Announcements & Upcoming Events/Conference
- Faculty LTR Reps ending their term: Yvette Dulohery, Terry Flaherty, Peg Lawrence, Pat McKinzie
- Retiring: Dave Gjerde

Old Business
- Approval of Minutes of 4/14/09
  Queen Booker moved to approve the minutes; Terry Flaherty seconded; the minutes of 4/14/09 were approved unanimously without change.
- Tech Fee Subcommittee – Update (Bryan S.)
  Bryan Schneider announced that the Technology Fee has been at $7.00 per credit with a 12 credit max for the seventh year in a row. MSSA also approved to keep it at the current level. Bryan thanked those who served on the Technology Fee Subcommittee this year. We have been presented with a challenging list of priorities ahead. Next year, this process will begin in the fall. If you are interested in participating, please contact Bryan Schneider.

New Business
1. Proposal for Differential Tuition from School of Nursing (S. Meiers)
  Sonja Meiers presented the proposal from the School of Nursing requesting approval for tuition differential. This would be $100 per graduate credit at the master’s level. The School of Nursing continues to have rising enrollments. The curriculum for master’s students is primarily online. Students attend class on campus once per month. There are even more people returning to school because of the budget crisis. The differential would be used for: 1) professional writing/editing assistance (may need more faculty time); 2) student support facilitator (non-faculty position) to assist with clinical placements; 3) to enhance high fidelity simulation for on-site clinical experience.

  Currently, we are at $316.79 per credit, a differential would put us at $416.79. The comparisons used are Moorhead, $463.00 per credit; the U of M, $504.00 per credit; and Winona State, $310 per credit but moving forward with a proposal to increase.

  The School of Nursing could back off the differential if enrollment drops. The amount could also fluctuate depending on the need. Graduate education for Nursing no longer receives state subsidies. The intention of this differential is not to discourage enrollment, but to ease pressure on faculty positions.

  A motion was made by Ron Browne to accept this proposal. A second was made by Terry Flaherty. The LTR unanimously voted to accept this proposal for differential tuition from the School of Nursing.
2. **Star Alert System (Bryan S.)**
   Bryan announced that last Thursday, a test message was sent out to 5,600 people for the Star Alert program. Approximately 1,000 of the numbers used were no good because of wrong or missing information. ITS is moving to a more stable platform for this system. The Star Alert Team will be meeting to discuss a protocol agreement and decide on what types of messages should be sent. Enrollment information will be sent out to faculty, staff and students approximately one week into the fall semester.

3. **ITS Summer Projects (ITS Directors)**
   Bryan Schneider distributed a handout that reflects some of the projects that ITS Technical Services will be working on over the summer. There will be a pilot of the Microsoft Office Communications Server. There will be many steps taken to ensure continuity of operations. There will be upgrades made to MavMail and MavPrint. Planning on new MavDisk services will occur. There will be telephone system upgrades and equipment replacements for MavNet Wireless. 7700 France will have new telephones for classrooms and pay-for-print will be offered for non-students. There will also be considerable amounts of rewiring done as part of the Trafton remodeling project.

4. **Impacts of 10% budget reduction on ITS Service Levels (Marilyn D.)**
   Marilyn Delmont shared information of the 10% budget reduction in ITS and how it impacts their services. This information is available at [http://www.mnsu.edu/finadm/plans/ten/index.html](http://www.mnsu.edu/finadm/plans/ten/index.html). Please sign on using your campus Username and Password.

   ITS is reducing the training and travel budget. They moved some personnel to self supporting cost centers (Tech Fee) for student-centered types of work. The dial-in service has been cut for faculty, emeriti and staff. Students will continue using this at a cost of $8,000 to be paid for by Tech Fees. The number of cell phones for ITS staff has been dramatically decreased. This will cause some service delays. ITS will be reducing printing costs by switching more materials to online. They will also be entering multi-year service agreements rather than annual. There has been a reduction of 1 full-time staff person and 1 part-time person. This will also result in delayed services. New projects will be delayed. Training will now be offered more online and ITS will continue to develop and offer in-house training and webinars. Costs associated with these reductions are viewable on the Finance website.

