

## **MSUAASF Meet and Confer**

### **April 9, 1:00 PM CSU 204**

Attendance: Sandi Jessen, Lucette Wildt, Joel Johnson, Diane Berge, Linda Meidl, Malcolm O'Sullivan, Pat Swatfager-Haney, Rick Straka, Lori Lamb, Richard Davenport, John Winkworth, Mike Hodapp, Cindy Janney, Mike Fagin, Marilyn Delmont, Terry Flaherty

#### **I. Meeting Chair—President Davenport**

#### **II. Information Items**

**A. Approval of Minutes:** The minutes from the March 20 meeting were distributed and approved.

#### **B. ASF President's Report—Joel Johnson**

- ASF requests participation to give input on the 128 to 120 credit conversion.

#### **C. MSU President's Report—President Davenport**

- The governor's line item veto did not hurt higher education much. Higher education fared better than any other state group. The Trafton project was approved. Although Mankato did not receive any civic center money, it may be something that might get looked at before the end of the year. MnDot is funded through the gas tax.

#### **D. VP Student Affairs Report—Pat Swatfager-Haney**

- VP Swatfager-Haney passed along a thank you from the MSSA to Cindy Janney and her staff for assisting with the MSSA elections
- MSU, Mankato was the recipient of 4 MnSCU awards
- Admits are up 3.4%
- The first official tour of the Julia Sears Residence Hall will be this week.
- A veteran's outreach counselor has been assigned to our campus.

#### **E. Update on the Policy Review Process**

- **The formal review period for the following policies continues through April 22, 2008. Comments may be provided either at the April 9 or 10 meet and confer sessions or be submitted electronically to [Malcolm.osullivan@mnsu.edu](mailto:Malcolm.osullivan@mnsu.edu)**
  - \*Smoking and Tobacco Use or Sale Prohibited
  - \*Resolution of Student Concerns (new name recommended: Student Complaint and Grievance Process)
  - \*Weather and Emergency University Closure
- **The following policies are presented under the 'expedited review' process. The 'expedited review' period for the**

**revisions to these policies ends on May 2, 2008. Please submit and comments or suggestions to [malcolm.osullivan@mnsu.edu](mailto:malcolm.osullivan@mnsu.edu)**

- \* Dealing with Allegations of Research Misconduct
- \* University Undergraduate Graduation Requirements
- \* Probation/Suspension Policy
- \* Student Financial Aid Eligibility Satisfactory Academic Progress (SAP) Standards
- \* Bicycles and Motorized Scooters
- **The formal review period for the following policies ended on April 7, 2008**
  - \* Transfer or Technical Credits
  - \* Student Athlete Drug and Alcohol Education and Testing
  - \* Grading
  - \* Priority Registration
  - \* Make-up work and Missed Classes
  - \* Mathematics Placement
  - \* Campus Information Technology Privacy
- **The formal review period for the elimination of the policy entitled “Verification or Enrollment for Students with Disabilities” ended on April 7, 2008.**

**F. Master Planning Open Forum Feedback—Rick Straka**

- 300+ people showed up at the Open Forums
- Hot Topic was parking
- Looking at the feedback received. Will synthesize comments and make some adjustments to the plan. Will have a presentation to present to Vice Chancellor King sometime next Fall.
- Joel Johnson asked if the Master planning committee would continue to meet. It is planned to have the committee continue to meet.
- President Davenport stated that we are considering adding into our bonding request for 2010 a request for money for a pedestrian mall.

**III. Action Items**

**A. There were no action items**

**IV. Discussion Items**

**A. Human Resources Update—Lori Lamb**

- An updated (4/4/2008) roster of both classified and unclassified positions posted and recent hires was distributed.
- John Winkworth distributed a draft of the Academic Year Calendars for 2009-10, 2010-11, and 2011-12. Lamb stated that if our bargaining unit wants to do something different with the alternative holidays that now would be the time to give her feedback.

- Lamb distributed a draft list of standing committees. This will hopefully make the committee process more efficient.

**B. Budget Update—Rick Straka**

- 2008—we are in good shape and should have carry forward monies.
- 2009—we are in a hurry up and wait position.
- We are making great progress on a budget process and reallocation that is being driven by planning. It is hopeful that we will announce a new budget process at the Fall retreat.

**C. ASF Retreat**

- The ASF retreat with President Davenport and members of the cabinet will take place on April 24, 2008, 1:00-4:00 PM

**D. IT, MnSCU Issues—Marilyn Delmont**

- MnSCU Initiative Funds proposal was distributed by Terry Flaherty. Flaherty and Schneider would like feedback on this process by Friday, April 18, 2008. Berge asked if this could be used for consultants. The answer is yes, as long as it is used within the MnSCU parameters and cabinet priorities.
- Electronic Transcripts—We are on a very tight timeline to get electronic transcripts for transfers finished, however we do not know the exact timeline. There is a meeting on Friday and our transfer specialist will go to the meeting along with a couple of people from admissions. Swatfager-Haney urged Berge's office to provide feedback after Friday's meeting.
- E-applications—We are still working on the issues. MnSCU will come to our campus on April 16 to begin to try to understand our issues. Berge hopes go give MnSCU a good list of real issues on April 16. She will send a copy of that list to Marilyn Delmont. Delmont stated she is trying to meet with MnSCU IT people face to face on a monthly basis to address our issues.
- D2L upgrade—D2L is asking customers to upgrade to new D2L system. This upgrade will take place on June 16, 17, and 18. Delmont stated that all will be kept updated on this process.

**E. Marketing Efforts**

- Faculty Recruitment Video—This discussion will take place at the next meet and confer.

**F. Bob Hoffman Update—Bob Hoffman**

- VP Hoffman gave a brief summary on a few of the projects in the works. We will invite him to a general membership meeting so that he can update our membership on these projects.

**Meeting adjourned at 2:35 PM  
Minutes recorded and respectfully submitted  
by Sandi Jessen, ASF Secretary**