



## LTR Meeting Minutes 9/27/01

### Members present

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Descy, Eimers, Fee, Frey, Groh, Huebsch, Johnson, Klanderud, Kochery, Morris, Roca, Sandmann, and Vassar

### Announcements

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Frey indicated that there will be some financial support available for attendance at the Educause meeting and that M. Holmberg would not be able to attend.

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Dr. Karen Boubel will be attending the meeting today. [Interim President Karen Boubel was welcomed to the meeting with announcements resuming after her departure.]

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Kochery announced that Ed Mansouri, President and CEO of Ucompass, will be visiting MSU in October and could attend an LTR meeting. It was tentatively agreed that October 25 would be suitable. Positive feedback was received from MNSCU regarding the adoption of Ucompass Educator at MSU. Progress is being made with the ISRS interface and the beta test is working well. Classroom media equipment bids are due Oct 1 with final presentations scheduled for Oct 1-5. After an evaluation period the bid awards will be made. Facilities issues are delaying installations but are being resolved. Twenty rooms are scheduled to have equipment installed over break with remaining installs to be completed over the spring semester and summer break. Matt Clay has been hired to maintain classroom technology equipment and requests for assistance should first be directed to him. The Help Desk is working to upgrade their response time. The ITV focus group has been meeting and has been evaluating strengths, weaknesses, purpose and goals at MSU. Protocols and guidelines for ITV use are being

established. MSU has joined the Comet ITV Network and will provide a video link to MSU. This will also enhance the data bandwidth at MSU. Currently 197 faculty have accounts with Ucompass Educator. Over 100 have attended training sessions put on by OIT. A remote server handling Educator should be in service by Nov. at MSU.

- Johnson informed the LTR that the ITS website was substantially revised last summer and he solicited substantive feedback on the site. He will bring a statement of ITS goals to the LTR. He also proposed to have brief weekly presentations by his staff on new technology his group is working on such as the wireless initiative, software agreements, programs, etc. to help keep the LTR abreast of initiatives and efforts of ITS. ITS has attempted to set campus standards for web page development while still affording considerable latitude for personalization of web pages by colleges and departments. Questions can be directed to Mark Johnson or Ted Johnson. Implementation of MS Exchange / Outlook servers is progressing and should be up soon at the current pace. LTR members were invited to participate in a pilot trial. The FILES server is currently being upgraded and will soon run in a Windows NT environment and will integrate with MS Exchange. Mac users will still have access though with potential limitations.
- Huebsch reported that the Student LTR is in the process of soliciting members for their board and will soon have established goals for the coming year. They will be reviewing the student technology fee and its returns and working to inform students of the benefits they are receiving from their fees.
- Rocca reported that new arrangements have been implemented with for reserve materials in that most are now available in electronic format. This improves access and allows better management of the resources. Students may now print information from library computers at no charge. The library is shifting its resources to include more materials in electronic format. There has been a large increase in e-resources and a parallel decrease in printed material use.
- Sandmann reported that the IMS Assessment Team is being formed and will include a member from each college and from OIT. A tentative timeline for having an assessment instrument prepared has been set for early spring semester.

## Old Business

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**Address by Dr. Karen Boubel, Interim President at MSU:** Dr. Boubel spoke to and

discussed with the LTR her perspectives, goals and directives on technology and the LTR at MSU. She indicated that she is pleased with the LTR that it is not just an observatory group but is actively involved with this campus. She noted that the LTR has helped focus campus efforts by encouraging and recommending campus initiatives including the installation of technology equipment in many of the classrooms with more to follow soon, the quality selection process of an IMS as handled by OIT, the wireless initiative, and the formation of a student LTR. Some of her personal goals include increasing institutional grant writing for technology projects; the campus move to MS Exchange/Outlook; classroom technology upgrades; introducing additional technology to the campus and soliciting campus input on these matters. Other goals include enhancing faculty development through workshops on Educator and use of technology, increasing availability of funds for development of course materials utilizing technology; encouraging sabbaticals that include some component of technology development in their courses, and mentoring programs to assist in enhancing the growth of technology on campus. She pointed out that we as a campus need to define our own position and goals with respect to e-learning and must keep in mind the chancellor's initiatives. She encouraged the LTR to facilitate the preparation of a list of grant opportunities for faculty to incorporate technology in their courses and see that it is distributed to faculty. Administrative support has not been received from Academic Affairs and Dr. Frey indicated that news of this support would be emailed to members as soon as it arrives.

## New Business

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New business included discussion of the agenda items and topics for the LTR to address during this academic year. Potential items included: continued discussion and dissemination of information about MS Exchange / Outlook; examine opportunities for faculty development related to technology; presentations to the LTR on technology being considered, adopted or implements at MSU; the wireless and laptop initiatives; recommendations regarding policies to address the fate of outdated computer equipment; dissemination of information to faculty and staff encouraging replacement of desktop computers with laptops where appropriate; bringing wireless technology demonstrations and /or workshops to campus; increasing awareness about grant opportunities for faculty.

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