5. **Other**
   The LTR recognized the service of those ending their term of service to the LTR: Yvette Dulohery, Terry Flaherty, Dave Gjerde, Peg Lawrence and Pat McKinzie. Their participation has been valued. Congratulations to Dave Gjerde on his upcoming retirement! He is invited to come back and participate in the LTR meetings in the future.

**Ongoing Technology Updates**

A. **Student MSSA/STR (Students)** – No report.

B. **Extended Learning/7700 France (Judy L.)** – No report.

C. **Library Services (Peg L.)** – Peg reported that the Library has begun to implement the cut in the materials budget. The Library is trying to preserve access to materials; however, some that were available in hard copy will now be only available via electronic access. The Library is cutting $250,000 in subscriptions in addition to two faculty positions. The student assistant positions will be preserved.

D. **ITS – VP/CIO (Marilyn D.)**
   Vice President Delmont announced that a D2L Users Conference is taking place July 13 – 15, 2009 in
Minneapolis. She will be attending this. Currently, 11 MnSCU campuses are using e-Timesheets. MnSCU will be adding 5 more. This is not mandatory, but MSU will be exploring participation in this as well. There is a new tool, “The Scoop”, for reporting problems with the ISRS is being reviewed. More information will follow.

E. ITS – Networking/Systems (Bryan S.) – Bryan reviewed the handout that was distributed pertaining to the summer projects of ITS.

F. ITS – ACC (Wayne S.) – Wayne Sharp announced that Matt Clay is busy expanding classrooms. They will continue to work with Echo-360. A variety of ITV requests have been received from MSU and 7700 France. They will be busy updating Ostrander. Typical upgrades to approximately 40 to 50 classrooms will be completed this summer as well as a huge project with the Trafton remodel. Computer upgrades will be completed on the 2nd and 3rd floor of the Library as well as a software update in the GLL. Tier 2 machines will move from classrooms to lower use areas. There are approximately 300 machines involved. Wayne will be collaborating with Security on upgrading the web cams. The Student LTR has recommended adding technology at alternative study areas such as the lower hallway in the Library, Myers Fieldhouse and Trafton. Wayne will be working to try and make this happen. Partnership with the CSU has brought great technology into the Student Union. There are rooms that had received hand-me-down equipment. The CSU and ITS will work together to make things better and learn how to deal with problems that exist. CSU 253/4/5 will have better equipment installed.

G. ITS – Customer Support (Dawn L.) – Gary McKinley reported that if areas are getting rid of old equipment to call Customer Support first. They will pick up the old computers. They have to be scrubbed so there is no sense in sending them to surplus first.

H. ITS – ISRS (Ted J.) – Ted reported on behalf of the ISRS downtime over the weekend. This was not done intentionally. Things seem to be working as scheduled.


J. ITS – Web & Portal (Ted J.) – Ted reported that the transfer to the new template continues. This will continue throughout the summer. It is hoped to have all departments on the new template by fall semester. Ted said that YouTube has an educational channel: (http://youtube.com/edu). We have gone through the application process and been accepted to have an official educational channel. YouTube has specified to not use this as a marketing tool but to use it academically. This will be discussed at length in the fall semester.

K. ITS – D2L (Jeff H.) – Jeff announced that there is still testing in process by MnSCU to get Turnitin to integrate with D2L. Everything seems to be on track. 45 faculty are actively using it at MSU. Jeff will contact the Office of the Chancellor for more information. This will be revisited in the fall.

L. Other tech updates/announcements (Joan K., Don L…..)
   a. Joan Klanderud announced that SCC has upgraded 6 ITV rooms. South Central College has lost a part-time cataloger in the Library and this has a big impact on services offered. Joan will be doing cataloging so will lose approximately 20 hours per week that was dedicated to other things. This will create a backlog.
   b. Don Larsson stated that Gary Hunter has a new position in MnSCU as the IFO contact for Intellectual Property. He spoke with Anne Blackhurst, our campus representative, and she was unfamiliar with this.
   c. Don Larsson announced that HLC has revised its own policy and there are federal requirements for verification of online learners. This will have implications for the future.

Technology Showcase
Spam Filtering (Jerry Jeffries) – Jerry presented a PowerPoint on spam filtering at MSU.

Meeting adjourned.
Respectfully submitted by: Julie Dornack