

**MINNESOTA STATE UNIVERSITY ASSOCIATION  
OF ADMINISTRATIVE AND SERVICE FACULTY MEET and CONFER  
January 22, 2009, 1:15 – 2:45 P.M., CSU204**

**AGENDA**

**Meeting Chair – President Davenport**

**I. Information Items**

- A. Approval of Minutes from Previous Meeting
- B. MSUAASF President’s Report
- C. MSU President’s Report
- D. VP Student Affairs Report

**II. Action Items**

Comments on Policies Presented for Informal Review which started on November 13, 2008 and ends on January 26, 2009. Copies of the policies may be accessed at:

<http://www.mnsu.edu/acadaf/policies/> (Malcolm O’Sullivan)

- A. Revised Policies
  - 1. Alcohol and Other Drugs
  - 2. Locks, Keys, and Electronic Access Control
  - 3. Data Practices (formerly “Student Records”)

**III. Discussion Items**

- A. Human Resources (LL)
  - Classified / Unclassified Position Openings
  - PDF, PIF Travel
  - Implications of Possible Lay-offs
  - Special Initiative Money
  - Ethics Modules
- B. Budget Update (RS)
  - Unallotment
- C. Enrollment Management Update (SO/PSH)
- D. E-Application Issues (PSH)
- E. Great Place to Work Task Force Update (LL/SO)
- F. ASF Retreat – March 24, 9:00 a.m. – 12 noon

*Spring Meet and Confer Meetings*

<i>February 5, 2009</i>	<i>1:15 – 2:45 p.m.</i>	<i>CSU 204</i>
<i>March 19, 2009</i>	<i>1:15 – 2:45 p.m.</i>	<i>CSU 238</i>
<i>April 9, 2009</i>	<i>1:15 – 2:45 p.m.</i>	<i>CSU 204</i>
<i>May 7, 2009</i>	<i>1:15 – 2:45 p.m.</i>	<i>CSU 204</i>