

MSUAASF Meet and Confer Minutes

March 20, 2008

Attendance: Lucette Wildt, Michael Miller, Diane Berge, Ted Johnson, Linda Meidl, Scott Olson, Cindy Janney, Rick Straka, Rich Wheeler, Marcius Brock, Mike Hodapp, Sandi Jessen, Joel Johnson, Malcolm O'Sullivan, Patricia Swatfager-Haney

I. Meeting Chair—Joel Johnson

II. Information Items

A. Approval of Minutes

- Minutes from the February 28 meeting were distributed and approved as read.

B. ASF President's Report—Joel Johnson

- A hard copy of ASF feedback on Diversity Statements/Notice of Vacancy was distributed. Lori Lamb will pass this along to Linda Hanson and the Diversity Commission

C. MSU President's Report—Provost Olson for President Davenport

- President Davenport continues to recuperate
- Asked for ASF feedback on VSA—Marcius Brock stated that comments have been positive
- How does ASF want to be part of the credit hour conversation? How can you provide feedback on the 128 to 120 credit hour load? Joel Johnson stated that the credit count will be brought up at our next general membership meeting.
- Thank you to ASF members for their contributions during the last several successful weeks of athletic events. It is nice to feel pride on campus. Hodapp stated that we need to find a way to get the media to cover women's sports. Straka stated that we are bringing in a consultant to look at how we can find ways to leverage our successes. This will be done working closely with the athletic department.

D. VP Student Affairs Report—Patricia Swatfager-Haney

- She and Provost Olson met with Alcohol (high risk drinking) committee. They will be doing an executive summary. The Free Press has agreed to continue sponsoring the Web Site so that materials may be posted on the site. A student open forum on alcohol abuse was held on March 19.
- Safety Issues: There is a MnSCU task force on mental health. They are looking at a variety of different topics and hope to have recommendations by the end of June.
- COOP plans are being reviewed as well crisis intervention and emergency preparedness. Straka stated that plans from Academic

Affairs as well as Business Affairs and Student Affairs are 75-80% complete.

- Admits are ahead for next fall semester by about 2.5%. Transfer admits are a little behind.

E. Campus Master Plan Open Forum—Rick Straka

- Forums will be held on March 31 from 9 am to noon and April 2 from 1 pm to 4 pm. Brian Paulsen from Paulsen Architects will be present at the forums. Parking/traffic studies need to take place and the parking issue needs to be addressed.

III. Action Items

A. Comments on Policies Presented for Formal Review through April 7, 2008—Malcolm O’Sullivan. These policies include:

- Transfer of Technical Credits
- Student Athlete Drug and Alcohol Education and Testing
- Grading
- Priority Registration
- Make-up work and missed classes
- Mathematics Placement
- Campus Information/Technology Privacy

Next week 5 more policies will be presented for expedited review.

IV. Discussion Items

A. Human Resources Update—Lori Lamb

- An updated (3/14/08) roster of both classified and unclassified positions posted and recent hires was distributed.

B. Budget Update and Discussion—Rick Straka

- Board of Trustees has postponed action until May on FY2009 tuition and fee rates.
- Governor has proposed a \$26 million reduction to MnSCU appropriation to help cover state deficit and our share could be \$2 million.
- Discussion regarding consultation process needs to be defined including how much employees need to know about any potential cuts.
- President has asked Vice Presidents to come in with plans to reduce their budgets by 1.5%.

C. ASF Retreat with President Davenport

- Lori Lamb reported that the retreat will need to be rescheduled due to the President’s recovery from knee replacement. The date will be determined soon.

D. Extended Learning Updates

- Scott Olson reported that a site has not been determined. There are parking issues at the Eden Prairie site. We are also looking at a site at 77th and France Avenue. A decision needs to be made in about 2 weeks to offer potential fall semester classes.

E. Update on Campus Outdoor Rec Facilities

- VP Swatfager-Haney reported the next step would be a design RFP in the fall of 2008.

F. IT MnSCU Issues

- Update on Oracle conversion: Ted Johnson reported that the production version is being postponed until fall 2008. Replicated CAP server continues to be implemented in phases. Target dates: 3/31/08 and 4/30/08
- SCUPPS Update—Lori Lamb: They are making baby steps in making corrections at the campus level. Training needs to occur before campus access can be authorized.
- MnSCU E Application: Diane Berge reported that the MnSCU E Application process has major problems that are preventing students from applying online. The application form developed on campus also is not working.

Meeting adjourned at 2:30 PM

Minutes recorded by Sandi Jessen, Mike Hodapp
Submitted respectfully by Sandi Jessen, ASF Secretary