MINNESOTA STATE UNIVERSITY ASSOCIATION
OF ADMINISTRATIVE AND SERVICE FACULTY MEET and CONFER
December 4, 2008, 1:00 – 2:30 P.M., CSU204

AGENDA

Meeting Chair – President Davenport

I. Information Items
   A. Approval of Minutes from Previous Meeting
   B. MSUAASF President’s Report
   C. MSU President’s Report
   D. VP Student Affairs Report
      1. Revised Policies
         a) Alcohol and Other Drugs
         b) Locks, Keys, and Electronic Access Control
         c) Data Practices (formerly “Student Records”)

II. Action Items
   Comments on Policies Presented for Informal Review which started on October 31 and ends on December 4, 2008, and includes the following policies: (Margaret Hesser at 1:45 p.m.)
   A. Revised Policies Presented for Informal Review
      1. Undergraduate Satisfactory Academic Standing: Probation and Suspension
      2. Post-secondary Enrollment Options
      3. Bicycles
      4. Rollerblades/Skateboards/Bicycles and Personal Assistive Motorized Devices
      5. Protection of Human Subjects in Research
   B. New Policies Presented for Informal Review
      1. University Sponsored Education Abroad Programs
   C. Current Policies Presented for Elimination as University Policies
      1. Abandoned Bicycles (content incorporated into revised “Bicycles” policy)
      2. Cell Phone Personal Use (content prohibited by new MnSCU Board of Trustees policy)
      3. Letterhead (recommended for divisional policy status as part of the Graphic Standards Manual)
      4. Faculty Availability for Office Hours (partially included in the IFO contract)
      5. Greek Community Alcohol (recommended for divisional policy status)

III. Discussion Items
   A. Human Resources (LL)
      • Classified / Unclassified Position Openings
   B. Budget Update (RS)
      • Update on Cost Containment Website
   C. Enrollment Management Update (SO/PSH)
   D. E-Application Issues (PSH)
   F. Emergency Response Update (LL/PSH)
   F. Great Place to Work Task Force Update (LL/SO)
   G. Bullying Survey Update (LL)

Spring Meet and Confer Meetings

January 22, 2009  1:15 – 2:45 p.m.  CSU 204
February 5, 2009  1:15 – 2:45 p.m.  CSU 204
March 19, 2009  1:15 – 2:45 p.m.  CSU 238
April 9, 2009  1:15 – 2:45 p.m.  CSU 204
May 7, 2009  1:15 – 2:45 p.m.  CSU 204