole, rather than one by one. Windows Vista will be eliminated.

H. ITS – ISRS (Ted Johnson) – Ted stated that ISRS did not perform well last month. There was a disconnect between the replicated data and the production version. We had 25 – 30 applications on campus that were affected by this: The Hub, Registrar’s Office, Financial Aid, Class Schedule builder, and the self-check for student status were some of them. Some applications were using stale data while others were completely dead in the water. Ted received a note that explained there was a 7 hour data lag between the data and the production warehouse.

I. ITS – MSU Web & Portal – Ted announced that the Identity Bar is getting ready to be deployed. This feature allows individuals to check their MavCash, Library materials and access MavDisk all in one location. It is hopeful to have this up and running by the end of spring break. To try it: [http://www.mnsu.edu/identitybar/](http://www.mnsu.edu/identitybar/).

J. ITS – COMET/METNET (Ted Johnson) – Ted said that this group has not met but there is hope that the pilot for video streaming is moving along. The Adobe Connect update should be available by July 4, 2010.

K. ITS- D2L (Jeff Henline) – Marni Dunning announced that everything is good. There is a user conference in Chicago from July 11 – 16, 2010. If MSU sends 5 or more individuals, we get a good discount.

L. Other Technology Updates/Announcements (Don Larsson …) – Don Larsson stated that the MnSCU System Audit pointed out some serious problems at the Chancellor’s Office.

The IFO issued a statement on Students First. There are a number of items that need to be functional before it becomes available. The students at St. Cloud have also voiced an official response of concern.

The IFO is working on some issues of intellectual property with Gary Hunter, the Intellectual Property Officer for MnSCU.

TECHNOLOGY SHOWCASE

Ted Johnson did a short demo on Google Translate ([http://translate.google.com](http://translate.google.com)) and Yahoo Babel Fish ([http://babelfish.yahoo.com](http://babelfish.yahoo.com)). These are online programs that translate web pages into different languages.

Meeting was adjourned at 3:15 p.m.

Respectfully submitted by: Julie Dornack