

MSUAASF Meet and Confer
December 6, 2007
1:00-2:30 PM
WA303

Attendance: Richard Davenport, Scott Olson, Avra Johnson, Lori Lamb, Lucette Wildt, Cindy Janney, Diane Berge, Mike Hodapp, Rich Wheeler, Malcolm O'Sullivan, Marcius Brock, Joel Johnson, Sandi Jessen, Mike Fagin, Rick Straka, Pat Swatfager-Haney, Marilyn Delmont

I. Meeting Chair—President Davenport

II. Information Items

A. Approval of Minutes: November 7, 2007 were distributed and approved.

B. MSUAASF President's Report: Joel Johnson

- Johnson distributed hand outs containing feedback from ASF members regarding: "Strategic Priority Dashboard Evaluation."

C. MSU, Mankato President's Report: President Davenport

- Brief discussions have taken place on addressing high risk drinking of students, which has received public attention, and attention from concerned students, faculty and staff. There is interest in moving forward to a campus summit and then a city wide summit. We need to be concerned and pay attention to privacy data issues. The Wall Street Journal recently reported that we may be able to go further in making parents aware of first drinking offenses.
- Bonding projects—MSU is second on the MnSCU list so we stand a good chance of being funded.
- HR conversion—system IT people are pushing to change to Oracle in February. Marilyn Delmont stated that moving to Oracle would be good, but the issue is that the campuses would be doing all the work. She stated that there are many problems that need to be worked through and solved. The CIO's have asked that the project be delayed. Lori Lamb stated that the implemented conversion is just not working. It takes three times longer to enter data into the system. The securities are all wrong. Four year institutions were not given the opportunity to test the new system. Lamb stated that if you have data requests of HR right now, please be patient. There was not training on this system. Admissions and Housing echoed that there was no training, no testing, and no documentation. Some of the concerns are the impact on and service to students and the lack of confidence in IT to deliver. An additional concern is the progress and processing time and the huge staffing issues for our campus.

President Davenport asked that all concerns be catalogued and sent to his office. Berge and Janney will forward the many concerns to the President.

D. Vice President of Student Affairs Report: Pat Swatfager-Haney

- Thanks to all for the end of the year activities
- MSSA students are very concerned over the death of the Winona State University MSSA President.
- Students have been burdened with tragedies these past couple of months. They are in a real state of mourning at this point.
- Admissions look good for Spring semester and for next year.

III. Action Items

A. Policies Presented for Informal Review—Malcolm O’Sullivan

B. Policy Presented for Elimination—Malcolm O’Sullivan

C. Policy Presented for “Expedited Review”—Malcolm O’Sullivan

D. Additional Policies Presented for Informal Review

- Joel Johnson distributed a hand out of the feed back received by ASF members on the following:
 1. Transfer of Technical Credits
 2. Grading
 3. Verification of Enrollment for Students with Disabilities
 4. Priority Registration
 5. Math Placement Policy
 6. Smoking Policy

IV. Discussion Items

A. Human Resources Topics—Lori Lamb

- An updated roster on searches in progress, completed searches resulting in hires, vacancies posted including unclassified and classified positions was distributed.
- Special initiatives awards committee met and two proposals were forwarded to the President

B. Budget Update—Rick Straka

- November 30 finance projections = \$373 million deficit, should not alarm us for this biennium. This will be more of an issue next year in the new biennium.
- We will need discussions on how to bridge the deficit gap in 2009. The revised fiscal allocation for 2009 is only 2.6%. We are ¼ way through the biennium and do not know our expenses.
- We will use some enrollment growth and stability to soften the blow. Without growth this year we would have significant financial implications.

- At this point we cannot say that we won't have to reallocate. If we grow less or shrink more we will see allocation of money away from us.

Joel Johnson asked if we are beginning long range planning so one bargaining unit is not negatively impacted.

Straka stated that we are looking at general approaches. We don't know if it may be a Michigan model or a Washington model. Long term, we need to apply budget, planning and assessment all together.

C. Alcohol Issues/Alcohol Summit—Pat Swatfager-Haney

- Alcohol is one of the top issues in front of us. We are planning a summit on December 17 inviting Bargaining unit representatives and other representatives. This will take place from 8-11:30. We will discuss where we are and what steps we should take? A draft of a possible invitation list as been forwarded to Carol Stallkamp. Students will also attending to give their perspective.

D. Enrollment Management Update—Scott Olson/Pat Swatfager-Haney

- A current draft of enrollment management goals which includes the 2007 actual enrollment, 2008 achievable enrollment and 2008 stretch enrollment is in the process of being compiled.

E. ASF Retreat with President Davenport

- Dr. Davenport asked for thoughts of how this retreat should look? He is wide open to how this retreat should be conducted. He wants to include the cabinet. He foresees a ½ day intense session around a topic and goal. Some of the suggested topics could be: Enrollment management, binge drinking, work place environment.
- He is also planning on resuming the breakfast meetings with the ASF executive board.

F. Time Certain Diversity Plan—Linda Duckett/Betty Young, Co-chairs of the President's Diversity Committee

- A Power Point Presentation of the Draft of the Diversity Plan was presented and a hand out of the Power point was distributed.

Meeting adjourned at 2:35 PM

Minutes recorded and respectfully submitted by

Sandi Jessen, ASF Secretary