Learning & Technology Roundtable  
Thursday, October 14, 2004  
ML110  
2:00 p.m. – 3:00 p.m.

Present: Jane Baird, Ronald Browne, Don Descy, Corinne Dickey, Jan Eimers, David Gjerde, Jim Grabowska, Brian Groh, Catherine Hughes, Mark Johnson, Mark Kump, Peg Lawrence, Henry Morris, Joan Roca, Warren Sandmann, Gerald Schneck, Steven Vassar, Robert Zelin

Absent: Gale Allen, Gregory Bednar, Daniel Cronn-Mills, Joel Jensen, Joan Klanderud, Timothy Kochery, Nina Lenoir, Patricia Lipetzky, Angela Monson, Stewart Ross, Timothy Scott, Wayne Sharp, Gary Urban, Adam Weigold

Guest: Vice President Scott Olson

Announcements

1. EDUCAUSE – October 19 – 22, 2004 in Denver, Colorado
   Only one faculty member from the LTR will be attending. If you are interested in attending, funding is still available.


2. RFP for MSU Online Learning Programs – Proposals are due November 15, 2004

3. Other
   The “Talking about Teaching and Technology” Conference will be held here at MSU on November 11, 2004. It is free and open to all.

Old Business

4. Approval of Minutes
   Jim Grabowska made a motion to approve the minutes. Warren Sandmann made a second. The minutes from September 16, 2004 were approved without changes.

5. MavPRINT Update and Discussion (VP Johnson)
Mark Johnson said that a new option for MavPRINT is to have students add additional money to their account by credit card. This option will be available soon and will be announced.

Faculty can still print to a queue at the Library Copy Shop and pay money for their copies. I.T.S. is working on getting this set up for all of the copy shops.

4 to 6 classrooms in Armstrong Hall have been set up with a pop-up window that appears on computer screens when students need to print. This asks if it is OK with the $.05 charge and when the student answers yes, the printout goes direct to the printer instead of being sent to a release station.

Mark said that some student groups have approached him saying they need additional printing privileges. Examples are Graduate Students, Forensics, and clubs. Different methods for special groups are being examined. Items that are in queues are stored for four hours.

The group was reminded that LTR had initially approved all the recommendations from its own **Technology Fee Advisory Subcommittee** at the April 22 meeting. Recommendation #4 stated that *we support moving to a campus-wide printing system as proposed by ITS, in order to maximize efficiency, increase printing stations, and eliminate abuse.*

After more discussion, a motion made by Jim Grabowska and seconded by Ron Browne stating that **“The LTR continues to support and endorses the implementation of MavPRINT with close monitoring by ITS staff”** was unanimously approved.

6. **D2L Issues/Concerns (Johnson/Kochery)**

Mark Johnson reported that the College of Science, Engineering and Technology has identified a problem with the quizzing function of D2L. They did work with the top people and get this problem solved.

D2L is also working with Microsoft to resolve some ongoing blips in the system. Correspondence is being posted to the D2L site and also forwarded to the LTR list. If you have issues that are not being addressed by the team, please bring them forth to Mark Johnson or Tim Kochery.

**New Business**

7. **VP Olson’s Charge and Discussion (Vice President Olson)**

A copy of Vice President Olson’s charge to the LTR was distributed. Vice President Olson addressed the group and presented his charge. He said that MSU will continue to look to the LTR for vision and information concerning MSU’s learning environment. He explained that the charge is broken down into four separate areas:

A. **Vision**
Vice President Olson said that he was thrilled with the efforts put forth to make the Teaching and Technology Center become a reality. It is a wonderful resource and is better than it was imagined.

MSU has been accredited to offer the online courses that we want to. The LTR is helpful in making appropriate technology recommendations.

B. Structures/Policies
When thinking about policies to support the use of information technology, think about types of incentives that can be used. Prioritize these incentives.

The Turnitin software has been licensed and is ready to be used by faculty and students.

The LTR must help figure out how the MnSCU Acceptable Use policy can be implemented for our campus.

C. Implementation
The Web Portal is already running. How do we promote it for future success?

We should be reviewing how handheld computers (PDAs), tablets, and laptops can be incorporated into the learning process.

The LTR should continue to review and think about a campus recommendation in regards to D2L.

D. Assurance
The HLC Accreditation team will be visiting one year from February. In gearing up for this visit, the cooperation and participation in the self-study by the LTR will be needed and appreciated.

8. Phone System Project (Johnson)
Mark Johnson distributed a hand out that addressed the telephone and voicemail system initiative. This document explains our current system and what we are looking for in terms of lower cost and better features. The current contract with Hickory Tech will expire in July, 2005 and a new RFP will be issued soon. Currently there are approximately 4,000 phones on campus. Additional information on this initiative will be posted to the ITS website – mnsu.edu/its/

The current draft incorporates comments received and is available online at: www.mnsu.edu/acadaf/pdfs/IPDraft.pdf
Warren announced that they would like to move along on this quickly. There is a need to hear from all groups on this. Please review for approval or make suggestions for change.
Recurring Updates

10. **Student LTR: Adam Weigold**
    No report.

11. **ITS: Mark Johnson**
    Reported earlier.

12. **OIT: Tim Kochery**
    In Tim’s absence, Mark reported that the Turnitin license is in process pending technical support. Training will be offered for those who want to use it. People who have used this software will offer some demo and/or training sessions.

    If you are interested in trying it, please contact Tim Kochery for more information. It is unknown if this software will recognize documents in different languages. This will be looked into and discussed at a future meeting.

13. **Extended Learning: Patricia Lipetzky**
    Joan Roca reported that the Distance Learning Task Force will continue to review funding options for Extended Learning courses. The current IFO contract already contemplates faculty pay for packaged courses at $65/credit per student.

14. **MnOnline: Roland Nord**
    Roland Nord will provide information and background at the next meeting. Minutes are available at: [http://www.eresources.mnscu.edu/](http://www.eresources.mnscu.edu/)

15. **Adjourn and Tour of the New Training & Technology Center**

Next Meeting: Thursday, October 28, 2004 – CSU 284AB