Minnesota State University, Mankato
Learning & Technology Roundtable
Tuesday, March 06, 2007
2:00 p.m. – 3:00 p.m.
CSU 285

Present: Matthew Clay, Don Descy, Sandra Eggenberger, Terrance Flaherty, Brenda Flannery, Brian Groh, Mary Hadley, Jeff Henline, Kent Kalm, Patricia Lipetzky, Pat McKinzie, Joan Roca, Gerald Schneck, Bryan Schneider, Wayne Sharp, Steven Smith, Evan Trosvik, Gary Urban, Steven Vassar, Robert Zelin
Absent: Gale Allen, Jane Baird, Jan Eimers, David Gjerde, Catherine Hughes, Joel Jensen, Ted Johnson, Joan Klanderud, Peg Lawrence, Stewart Ross
Sabbatical: Jim Grabowska
(Minutes and documents posted on LTR web page: http://lib.mnsu.edu/ltr)

Don Descy welcomed the group and explained that today’s LTR meeting would be cut short due to the IFO meeting being held at 3 p.m. in Ostrander.

AGENDA

Announcements & Upcoming Events
1. Meetings spring semester (First Tuesday, 2 – 4 p.m. at CSU 285):
   April 3, May 1
2. EDUCAUSE 2007: Seattle, October 23 – 26, 2007 ✈ Plan Ahead

Additional Announcements
Faculty Peer Review conference will be held in Duluth May 24 – 25, 2007.
D2L International User Conference will be held in Duluth July 8 – 11, 2007.
EDUCAUSE Midwest will be held in Chicago next week. Wayne Sharp is attending.

Old Business
3. Approval of Minutes of 2/6/07
   A motion was made by Gerald Schneck to approve the minutes, second by Brian Groh. The minutes were approved. It was also mentioned that the summary that Joan Roca places at the beginning of the minutes is useful and appreciated.

4. D2L Issues (Bryan S. & Jeff Henline)
   Jeff Henline announced that there are no new issues with D2L. The upgrade will happen June 1-2, 2007.; The D2L Users will be meeting Friday, March 9, 2007 in CSU 201 at 9 a.m. The MnSCU D2L Leadership Team will be here to field questions and comments. This meeting is being run with an open agenda and you are encouraged to take your comments and concerns. The ISRS Team will be meeting from 10:00 a.m. – 12:00 p.m.

   Gerald Schneck mentioned that he read an article that D2L is marketing a more compressed program for smaller campuses.
5. Technology Grant Proposals (Wayne & Subcommittee)
A handout was shared that reflects the recommendations of the Technology Grant Subcommittee. There were 12 proposals received by the committee with funding ranges between $2,700 to $115,000. The subcommittee met and ranked these proposals and has recommended 6 proposals for approximately $100,000. The handout showed which proposals received full (f) or partial (p) funding. It was clarified that partial funding did not jeopardize the original proposals. A motion was made by Gerald Schneck to accept this subcommittees recommendation and a second was made by Brian Groh. This recommendation was approved.

6. Technology Fee Advisory Subcommittee update (Bryan-Don) see http://www.mnsu.edu/its/cio/techfee/
Bryan Schneider explained that last Friday’s meeting was cancelled due to the weather. The next meeting is not scheduled until after spring break. He will be trying to connect with the students to schedule a make up time for the last meeting. When this has been completed, he will send the information to the LTR.

6a. Response System Subcommittee (Matt Clay)
Matt Clay announced that there will be two companies returning on March 22, 2007 to demo their response systems for the campus. The first presentation will be made by E-Instruction at 10 a.m. in the Teaching and Technology Lab (T-n-T). The second presentation will be by PRS and that will be held at 1 p.m. in the T-n-T. These presentations will last approximately one hour. All are encouraged to participate.

7. Webcam Subcommittee Proposal (Wayne & Subcommittee)
The subcommittee has drafted guidelines for webcams on the MSU campus. This document was distributed electronically to the LTR and handouts were available at the meeting. Evan Trosvik brought up the suggestion to have different levels of access to view these webcams. Public Access are cameras in open computer areas that anyone may view. Restricted Access will be provided through a logon process for campus users. These cameras are located in computer areas open to MSU students, faculty and staff. Examples included labs located in Armstrong Hall, Memorial Library, Nelson Hall and Wiecking. The cameras are focused on the computer workstations, not on the instructor’s station. Secure Access is restricted to Security and the home department. Examples include the Campus Computer Store and Equipment Repair. Wayne showed the views from different webcams to the group. The LTR concurred that these cameras were non-invasive to people on these areas. Evan was asked how the students perceive the use of webcams on campus. He stated that students are in support of their use and appreciate having access to view them.

There may need to be some type of system set up to allow users restricted access. As of now, anyone may request access to view these cameras if they have a MavMail userid and password. Wayne showed examples of restricted access sites. These focus clearly on the computers in the room and the exit of the room. They do not
focus on the faculty. They are set back far enough so that you cannot view actual computer images on the screens being used. It is difficult to recognize individuals from the camera shot. It was agreed to make minor modifications for clarity but the group liked what was presented.

A motion was made by Gerald Schneck to accept these guidelines and was seconded by Mary Hadley. The guidelines were approved by the LTR. Don Descy and Joan Roca agreed to make any corrections or formatting changes needed and take the document to the Faculty Association and the Academic Affairs Council for their review. Wayne will be making this presentation to the Student Association as well.

8. Proposal in Support of Mark Johnson

There was a motion for the LTR to write a letter in support of rehiring Mark Johnson in his former position as CIO but it was voted and failed. A second motion was made by Robert Zelin for the LTR to send a letter to Mark Johnson urging him to apply for the position. This motion was voted and passed. The letter was drafted as follows:

The Learning and Technology Roundtable of Minnesota State University, Mankato, at its March 6, 2007 meeting, passed a unanimous resolution stating:

In recognition of all your past accomplishments and the high quality of your achievements as Chief Information Officer and Vice President for Information and Technology Services at our University, the members of the Learning and Technology Roundtable state their support and urge you to apply for the position.

Meeting adjourned.