



## LTR Meeting Minutes 1/18/2001

### Members present

- Jan Eimers, Scott Fee, John Frey, Brian Groh, Melissa Holmberg, Tim Huebsch, Cathy Hughes, Mark Johnson, Kent Kalm, Joan Klanderud, Tim Kochery, Judy Kuster, Warren Sandman, Tim Scott, Gary Urban, Steve Vassar.

### Announcements

- Reports on University Activities: Mark Johnson provided a number of updates. Information & Technology Services worked on major upgrades to MSU's infrastructure over break. These upgrades should be completed by February 16th. The Exchange pilot continues. It's going very well and receiving favorable feedback. Mark is also in the process of talking with Compaq and Ucompass. They're hoping to bring this to closure and make a decision in a month or so. MSU has received a \$365,000 grant from the federal government, thanks to the good work of Congressman Gil Gutknecht. These technology funds will be used to drive our wireless initiatives further into our academic process via technology classroom upgrades and tying wireless technology into everyday use. A press conference will be held at 10:00 a.m. on January 25th. Mark has been in contact with Senator Wellstone's aides re Rural Telework. This project provides an opportunity to obtain federal funds to develop regional work/network/office sites around the State. MnSCU's submittal to Senator Wellstone proposes using MSU in a leadership role. Due to ITS continued encouragement to promote E-commerce and MSU implementation of web transactions, we have currently received three applications for admission to the University. These applications included credit card payments. We are

currently targeting high school students; soon transfer students; and eventually graduate students. Work continues on QIP, a security/validation process whereby people log on through this mechanism. And the Library renovation is in full swing; significant progress was made over break and we are on track with that project.

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Tim Kochery reported that electric work was completed on the classroom upgrades over break. Also cabinet locks were installed so the security issue has been addressed. Conversations continue with Hickory Tech and Midwest Wireless re phone access for these rooms. Troubleshooting reports have decreased; more stability exists; operations are running more smoothly. Faculty have been taking advantage of offered training sessions and are learning how to utilize the technology in these rooms. Twelve workshops have been offered on multimedia classroom use; more are scheduled. Brief update on ITV: needs better coordination of supervision and analyzing efforts. ITS is now responsible for managing ITV. It will appear as an agenda item at a future LTR meeting.

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Update on Student LTR: Tim Huebsch gave a brief report on Student LTR. Advertising has taken place so students are aware of what's available. And they are surveying students to learn what they would like in the way of technology for future emphasis.

## Old Business

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IMS - Selection Process: The Office of Instructional Technologies is hosting a conference for MnSCU faculty, administration and technical staff on February 1st, "Regional IMS Vendor Demonstrations and Best Practices." (Students are also welcome.) Registration/Welcome at 7:30 a.m.; Main Stage Presentations by IMS vendors-Intrakal; Blackboard; WebCT; Ucompass/Educator; continuous Concurrent Sessions by these IMS vendors throughout the day; Concurrent Presentations by third party vendors; vendor booths, displays and materials. Brochures were mailed; advertising was also covered via emails and reminders sent to all users. Off-campus registrations total 150 at present; they're expecting drop-ins throughout the day from our faculty, staff and students. A survey will be included to garner feedback; focus groups will be established to thoroughly research use of these platforms; an elaborate report will be completed and this information will be widely disseminated. The IMS selection is a very important decision across our campus classrooms and will have a major impact on how we're going to instruct.

LTR member John Parham could not be present but he did ask Tim Kochery to hand out information re LAAP application materials. For those interested in online distance education, the Learning Anytime Anywhere Partnerships (LAAP) is an excellent funding opportunity. This year, LAAP received a federal appropriation of \$30 million and about \$15 million will be available for new awards. The FY2001 LAAP application guidelines are now available on the web at: <http://www.ed.gov/FIPSE/LAAP>

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Technology Fair: No update.

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Nokia Phone Distribution Plan: Mark Johnson reported the phones are now in the hands of the faculty. Midwest Wireless has been working with the faculty and providing training. Students do not yet have the phones, but the distribution target is the Monday. The initial meeting with all the participants is scheduled for next week.

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Updates from CIO Ford: she has received notification that MnSCU did not fund our proposal for a Regional Center for Technology. Reasons for this denial were not provided. Sites chosen were Rochester, St. Cloud and Marshall. MnSCU has begun strategic planning for technology. Dr. Ford will serve on the committee for the Phase I effort. Their charge is to look at technology needs and also the governance of technology within the System. Sylverna asked for input from LTR members to share with this MnSCU committee. The use of ISRS here at MSU has been delayed until Summer '99; however, we have begun moving data into the system. MnSCU's Board of Trustees had asked an internal auditor to review the ISRS implementation process. This internal auditing final report is to be presented to the Board at their January meeting. Staffing positions in Computer Services is progressing very slowly. Still at the posting and interviewing stage. No hires yet; hopefully some fills by February. The campus calendar software program has not yet been selected. Meeting Maker is the top choice, but technical staff have raised questions. Further research is taking place. And MnSCU's central office is looking at a custom-written calendar software package so we await results. MSU's Y2K Readiness Team has been meeting. All colleges and units have representatives on this team. The deadline for their individual readiness plans is February 15th; our total university readiness project completion deadline is April 15th.

## New Business

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Intellectual Property & Copyright - Framing the Discussion. After much discussion, it was the consensus of the group to invite Professors Georgia Holmes and Dan Levine to an LTR meeting mid-February. They have published on this topic and could provide information and education. It is planned that one or two review papers will be sent to LTR members before the meeting with our guests. After hearing from them (and maybe Carol Stallkamp), LTR will decide if intellectual property and copyright are issues that we want to discuss and make recommendation.

One final note before dismissal: we now have a website developer on campus. Ted Johnson has joined the MSU staff and will be working to put standards in place, develop better navigation and promote higher usability.

Adjourned 3:45 p.m. Next meeting - February 1st, 2:00 p.m.-4:00 p.m., CSU256.

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