DRAFT Minutes from MSUAASF Meet and Confer
Sept 16th, 2009 1:15 pm  CSU 204

Attendance:

Meeting Chair – Linda Meidl

I. Information Items

A. Minutes from July 28, 2009 approved

B. MSU President’s Report:  President Davenport

- Met with Senate bonding committee for tour of campus and potential bonding and predesign funding for Clinical Sciences building. This project is #25 on a list from MnSCU but the senate had positive support.
- Senate bonding committee also met with city officials to discuss upgrades to the Verizon Wireless Center and All Seasons Arena. This would be funded with a ½ % sales tax increase and matching funds from the state.
- Reiterated that the situation and misunderstanding with CAP students was solved. There was FAFSA confusion on the part of many families, so there is a recommendation for a dedicated financial aid officer for 1st generation students.
- The concern about differential tuition for the 2+2 7700 France students has been solved for this year – they will be “grandfathered” in, but next year they will pay the $50 fee per credit.
- Administration has given comments to MSSA regarding proposed alcohol resolutions.
- A task force will be put together to resolve the problem of advanced planning. There needs to be better campus-wide coordination of activities in all areas including athletics, music, academic and non-academic speakers, conferences, etc. There may be potential bargaining unit representation on this task force. It will be co-chaired by Doug Mayo and Walt Wolff.

C. MSUAASF President’s Report:  Linda Meidl, ASF President

- Welcome to the new executive team members.
- Shirley Murray coordinates all committees, so if you have a committee that needs representation, contact her.
- Feedback from the retreat held last spring will be coming to Dr. Olson soon. The synopsis was shared with members and we are gathering their feedback now.
- The first general membership meeting of the year had 56 participants, including 6 potential new members. That meeting was held on Sept 11th.

D. Dean of Students Report:  Walt Wolff

- Welcome Week and Move-In went very well. Thanks to all those who volunteered extra hours. Some concerns from the week included having to send
100+ people away from the hypnotist on Saturday night due to fire codes and the overestimation of numbers of people who ate at the welcome dinner. Food was made for 3,000 but only 1,500 ate. Two factors, charging for the meal, and the rainy weather, may have contributed. The New Student Gathering went well after being moved to a Sunday night (from a weekday morning) but we’d still like to see better attendance.

- Enrollment numbers are positive. MSU is up 1.8% from the same place last year. Figures show 14,877 students as of the 3rd week of school. Credit hours are also up.
- Discussions with a few two year schools have led to a possible “guaranteed admission” process that could start as early as this spring. Normandale and SCC are two colleges being considered.

II. Action Items

III. Discussion Items

A. H1N1 Update: Chris Connolly/DeeAnn Snaza
   - Vaccine will be coming mid-late October. It is expected that the full “bloom” of the flu will hit MSU in 4-6 weeks. Campus recommendations were shared with the group and will be shared with campus in an all-staff email. Chris encourages all departments to complete a flu plan and submit that to Carol Jensen.
   - DeeAnn encourages all staff and supervisors to know the rules of their bargaining unit contract for when to use sick leave vs. vacation vs. FMLA, etc.
   - If there are any “clusters” or patterns on campus, you are asked to report that information to Chris Connolly. For example, sports teams, classes, offices, etc.

B. 7700 France Update: Scott Olson
   - Last fall there were 278 students enrolled. This fall, there are 701 students enrolled and the credit hours have increased as well. The goal of 1,000 enrolled students for the spring has been shared.
   - A degree completion program is in the works. An example of this benefit would be for a non-traditional student who has taken college credit in a few schools, been out of school for a while, etc. and wants to finish a degree. The degree may be called “applied organizational studies” and will focus on components of leadership, communication and critical thinking.
   - Questions were raised from ASF regarding the need/desire for student services at 7700 France. An advising hotline is proposed that students can call to get questions answered. There have also been requests for career services, library and bookstore collaboration. ASF members would like an answer as to how they serve the population up there as well (if it all) – and what those expectations might look like.

C. Strategic Priority Committee: President Davenport
   - 5 new priorities for this year will translate into 5 new task forces with ASF representation
     Global Solutions = co-chairs Olson and FA member
D. Update on Student First Initiative: Scott Olson/ASF
   - Initiative has come out of ideas for combined business practices like registrar, applications, etc. Two year schools like the idea because they don’t have as many resources. MSU is concerned about maintaining its identity. The initiative is working on trying to balance the interests of both 2 and 4 year schools.
   - ASF members have concerns about the delivery of services and the expectations of certain positions. Scott assured ASF leaders that their concerns will be conveyed.

E. Dean of Students Position Description: DeeAnn Snaza
   - Position description was shared with attendees and will be shared, at ASF’s request, with the rest of the membership to solicit feedback. Feedback is due by Sept 30th.

F. Budget: Rick Straka
   - The reserve carry forward for this year is 6.8%. There will be a balanced budget this year, in part due to the tuition revenues. Next year is also looking good, but there are many questions still about the 2012 budget “cliff”.

G. Board Early Separation Incentive: Linda Meidl
   - ASF members only had one comment on the BESI, and it was clarified by Linda. One important note is that there is no individual negotiating; all categories get the same % of pay. BESI does not apply to many ASF members, hence the lack of feedback.

H. Code of Conduct: DeeAnn Snaza
   - Our campus has almost 50% of employees who have completed the online D2L training. Ideas for encouraging more people to complete the training are being sought. We as a campus have fallen behind; some campuses have almost 90% completed.
   - ASF questioned how many of our members have completed it. That data can’t be sorted right now. Once we get those numbers, we can take more action steps to encourage departments to complete the training.

I. Metro Differential Tuition: Scott Olson/Rick Straka
   - There is a $50 per credit charge for students attending 7700 France. The rationale behind this charge is subsidizing the overhead costs that come with renting a building and other things that need to be provided for them (ITS person, etc). This fee is not out of line with other institutions that have different spaces where they hold classes. ASF was never able to give feedback on this policy before but is now able to do so.
J. Cell Phone Policy: Rick Straka
   • “Hurry up and wait” – nothing new

K. Honors Program Update: Chris Corley
   • Honors program was suspended but has been started again after a team designed a new definition of what an Honors Program should look like at MSU. The current Honors Program focuses on leadership, research and global awareness. Students must demonstrate competencies in each of these three areas. Right now there are 11 students in an Honors learning community; they live together and take some of the same classes. The vision is that this cohort will continue together their sophomore year and then have more individualized focuses as they decide their chosen field of study. This is a pilot group and recruiting for a full group next year has begun with help from the admissions office. This program requires both curricular and co-curricular experiences. Comments from meeting attendees were positive.

L. Human Resources Vacancies: DeeAnn Snaza
   • List of vacancies was shared with meeting attendees.