

MSUAASF Meet & Confer
April 19, 2007 1:15 PM
WA 303

Attendance: Patricia Swatfager-Haney, Marcius Brock, Diane Berge, Torin Akey, Rich Wheeler, Mike Hodapp, Malcolm O'Sullivan, Bryan Schneider, Rick Straka, Scott Olson, Michael Fagin, Richer Davenport, Sandi Jessen

Guests: Donald Mitchell, Caryn Lindsay

I. Meeting Chair: Richard Davenport

II. Information Items

A. Approval of Minutes—Minutes of the March 8, 2007 meeting were distributed and approved.

B. MSUAASF President's Report—Marcius Brock for Joel Johnson

- Calendar Committee: There has been some confusion regarding the calendar committee and ASF representation at the calendar committee meetings. Scott Olson will speak with John Winkworth regarding this issue.

C. MSU President's Report—Richard Davenport

- There are some controversial issues being debated in the Minnesota state legislature. Dr. Davenport has taken a strong stand against the proposed 120 credit limit rule. This credit limit would have a negative impact on the quality of several of MSU, Mankato programs.
- A tuition bill to buy down tuition by 1% or 2% has been introduced in the house and the senate. President Davenport believes that this bill will be defeated. If it is defeated MSU, Mankato will have the option of increasing tuition by 4%, but will not go above 4%.
- Dr. Davenport stated he was disappointed that the students did not pass the recreation referendum, but that he will respect the voice of the students. He wrote a letter to the editor stating his intention to respect the students' voice. This was the highest voter turn out in the history of MSSA elections. 56% of the students voted against the referendum and 44% of the students voting cast votes for the referendum.

D. VP Student Affairs Report—Patricia Swatfager-Haney

- The Virginia Tech tragedy is a very serious societal and campus issue. We need to work to improve and follow up on our emergency plan process. Diane Berge asked if a campus our size would ever do some type of emergency drill? VP Straka stated that a group was meeting tomorrow (April 18) to revise and review some of our options. He also stated that it is difficult to

practice an emergency response drill campus wide because our campus is so large. Dr. Davenport stated the Reporter did the best article he had seen regarding the Virginia Tech Tragedy.

- Update on VP for Technology/CIO Search: There are over 90 candidate applications. Telephone conversations will take place with the search firm on Friday. Interviews should take place finals week.
- HR items—Leave reports. There is nothing in the Sema 4 system that identifies supervisors. There will be continued follow up with this item.

Work Group on Shared Governance—Lori Lamb will contact Joel Johnson or Marcius Brock for the names of the 2 ASF appointees. Solicitation for committee members/composition will take place this Spring. Carol Stallkamp will send out a call for members.

E. Update on VP for Strategic Business Search—Scott Olson

- There are three qualified candidates. One of the candidates has been to campus and has been interviewed. The two other candidates will be coming to campus for interviews. Dr. Olson encouraged ASF members to attend the open forums.

F. Workplace Bullying Survey

- This survey will not be done until Fall 2007, a September or October time frame.

III. Action Items

A. Formal Review of Policies—Malcolm O’Sullivan

- Access for Students with Disabilities Policy
- Administrative Drop Policy

Malcolm O’Sullivan noted that ASF members are contributing very useful feed back to policies.

IV. Discussion Items

A. Personnel Searches and Hires—Patricia Swatfager-Haney for Lori Lamb

- An updated roster on searches in progress, completed searches resulting in hires, and vacancies posted including classified positions was distributed

B. Budget Update—Rick Straka

- This fiscal year budget will balance out okay at the end of the year.
- Based on a 4% increase and preliminary numbers from the Chancellor’s office, we will need growth in FTE’s to balance the budget in FY ‘08

C. Update and discussion on enrollment management direction

- Walt Wolff has prepared a spread sheet that will spring board a discussion. Big planning will not happen until mid May after which the committee will write its report and share that with the cabinet.
- Admissions numbers look good—up 10-11%. We should be on target for 2400 incoming first year students Fall 2007. Dr. Davenport stated that the President of St. Cloud State University informed him that they have had a 42% increase in online courses and that their Summer School classes are full. He also stated to Dr. Davenport that their enrollment is rapidly increasing.

D. Smoking Enforcement Concerns—Marcius Brock stated that members have complained about the lack of enforcement. Enforcement of smoking guidelines is a challenge.

E. International Inventory—Caryn Lindsay

- An overview of International Interests and Expertise was distributed. Caryn gave a brief explanation of the overview.

F. Dates for Meet and Confer (June, July, and August)—Marcius Brock

- ASF membership is requesting dates for June, July and August meetings. It was suggested that we meet 2 times rather than 3. Dr. Davenport asked that we bring possible dates for summer meetings to our May 10 meet and confer.

G. Other

- Mike Hodapp asked for an update on the capital campaign. President Davenport stated that the capital campaign is almost half way there, but not quite.

Meeting Adjourned: 2:25 PM

**Minutes recorded and respectfully submitted by
Sandi Jessen, ASF Secretary**