

**MINNESOTA STATE UNIVERSITY ASSOCIATION
OF ADMINISTRATIVE AND SERVICE FACULTY MEET and CONFER
March 19, 2009, 1:15 – 2:45 P.M., CSU238**

AGENDA

Meeting Chair – President Davenport

I. Information Items

- A. Approval of Minutes from Previous Meeting
- B. MSUAASF President's Report
- C. MSU President's Report
- D. Interim Assistant VP Student Affairs Report

II. Action Items

- A. Policies presented for Formal Review. Copies of these policies may be found at <http://www.mnsu.edu/acadaf/policies/>
 - 1. Revised Policies (Period runs from February 6 to April 3, 2009)
 - a. Undergraduate Satisfactory Academic Standing: Probation and Suspension
 - b. Post-secondary Enrollment Options
 - c. Bicycles
 - d. Rollerblades/Skateboards/Bicycles and Personal Assistive Motorized Devices
 - e. Protection of Human Subjects in Research
 - 2. Revised Policies (Period runs from February 13 to April 10, 2009)
 - a. Alcohol and Other Drugs
 - b. Locks, Keys and Electronic Access Control
 - c. Student Records
 - 3. New Policies (Period runs from February 6 to April 3, 2009)
 - a. University Sponsored Education Abroad Programs
 - 4. Current Policies Presented for Elimination as University Policies (Period runs from February 6 to April 3, 2009)
 - a. Abandoned Bicycles (content incorporated into revised "Bicycles" policy)
 - b. Cell Phone Personal Use (content prohibited by new MnSCU Board of Trustees policy)
 - c. Letterhead (recommended for divisional policy status as part of the Graphic Standards Manual)
 - d. Faculty Availability for Office Hours (partially included in the IFO contract)
 - e. Greek Community Alcohol (recommended for divisional policy status)

III. Discussion Items

- A. Purchasing Card (RS)
- B. Core Values Update (SO/LL)
- C. Budget (RS)
- D. MavCard Announcement (RS)
- E. HR Discussion (LL)
 - 1. Finalize Retreat Info
 - 2. Seniority Rosters
- F. Honors Program (Brenda Flannery, Gina Wenger, Claudia Tomany) – time certain 2:00 p.m.
- G. Reorganization – 2:10 p.m. (RD)

Spring Meet and Confer Meetings

<i>April 9, 2009</i>	<i>1:15 – 2:45 p.m.</i>	<i>CSU 204</i>
<i>May 7, 2009</i>	<i>1:15 – 2:45 p.m.</i>	<i>CSU 204</i>