Vice President Bob Hoffman was welcomed to the meeting to provide an update for Extended Learning, that is now under his leadership. V.P. Hoffman spoke briefly regarding the merger of Extended Learning with his Division and explained that Extended Learning will work closely with Academic Affairs. The rationale for the merger is the marketplace demand. We need to sell our quality programs to place-bound learners and look for opportunities and challenges. He mentioned that this is a time of challenging demographics as traditional enrollment is expected to drop off and present challenges to post-secondary institutions. He added that we need to be prepared to educate people from age 16 to 106. There are many place-bound learners, those who cannot leave where they are at and we could bring higher education to them. Satellite campuses are a reality for many universities and are here to stay; they are the future of higher education. As an example, the University of Minnesota is going out beyond their campus very aggressively. The College of Extended Learning will become a big part of our future. We have a good residential program here but we need to meet the needs of distance students. We have quality but time is not on our side. Extended Learning is currently working on the organization of the unit but the budget challenges will hurt.

Announcements & Upcoming Events/Conferences (FYI)
Next LTR Meeting: May 5, 2009, 2:00 p.m., CSU 238

OLD BUSINESS

Approval of Minutes of 3/3/09 – A motion was made, seconded and the minutes of March 3rd were approved without change.

EDUCAUSE Midwest Regional Conference 2009 – Report (Peg L. & Wayne S.)
Peg Lawrence and Wayne Sharp presented a poster session at the recent EDUCAUSE. They distributed a handout that they created for the conference. Their presentation was on the cooperative efforts of the Library and ITS, “LibITS”. The presentation was very successful and it didn’t hurt that the posters were located in the room where dessert was offered.

Wayne stated that there were 330 participants from 130 universities in attendance. The U of M offered a lot of presentations regarding collaborative classrooms. He attended 3 different presentations by the U of M.

Peg attended a presentation from Concordia University, Chicago. They instituted mandatory online certification. The faculty had to take a 4-week online class (without extra compensation) before they could teach online courses. This gave them first-hand knowledge of online classes as students as well.

Telepresence Technology – Report on 3/25 trip (Bryan S.)
Bryan Schneider reported on the visit by the President and several faculty to Cisco, where they viewed Telepresence. It was very impressive. He will be scheduling another meeting so that the Vice Presidents (Straka, Hoffman, and Olson) can attend. Bryan will send the announcement to the LTR and invite faculty. The overall experience of Telepresence is overwhelming. MnSCU is not involved yet but it may be possible to get money to test it out. We are hopeful that this new technology is financially feasible for us. We would
like to have one room at 7700 France and one here at MSU. Telepresence is also designed to work with Outlook to provide “single button” use.

**MnSCU Enterprise Funding (Ted J. for VP Delmont)**
The Cabinet released the funds for the recommended projects. Marilyn Delmont is notifying the fund recipients by email. They will need to submit a revised timeline based on the date change for the release of funds. Ted Johnson distributed a handout reflecting the MnSCU IT Initiative 2009 award recipients. The top 13 are likely to be funded.

**Oracle Migration – Report (Ted J.)**
It has been one month since the migration was completed. There are data integrity issues. Student Financial Services have significant issues with the awarding of grants. They have stopped the regular process and are now completing them on a one-by-one basis. Dave Gjerde stated that residency for tuition purposes has been an issue as well as names, marital status, and transfer work.

**Energy Management – Greening IT – Updates (Gary U., Murtaza R.)**
Murtaza announced that the group created a “Sustainable Vision Document” that has been posted to the MSSA website. This identifies the step that we will need to take, after getting a consultant, to see if our goals can be met.

**Tech Fee Subcommittee – Recommendation (Bryan S.) ACTION**
Bryan and Murtaza distributed two handouts. The recommendations for advice and comment by MSSA and the Technology Fee Focus for 2009 – 10, by the Student Technology Fee Subcommittee. A recommendation to accept the Technology Fee recommendation was made, seconded and carried.

**NEW BUSINESS**

1. **Proposal for Differential Tuition from School of Nursing (S. Meiers)**
   - Tabled.
2. **Fee Structure for Electronic Repair (M. Fitcher & G. McKinley)**
   - Mare Fitcher distributed a handout that reflects charges to faculty/staff for repairs to computers that are not covered by warranty. Service work is being offered at a minimal rate.
3. **Discontinuation of Dialup Lines (Bryan S.)**
   - Bryan Schneider announced that the dialup costs will be shifted to the Tech Fee side. It is costing about $6,000 per year for 60 users. A recommendation was made from MSSA to drop the service altogether. The number of dialup lines will decrease from 24 to 6 after June 1, 2009.
4. **D2L and Instruction Design Statistics (Wayne S.)**
   - Matt Clay presented a PowerPoint. Jeff Henline stated that we could do a survey to find out the levels of D2L usage. Many universities are using Moodle. The Office of the Chancellor is looking at others. MnSCU will be entering an additional 4 year contract with D2L.
5. **Other - None**

**Ongoing Technology Updates**

A. **Student MSSA/STR (Students)** – No report.
B. **Extended Learning/7700 France (VP R. Hoffman)** – No report.
C. **Library Services (Peg L.)** – Peg Lawrence spoke about events that are taking place at the Library during National Library Week such as a music recital on Thursday and Chemists in the Library. She informed people of the MSU Authors’ Reception occurring on April 24th from 10 am – 12:00 pm.
D. **ITS – VP/CIO (Ted J. for VP Delmont)** – Ted Johnson said that the FY2010 Institutional Equipment List has been shared and will be posted on the budget website later this week.
E. **ITS – Networking/Systems (Bryan S.)** – Bryan Schneider reported that there was a problem with the StarAlert program because there was no way of tracking the names entered and tying them to a telephone number. Developers at MSU are working on this and have created an additional step for signing in to StarAlert at Minnesota State University, Mankato.
Bryan also announced that there will be new features available in MavMail. They will be testing them next week and it will be implemented in December. Chat is going to be included. There will also be inbound fax communication and you will be able to sort email communications. The voicemail will also offer an auto attendant. There will be audio to text conversions and the ability to do private voicemail messages.

F. ITS – ACC (Wayne S.) – Wayne stated that the ACC is gearing up for finals week.

G. ITS – Customer Support (Dawn L.) – Dawn stated that they are gearing up for finals week as well.


I. ITS – MSU Web & Portal (Ted J.) – There have been a couple of changes made to the class schedule builder. They are working with the Registrar’s Office and enhancements have been made. Dave Gjerde announced that there have not been any issues reported.

J. ITS – COMET/METNET (Ted J.) – Ted announced that they met last month and are looking at the same cut in budget as MnSCU is looking at. 10% and no diminishing services. They will back off on the Codex replacement.

K. ITS – D2L (Jeff H.) – Jeff announced that we will be getting version 8.4 in late May. We are assisting MnSCU in testing with Turnitin. We are very excited about this.

L. Other tech updates/announcements (Joan K., Don L.,...) – Don announced that he and Jim Grabowska have attended some meetings regarding the continuation of the State IFO Ad Hoc Technology Committee.

Meeting adjourned.

Respectfully submitted by: Julie Dornack