

MSUAASF Meet and Confer April 27, 2006

Attendance: George Cejka, Scott Olson, Joel Johnson, Mark Johnson, Diane Berge, Linda Meidl, Michael Fagin, Rich Wheeler, Mike Hodapp, Patricia Swatfager-Haney, Lucette Wildt, Dean Trauger, Sandi Jessen, Richard Davenport

Guests: Patricia Lipetzky, Christine Connolly, Carol Stallkamp

Meeting Chair: Richard Davenport

I. Information Items

A. Approval of minutes—March 2006 meeting minutes were distributed and approved.

B. MSUAASF President's report, Joel Johnson

- Election of ASF officers will take place in May and officers will begin their term in June. Rich Wheeler is the election coordinator. Thus, a May meet and confer date can be scheduled, but the June, July and August meetings will need to be scheduled with the new executive board. The Fall dates that have been proposed will also need to be approved or re-scheduled with the new executive board.

C. MSU President's Report, Richard Davenport

- Student Residence Halls—Ground Breaking will take place next year
- Construction—Final Bill needs to be approved by the Legislature and the Trafton project is included in the final bill.
- College of Business building—there is not much opposition to this project
- MnSCU IT initiative—this initiative impacts our IT system and our budget. Initial estimates are that it will cost Minnesota State, Mankato \$10 to \$12 million next year and a total of \$60 million over the 3 year project. This will all depend on the contribution of the state. Minnesota State, Mankato will propose that we slow the process down. Scott Olson stated that it would be helpful to know what we would get for our money. Mark Johnson stated he is in agreement with the initiative, but would like to details of the project. Lori Lamb proposed that a special meeting be arranged with a representative from the Chancellor's office present to explain the plan and the budgetary implications. President Davenport stated that the President's of the MnSCU institutions will be meeting to oppose this project. He also stated that we need to find out what we will get for \$60 million and will it resolve the problems. Davenport stated that the project didn't come as a surprise but the size of the project is problematic. Mark Johnson stated that we need to make sure that spending this much money will get us the system that we really need.

D. VPSA's Report, Patricia Swatfager-Haney

- Search for the Director of CSU is back underway. The candidate pool will be reviewed on Friday.
- Evening Building Coordinator—waiting for the approval of the Candidate Finalists and then will set up times to bring the candidates to campus
- Campus Recreation—continuing to work on and get consultation. RFP's have gone to architects so that cost estimates can be obtained.
- Requiring First year students to live on campus—this is a concept that MSU is exploring. Will it be a benefit for student retention? This concept MSU will continue to study.
- A copy of important dates (Orientation dates, Family Week-end, Homecoming, and Welcome Week) was distributed.
- There is excitement concerning the new campus dining services

E. Campus Smoking Policy, Dean Trauger

- The policy that goes into effect August 15, 2006 was distributed. The enforcement of this policy may be problematic. This year will be a trial as the policy will be reviewed in September 2007.

II. Discussion Items

A. Personnel, Lori Lamb

- An updated roster on searches in progress, completed searches resulting in hires, and vacancies posted was provided.
- Guidelines for ASF Range Review—Lori stated that a direct supervisor cannot serve on the CEC of an employee. Also, before serving on CEC a person must have received CEC training. George Cejka is leaving CEC to serve on the MSUAASF Systems committee.
- Gwyn Outka has announced that she will retire June 30, 2006.

B. Budget/Tuition Update, Dean Trauger

- FY 06, Tuition projections have been right on, however collections have been a bit of a challenge. As far as expenses, we have had some savings in a few categories.
- The cabinet has approved the prioritized equipment requests for FY07
- The cabinet is close to prioritizing strategic initiatives for 07
- MSU is going into 07 in good shape.

C. On-line Tuition, Patricia Lipetzky

- A proposal was distributed from the Extended Learning Sub-Meet and Confer

- The proposal is for one rate for on-line courses; to eliminate the non-resident tuition rate for on-line courses. Non-resident on-line tuition rate at MSU is significantly higher than that of other institutions.
- A discussion ensued about the problematic issues and challenges this would present for the billing system.
- The Extended Learning sub-meet and confer would like this issue on the discussion table and would like the institution to further study this issue.

D. Health and Wellness Strategic Initiative Update, Christine Connolly

- An overview was distributed.
- There are 4 sub-committees; Student Health/Wellness Data Analysis, Health Costs to the University, Needs/Interests Assessment Faculty/Staff, Compilation of Existing Services and Program
- Findings are presently being summarized by sub-groups to create a final document for campus review.
- Expected timeline for completion: Open forums for campus comment, review and feedback will take place in September 2006. Final report and findings presented to the campus community in October 2006.
- Alcohol use and depression is clearly problematic on our campus.

E. Campus Demonstration Policy, Carol Stallkamp

- Work Group Members: Carol Stallkamp, Shirley Piepho, Karen Foreman, Robb McGinn, Jim Dimock, Joel Jensen, Michael A. Miller (chair)
- The final report from the work group was distributed
- Suggestions should be forwarded to Carol Stallkamp

F. Special Initiative Money, Lori Lamb

- Lori reported that one final proposal was received today
- There was a one week deadline extension
- Lori would like all to encourage ASF members to apply

G. Campus Security, Patricia Swatfager-Haney

- The cabinet is looking at how we staff our campus security
- Questions have been raised as to what is the best way to respond to difficult situations? What is the best direction for our institution?
- The City of Mankato would like to propose a partnership.
- As an institution we will be exploring the most appropriate way to ensure safety on our campus.

Meeting adjourned at 2:00 PM

Minutes recorded and submitted by
Sandi Jessen, ASF Secretary