Learning & Technology Roundtable  
Thursday, September 16, 2004  
CSU 285  
2:00 p.m. – 3:00 p.m.

Present:  Gale Allen, Jane Baird, Ronald Browne, Don Descy, David Gjerde, Jim Grabowska, Brian Groh, Catherine Hughes, Joan Klanderud, Tim Kochery, Mark Kump, Peg Lawrence, Joan Roca, Warren Sandmann, Gary Urban, Steven Vassar, Robert Zelin  
Absent:  Gregory Bednar, Daniel Cronn-Mills, Corinne Dickey, Jan Eimers, Joel Jensen, Mark Johnson, Nina LeNoir, Angela Monson, Henry Morris, Stewart Ross, Gerald Schneck, Wayne Sharp, Adam Weigold  
Guest:  Ted Johnson

ANNOUNCEMENTS

1. Joan Roca welcomed Jane Baird, COB and Gale Allen, SET to the LTR. The other new members this year are Jim Grabowska and Gerald Schneck (who was unable to attend today).

2. EDUCAUSE:  October 19 – 22, 2004 in Denver  
The deadline for funding for early bird registration is Tuesday, September 21, 2004. If you are interested in attending the EDUCAUSE Conference in Denver, Colorado, please contact Joan Roca or Don Descy. Academic Affairs will provide some funding for this.

3. The Wireless and Mobile Learning Technologies Conference 2004 will be held at MSU on September 23 – 24, 2004. This is a great conference that will feature MnSCU schools and vendors. Over 300 people attended this event last year. Attendance is encouraged and registration is free.

4. Other

OLD BUSINESS

5. Approval of Minutes  
Jim Grabowska moved to approve the minutes and Brian Groh seconded. Minutes of 9/2/04 were approved. Everyone is encouraged to forward the link to the minutes to their colleges. The minutes have been posted on the LTR web site and are available at: [http://lib.mnsu.edu/ltr/LTR-090204.pdf](http://lib.mnsu.edu/ltr/LTR-090204.pdf). The direct link to these minutes is: [http://lib.mnsu.edu/ltr/LTR-090204.pdf](http://lib.mnsu.edu/ltr/LTR-090204.pdf).
6. **MnOnline Accreditation**
   Warren Sandmann thanked everyone for the support that was received during the MnOnline Accreditation visit. The HLC visiting team is recommending approving MSU for offering any online program. Final approval may not happen until later in October. The Distance Learning Task Force (DLTF) will continue to promote new online programs. There will be announcements distributed, please share them with your colleges.

NEW BUSINESS

7. **Intellectual Property Policy Draft**
   The draft policy was distributed to LTR members and Warren Sandmann presented an overview. This policy was drafted by the DLTF last year and is up for campus feedback. The DLTF adapted the MnSCU policies on intellectual property and copyright into this draft. Changes were made to make this more specific to MSU. The timeline for informal review is September 30, 2004. The policy will be revised then, if needed. Formal review will follow and be completed by the bargaining groups. The LTR may also recommend final approval at a future meeting.

   The policy determines that faculty members own what they develop for courses. Course outlines belong to the University but faculty own their syllabi and the course content, except when there are special provisions under the “work for hire” category. If you have any comments on this, please forward them to Warren Sandmann via email.

8. **Web Portal Demo**
   *Discussion of this topic under V.P. Olson’s Charge #1.d.:*
   “How do we improve campus communication by leveraging technology?”

   Ted Johnson showed the group the web portal, “MyMSU”. This will be used as a new way to communicate information to faculty, students, and staff. The portal was launched on August 30, 2004 and is available at [http://portal.mnsu.edu](http://portal.mnsu.edu). Personalization was the key goal for this project. Additional features will be available in the future. An image gallery will be added later. Work is being performed on search features so that categories are functional. MavMail was functional in the early demo and MavDisk has been added and will provide access to the file server through the Internet. Subscriber options will be available in the future. Feedback is encouraged in order to assist with the future planning of the portal.

UPDATES:

9. **ITS: Mark Johnson, V.P. for Technology and CIO**
   Mark Johnson was not able to attend.
10. OIT: Tim Kochery, Director

A satellite conference on copyright will be held on September 24, from 11 a.m. – 1 p.m. in ML 110. This conference will be videotaped if you are unable to attend and would be interested in viewing it.

The D2L Helpdesk has become more active. The knowledge base is growing. Responses are becoming available for inquiries and problems. The number of 500 errors has decreased and we are hearing few complaints from students.

A purchase order has been cut for the Turnitin anti-plagiarism software license. Tim Kochery will keep the LTR and the campus informed of updates.

The Teaching & Technology (TNT) Center is behind schedule by approximately 20 days. The furniture was held up but the grand opening is still being planned for October 14, 2004.

A state of the art video conferencing upgrade was made to ITV in AH 322. This will be a COMET network site. St. Cloud is using the additional network for additional bandwidth. Major meetings with COMET will be coming soon. COMET is a regional education network funded by the state.

The Office of Instruction Technology has been providing more digital production services.

An audience response system is being pushed by major textbook publishing companies and being tested by some instructors. Several faculty stated that this system stimulates student discussion and helps student find out what others think.

11. Student LTR: Adam Weigold
Adam Weigold was unable to attend.

12. MnOnline
The agenda and minutes from MnOnline are posted at http://www.eresources.mnscu.edu/ Click “MnOnline Council” and then “Council Agendas & Minutes”

13. Other
Gary Urban has created an unofficial page for Macintosh. More updates later.

Adjourn
Next Meeting: September 30, 2 p.m. – 4:30 p.m. ML3012