Minnesota State University, Mankato
Learning & Technology Roundtable
Tuesday, October 2, 2007
2:00 p.m. – 3:30 p.m.     CSU 238

Present: Jane Baird, Matthew Clay, Marilyn Delmont, Don Descy, Yvette Dulohery, Sandra Eggenberger, Jan Eimers, Terrance Flaherty, Brenda Flannery, Christopher Frederick, David Gjerde, Jared Grove, Catherine Hughes, Ted Johnson, Joan Klanderud, Patricia Lipetzky, Judith Luebke, Joel McKinzie, Joan Roca, Stewart Ross, Bryan Schneider, Wayne Sharp, Steven Smith, Gary Urban, Steven Vassar
Absent: Leonard Che Fru, Brian Groh, Jeffrey Henline, Joel Jensen, John Solis, Robert Zelin
Guests: Donald Larsson, Scott Olson, Steve Robinson

Joan Roca welcomed the group to the brand new Nickerson Meeting Room, a much better location for our large group. Welcome to Jared Grove, a new representative from MSSA. Scott Olson, Provost and Vice President for Academic Affairs; Don Larsson, MSU IFO President; and Steve Robinson, Special Education are joining us today as guests.

Announcements & Upcoming Events/Conferences (FYI):

  Registration is closed for EDUCAUSE. Those that attend this event will share information with the group.

OLD BUSINESS

- Approval of Minutes of 9/11/07 (attached)
  [LTR Minutes available at: http://lib.mnsu.edu/ltr/ltrinfo.html]
  Motion by Pat McKinzie and second by Chris Frederick to approve the minutes of 9/11/07.
  Unanimously approved. All are encouraged to share with colleagues the minutes or the summary that Joan Roca sent out earlier.

NEW BUSINESS

1. Charge to LTR from Provost Olson (Provost)
   Provost Olson addressed the group and distributed copies of the charge to the Learning & Technology Roundtable group members. He recognized the effort of the committee for the important work that they do for the University. A summary of the charge is to discuss the following topics during the 2007-08 academic year:
   1) Strategies for enhancing the campus vision and direction for the future use of information technology, such as integrating technology into the learning environment, encouraging faculty involvement in technology-oriented innovations, and improving campus communication by leveraging technology.
   2) Procedures and standards needed to support campus use of information technology.
   3) Improving communication internally and with the System Office about information technology issues.
   4) Other pressing IT issues as they come up during the year.
   Again, the importance of the work of the LTR was stressed. The Administration is grateful for the important and meaningful discussions that are held within this group. Other roles of the LTR consist of advising the CIO on technology issues and working with the students on the annual review of the Technology Fee. Vice President and Provost Olson thanked Marilyn Delmont, Don Descy, Don Larsson, and Joan Roca for their input and support.
2. **Overview of revised web templates for Undergraduate Majors (Brenda F.)**

Assistant Vice President Brenda Flannery provided an overview of the revised templates for Undergraduate Majors. This change came as a result of the recommendation of the Enrollment Management Consultants last year. They recommended that we needed to have our curriculum displayed consistently and available from the home page. This was taken seriously and has become a reality. A new template was developed for all undergraduate programs. The template is aimed at undergraduate students and allows them to see what we offer as far as certificate programs, minors and full programs. It is also useful for departments and faculty members. Please send your comments or suggestions to brenda.flannery@mnsu.edu.

3. **Extended Learning overview and update, recent data, ideas, discussion (Pat L.)**

Patricia Lipetzky reported that Extended Learning had the highest enrollment ever with 1,477. This has shown dramatic growth and is partly due to the summer offering. The summer online trend is moving upward. Additional information is available on the Institutional Research webpage at www.mnsu.edu/instres/currentreports.

Goals for Extended Learning are to increase online enrollments overall and online-only by 20%. They would like to increase online student support services and the quality of online student support services. They also would like to increase the off-campus, face-to-face enrollment by 25%. Dean Lipetzky also offered a number of ways that Extended Learning plans to meet these goals.

MSU’s role in the I-35 Corridor is to be the primary provider for upper level coursework. It is hoped that this will provide a greater presence for MSU in the future. A stumbling block of this project is that the building is owned by the city.

MSU will partner with Normandale to make the 169 corridor a reality. We are working on funding models and hope to open in fall, 2008.

Pat Lipetzky offered thanks to consultant Elaine Lilly for her good writing skills that lend good flow to the Extended Learning website www.mnsu.edu/ext/. It is a work in progress and there are still more ways to allow student interaction.

4. **Conference proposal: Teaching with Technology (Judy L.)**

Judith Luebke announced that she would like to submit a conference proposal similar to the Teaching with Technology conference that was held at MSU a few years ago. There are a lot of faculty who do not have information about teaching online and they also do not know whom to speak to. She would like to see this event happen next spring. As of now, there isn’t funding for this. If you have ideas or would be interested in participating, please send your name to judith.luebke@mnsu.edu.

Wayne Sharp announced that a Lab Manager conference will be held at MSU in June, 2008. I.T.S. is working on that now. There might be an opportunity to co-sponsor.

5. **Other**

Steve Vassar mentioned that the Computer Store will not buy the clickers back, contrary to the recommendation by the LTR last year. There is a concern from the students who are encouraged to purchase these devices. Matt Clay will reconvene the Interactive Response System Sub Committee formed last year to see if they can help resolve these issues. Chris Frederick announced that a student representative would like to participate on the Interactive Response System Sub Committee. If you are interested in participating on this sub-committee, please send notice of interest to matthew.clay@mnsu.edu.

Ongoing Updates
A. Student MSSA/STR
Chris Frederick reported that the students have expressed concerns regarding purchase of clickers because they can’t be sold back. There are also some issues with D2L, MavPrint, and the computers in the Library shutting down before closing time. He stated that the committees are getting started and that several students have expressed interest in participating on the Student Technology Roundtable. He will work with the co-chairs to appoint members to Student Technology Roundtable.

B. ITS/ETS (Marilyn D.)
Marilyn had to leave the meeting early so Bryan Schneider reported in her absence. He said that Marilyn attended the State CIOs Conference to discuss issues that are currently taking place. He did not know information but said that Marilyn would share at a later date.

- **UPDATE: D2L Issues (Jeff H.)**
  Jeff Henline was not present and there were no updates. D2L seems to be working much better than at the beginning of the year. The MnSCU implementation of D2L is the largest D2L site in the world.

- **UPDATE: System Problems/Outage (Bryan S.)**
  On September 4, we suffered a power outage that lasted approximately 5 hours. There was a network failure on September 26. The need to work on the infrastructure became very apparent after these incidents. Funds and plans are being reviewed. We also had a core router go out and the hardware has been replaced and the unit seems to be functioning properly now. Concerns have been expressed about the telephones going down when the network goes down. Bryan stated that plans to rerun cables between buildings are being discussed. This will create redundant paths so that the telephones will continue to operate if there is a network failure.

Bryan announced that instructions for duplex printing on MavPrint are being sent out.

C. MSU Web & Portal (Ted J.)
No report.

D. COMET/METNET (Ted J.)
No report.

E. ACC (Wayne)
Wayne reported that everything seems to be running smoothly with the installation of Microsoft 2007.

F. Extended Learning (Pat L. / Judy L.)
Patricia Lipetzky announced that there is still time to schedule a summer online course through Extended Learning.

G. Other updates/announcements

**Technology Showcase/Presentation**

-- **Second Life: Big Avatar on Campus** (8 min. KQED video clip)

MnSCU has purchased an island on Second Life. Joan Klanderud announced that some are using Second Life at SCC. She will send information for sharing.