

MSUAASF Meet and Confer
February 1, 2007
1:05 PM WA 303

Attendance: Richard Davenport, Michael Fagin, Malcolm O'Sullivan, Patricia Swatfager-Haney, David Williams, Bryan Schneider, Rich Wheeler, Lori Lamb, Linda Meidl, Diane Berge, Torin Akey, Anne Blackhurst, Joel Johnson, Lucette Wildt, Mike Hodapp.

I. Meeting Chair: President Davenport

II. Information Items

A. Approval of Minutes: December 7, 2006 minutes will be distributed by e-mail.

B. MSUAASF President's Report – Joel Johnson

- Thanked Lori Lamb, Steve Smith and Rich Wheeler for developing a program that provides ASF members the status of their professional development funds on-line.
- ASF is looking forward to participating at the proposed Enrollment Management Summit.
- Provided written ASF feedback regarding formal review of: Undergraduate Course Repeat Policy and Undergraduate Admissions Policy.
- Request that strategic initiative funding be directly linked to current initiatives and funded for 3-5 years.

C. MSU, Mankato President's Report - Richard Davenport

- Governor's proposed budget for MnSCU is best that has ever been proposed. MnSCU requested \$177 million, proposed \$123 million. 4% tuition cap supported. Inflation not covered under proposal. Local MSSA consultation has been excellent.
- Regarding Governor's plan for college credit in high schools. President supports proposal, our challenge will be to maintain quality and finding qualified instructors.
- Governor proposed funding \$60 million of the \$70 million request for technology update. President serves as vice chair of MnSCU I.T. Committee.

D. Vice President of Student Affairs Report – Patricia Swatfager-Haney.

- Student Affairs vs MSSA Bowling Event today.
- New food concepts have been added to CSU lower level food service.

- University continues to collaborate with City on common issues. Mary Dowd attends City Council meetings.
- Alcohol surveys are being collected.
- Mental Health issues including suicide prevention and outreach were discussed.

III. Action Items

A. Formal Review at Undergraduate Course Repeat Policy – see ASF President’s Report.

B. Formal Review of Undergraduate Admissions Policy – see ASF President’s Report.

IV. Discussion Items

A. Human Resources Topics – Lori Lamb

- **Unclassified Position Opening** – an updated roster on searches in progress, completed searches resulting in hires, and vacancies posted was provided. Lori proposed adding a classified position opening update. ASF would appreciate that addition.
- **Committee Composition** – a proposed committee composition that provides for at least one rep from each bargaining unit has been supported by the President Davenport. Bargaining units will make appointments, and may “opt out.” Other issues addressed in the proposal: administrative appointments, proposed membership lists for committees and the proposal will be implemented for a year than reviewed.
- **RASP Director** – Lori Lamb and Anne Blackhurst reviewed the fixed term appointment of Michelle Carter as RASP Director after a failed search through June 2008. ASF will take this matter under advisement and respond at a later time.

B. Doctoral Programs – Anne Blackhurst

- **HLC Visit.** The visit regarding the “change of status” for the CSP program will occur on March 18-20, 2007. The review of the Nursing program will occur at the Office of the Chancellor since 4 schools are collaborating on the program.
Note: ASF indicated a willingness to participate if needed.
- **Doctoral Fellows** – supervision of masters level staff. Anne Blackhurst indicated that this would not occur and would work with ASF if any issues did occur.

C. Enrollment Management Summit/Fall 07 Goal for NEF – Richard Davenport.

- Summit is scheduled for March 23, 2007 at a site to be determined. Topics to be discussed will include: various consultants recommendations and tack force recommendations. Goal is stable enrollment. This academic year 300 res life beds not occupied is not acceptable. Planned for 2300 new entering freshman and got 2100. President's seven year vision of enrollment would be 17-20,000 students.
- **Fall 07 Goal for NEF**
 - Goal is 2400
 - Retention rate currently 76%, goal is 80%.

D. Workplace Bullying Study – Susan Taylor and Kelly Meier

- Commission on the Status of Women have a charge to study the issue of bullying on our campus.
- Consultants have been hired and will visit the campus on February 2, 2007.
- The consultants will formulate a proposed strategy for the study. Bargaining units will have the opportunity to provide feedback on the proposal.
- The work on the bullying study is expected to be completed by May 2007.

Meeting adjourned at 2:30 PM.

**Minutes recorded and
respectfully submitted by**

Michael C. Hodapp