Minnesota State University, Mankato

Learning & Technology Roundtable
Thursday, April 28, 2005
2:00 p.m. – 3 p.m.
CSU 202

Present: Gale Allen, Don Descy, Jan Eimers, Jim Grabowska, Brian Groh, Elena Ivanova, Joel Jensen, Mark Johnson, Joan Klanderud, Mark Kump, Peg Lawrence, Nina LeNoir, Patricia Lipetzky, Joan Roca, Gerald Schneck, Wayne Sharp, Gary Urban, Steven Vassar, Adam Weigold, Robert Zelin
Absent: Jane Baird, Ronald Browne, Daniel Cronn-Mills, Corinne Dickey, David Gjerde, Catherine Hughes, Angela Monson, Henry Morris, Stewart Ross, Warren Sandmann

Don Descy and Joan Roca welcomed everyone to the last meeting of the semester. This group has done good work and appreciation is extended. Thank you to everyone for serving.

Announcements

Congratulations to Adam Weigold, who was elected as President of the MSU Student Senate Association.

Thank you to I.T.S. for providing cookies and lemonade for this meeting.

3. Other
   The Syllabus Conference will be held in California in July. Members of the LTR that are around in the summer will continue to send conference information and notes to the listserv.

Old Business
4. Approval of Minutes
   A motion was made by Jim Grabowska and seconded by Steven Vassar to approve the minutes of March. Minutes were approved.

5. Turnitin -- final discussion
   Nina LeNoir, Gerald Schneck, and Robert Zelin reported that there are policy items that need to be resolved. They will be meeting and make a recommendation for the LTR. Right now the main concern voiced is the lack of a policy.
The sub-committee has not met and this discussion may have to continue in the fall, since issues of Plagiarism, Intellectual Property, and Copyright are not going away. I.T.S. will support whatever recommendation is made by the LTR.

MnSCU responded earlier that if many institutions were interested, they would pursue system wide licensing but there was not much interest and MSU had to buy a campus license. Mark Johnson will check about the expiration of the current license, get usage statistics, and inquire about a possible extension for another semester if necessary. The sub-committee may be reconvened shortly if there is enough information for them to proceed. Mark Johnson needs to have a recommendation by July or August.

6. Other

New Business

7. Student Tech Fee recommendation (Nina LeNoir & Robert Zelin)

   Handouts were distributed that reflect the Technology Fee Subcommittee’s focus for 2005 – 2006 and recommendations submitted. The Student Senate approved the recommendations. The informational sessions that were held throughout the semester proved to be positive. Jim Grabowska made a motion to support the recommendation to keep the technology fee at the same rate and it was seconded by Gerald Schneck. The LTR voted unanimously to approve the Technology Fee Advisory Subcommittee’s recommendations of April 5, 2005.

8. New VoIP Phone System (Mark Johnson)

   Mark Johnson distributed a handout that reflects the new VoIP phone systems and its features. This document is only for internal campus use at this time.

   Major cost savings will be realized with this change. All telephones on campus will be replaced. Voice mail will be available at no additional charge. There will be emergency phone paging available for announcements and alerts. There is also ability to have data, video and interactive conferencing. The new system will be integrated with email. Your Outlook contacts can be reached through the new telephone. This system should meet the needs of the campus now and in the future.

   The existing telephone contract expires on June 30, 2005. The telephone equipment will be changed over during the summer. Training will be offered to those that are not available when the upgrades take place. Some 500 additional telephones will be added. All classrooms will be equipped with telephones. This project is the largest telecommunications project occurring in the state this summer. If you have questions or
concerns, please feel free to contact Bryan Schneider or Julie Bruggeman.

9. Summer plans for technology upgrades (Mark Johnson, Wayne Sharp)
   Matt Clay, Electronic Classroom Coordinator for I.T.S. distributed a document that reflected estimated classroom upgrades for the future. Currently these are figured on a 4-year replacement cycle. Some of the upgrades that will occur are upgrades to the projector and document camera. Warnings are sent direct to Matt Clay when the equipment needs repair or replacement parts. This improves his response time. It also helps to determine which rooms are most important in the replacement cycle. Classrooms are currently using technology 60% of the time that they are in use.

   Equipment from the computer labs are replaced on a normal cycle. This year, 75 units will be pulled from the equipment.

   The ACC website has the replacement plan listed. If you have questions, please feel free to contact Wayne Sharp. It was mentioned that current visitors to campus (job candidates, etc.) have been very impressed with the technology on campus and the way that it is being implemented.

10. Other -- issues for next year
    None

Final Updates
11. Student LTR (Adam Weigold)
    No report.

12. ITS (Mark Johnson)
    Mark Johnson stated that he enjoys working with the LTR. This is one of the most engaged LTR groups that he’s seen and he appreciates the structure and commitment that all have offered. This is a very strong LTR and all are encouraged to keep up the good work.

13. Extended Learning (Pat Lipetzky)
    Pat Lipetzky announced that there are 39 online courses this summer. The media code is “03”. There are 50 planned for fall. There is good representation by all colleges.

14. MnOnline
    No report.

15. Other
    There are a few LTR faculty terms coming to an end. The faculty portion of the LTR will be meeting after this meeting to elect people for next year.
Wayne Sharp announced computer replacement activity taking place in the AAC, Geography, Performing Arts, Music Library and Mass Communications.

Meeting adjourned.